

HILLSBORO CITY COUNCIL MEETING

December 15, 2022

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Whitney Aliff, Mayor Justin Harsha, Public Works Superintendent Shawn Adkins, Auditor Patty Day, Chief of Police Eric Daniels and Law Director Randalyn Worley. Safety and Service Director Brianne Abbott was absent and excused.

MOTION: Mary Stanforth moved to excuse Brianne Abbott, seconded by Greg Maurer. Vote all yeas. Safety and Service Director Brianne Abbott excused.

ROLL CALL

Don Storer, Dan Baucher, Mary Stanforth, Adam Wilkin, Jason Brown and Greg Maurer were present.

Mr. Eichinger led the Council in prayer and Mayor Justin Harsha led Council in the Pledge of Allegiance.

MINUTES

There were no corrections to the November 17, 2022 regular council minutes. They were approved as submitted.

MONTHLY REPORTS

The November 2022 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment and Auditor.

PUBLIC REQUESTS: None

COMMUNICATIONS:

Electricity Aggregation Program

DISCUSSION: Council President Tom Eichinger shared previous Planning Commission member Charlie Guarino sent a letter with information on aggregation programs for the City of Hillsboro. A representative has contacted administration sharing benefits and cost comparisons. Mr. Eichinger placed the aggregation communication into the utilities committee, chaired by Greg Maurer. Clerk Whitney Aliff will provide the committee the supplied documents regarding aggregation for gas and electric.

CITIZENS' COMMENTS: None

COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)

Mayor Harsha began by discussing the Local Board of Income Tax Review appointments. The board serves a two-year term and is made up of three individuals. One person is appointed by the mayor, with the other two being appointed by Council. Mayor Harsha recommended Tim O'Hara and Anne Griffith. Council was in favor of the recommendations. Mayor Harsha noted the community loss of two instrumental assets; Betty Bishop and Buck Wilkin. Harsha wishes to thank the family of the two individuals as they both served their community well.

MOTION: Adam Wilkin made a motion to appoint Tim O'Hara and Anne Griffith to the Local Board of Tax Review, seconded by Greg Maurer. Vote all yeas. Tim O'Hara and Anne Griffith appointed to the Local Board of Tax Review for a term of two years.

Mayor Justin Harsha reported for both himself and Safety Service Director Brianne Abbott. The Safety and Service Directors report included positive remarks from community partners in support of the West Main Street Greenspace, Amphitheatre and Rails to Trails program. When applying for technical assistance on the project, notification was received last minute that letters of support were necessary to the application. In less than 24 hours, our community partners provided us with 10 letters. Mayor Harsha read off snippets of the support letters.

- "As a business in the City of Hillsboro, we support projects that increase foot traffic, tourism and encourage positive change. We feel the Rails to Trails and Amphitheatre projects will make a transformative change not only to our community but to the region as a whole. The importance of quality of life has never been more real than now and these projects will be very impactful to the welfare of our citizens." - Jazmen Bramos, the Porch Carryout & Grill
- "Projects that increase physical activity, promote emotional well-being and encourage behavioral health changes are vitally important to our community. The project that is being initiated by the City of Hillsboro supports all these initiatives. The addition of an amphitheater and connecting rails to trails throughout the community will increase access to all aspects of healthcare and make a positive impact on our community members" – Tim Parry, President and CEO, Highland District Hospital
- "The continued development of the greenspace area by adding the amphitheater would be one of the best additions to the future development of Hillsboro." – Tom Zile, President of the Festival of the Bells committee

STANDING COMMITTEE REPORTS

FINANCE COMMITTEE (Mary Stanforth, Chair)

- Wage & Pay Scale review/recommendations for elected officials
- Hillsboro Swim Organization
- Tax Budget
 - Meeting held 12/5 at 6:00 PM. See attachment #1.

PROPERTY MAINTENANCE AND RESTORATION (Don Storer Chair)

No meeting. No questions asked.

CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)

- Update Civil Service Manual
 - Chair Dan Baucher advised the committee continues to work on updating the manual.

STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)

- Designated Outdoor Refreshment Area (DORA)
 - Meeting held 11/29/2022 at 6:00PM. See attachment #2.

UTILITIES COMMITTEE (Greg Maurer, Chair)

No meeting. No questions asked.

ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)

No meeting. No questions asked.

COMMUNITY ENHANCEMENT (_____, Chair)

- Ice Skating Rink
- Pickleball

Council President Tom Eichinger discussed previous chair of community enhancement was appointed as City Auditor. Once we have an appointed council person, information will be updated.

EXECUTIVE SESSION: 121:22 (G)(2) To consider the purchase of property for public purposes.

MOTION: Greg Maurer moved to enter into executive session, seconded by Mary Stanforth. Vote all yeas. Council exited the regular council meeting to enter into executive session at 7:19pm. Council President Tom Eichinger invited Clerk Whitney Aliff, Mayor Justin Harsha, Public Works Superintendent Shawn Adkins, Auditor Patty Day and Law Director Randalyn Worley to the executive session. Council re-entered into the regular council session at 8:06pm.

UNFINISHED BUSINESS

PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):

None

SECOND READING OF ORDINANCES & RESOLUTIONS –

Resolution 22-40 A Resolution to adopt the 2022 version of the City of Hillsboro Policy and Procedure manual

DISCUSSION: No discussion. Third reading January 12, 2023.

Ordinance 2022-29 An Ordinance amending sections 3401 of the codified ordinances of the City of Hillsboro

DISCUSSION: No discussion. Third reading January 12, 2023.

FIRST READING OF ORDINANCES & RESOLUTIONS:

Ordinance 2022-30 An Ordinance to designate the zoning classification of a certain parcel and modify the zoning map

DISCUSSION: Mayor Harsha discussed planning commission made the recommendation for this parcel to be zoned as Business and Residential D. Second reading January 12, 2023.

Resolution 22-43 A Resolution to amend the City of Hillsboro 2019 Comprehensive Plan "Imagine Hillsboro"

DISCUSSION: Mr. Eichinger discussed the Imagine Hillsboro masterplan. This will allow changes to the maintenance portion of the plan. Second reading January 12, 2023.

Resolution 22-44 A Resolution to establish an Imagine Hillsboro Select Committee

DISCUSSION: Council President Tom Eichinger explained this would allow the creation of the committee for Imagine Hillsboro bi-annual review. Second reading January 12, 2023.

Resolution 22-45 A Resolution for the transfer of various funds for fiscal year 2023.

MOTION: Greg Maurer moved to approve and adopt Resolution 22-45, seconded by Mary Stanforth. Vote: Don Storer-yes, Greg Maurer-yes, Adam Wilkin-yes, Dan Baucher-yes, Jason Brown-yes, Mary Stanforth-yes. Resolution 22-45 approved and adopted.

DISCUSSION: Auditor Patty Day noted Resolution 22-45 allows the movement of money through 2023. Day added this is mostly for debt payments from the general fund. Councilmember Mary Stanforth questioned if the amounts remain the same. Day answered yes, if any amount changes it would require additional legislation.

Ordinance 2022-31 An Ordinance to make appropriations for current expenses and other expenditures of the City of Hillsboro, State of Ohio, during the fiscal year ending December 31, 2023

MOTION: Mary Stanforth moved to approve and adopt Ordinance 2022-31, seconded by Greg Maurer. Vote: Jason Brown-yes, Dan Baucher-yes, Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes, Greg Maurer-yes. Ordinance 2022-31 approved and adopted.

DISCUSSION: Auditor Patty Day advised Ordinance 2022-31 is for the 2023 budget and was recommended by the finance committee.

Ordinance 2022-32 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Adam Wilkin moved to approve and adopt Ordinance 2022-32, seconded by Don Storer. Vote: Greg Maurer-yes, Mary Stanforth-yes, Dan Baucher-yes, Jason Brown-yes, Adam Wilkin-yes, Don Storer-yes. Ordinance 2022-32 approved and adopted.

DISCUSSION: Auditor Patty Day explained Ordinance 2022-32 is an appropriation to payoff a bond.

Ordinance 2022-33 An Ordinance making appropriation transfers for the City of Hillsboro, Highland County, Ohio

MOTION: Jason Brown moved to approve and adopt Ordinance 2022-33, seconded by Greg Maurer. Vote: Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes, Jason Brown-yes, Dan Baucher-yes. Ordinance 2022-33 approved and adopted.

Ordinance 2022-34 An Ordinance ratifying a lease/purchase agreement with Paint Creek Joint EMS & Fire District and declaring an emergency

MOTION: Greg Maurer moved to suspend the three-reading rule for Ordinance 2022-34, seconded by Adam Wilkin. Vote: Dan Baucher-yes, Jason Brown-yes, Greg Maurer-yes, Mary Stanforth-yes, Don Storer-yes, Adam Wilkin-yes. Ordinance 2022-34 three-reading rule suspended.

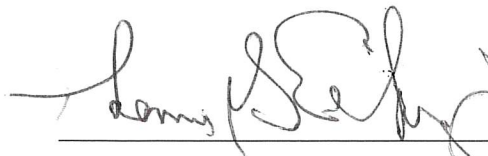
MOTION: Don Storer moved to approve and adopt Ordinance 2022-34, seconded by Greg Maurer. Vote: Mary Stanforth-yes, Don Storer-yes, Adam Wilkin-yes, Dan Baucher-yes, Jason Brown-yes, Greg Maurer-yes. Ordinance 2022-34 approved and adopted.

DISCUSSION: Council President Tom Eichinger noted Ordinance 2022-34 is regarding a lease/purchase agreement from 2019 needing finalized with Paint Creek Joint EMS & Fire District.

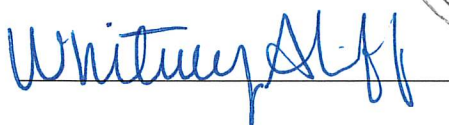
NEW BUSINESS:

DISCUSSION: City Auditor Patty Day advised councilmembers of rewards gained from the American Express Credit Card. Per ORC 717.31 the auditor is required to notify such information to council. As of December 12, 2022 there was a balance of 367,549 points.

ADJOURN: Mary Stanforth moved to adjourn, seconded by Adam Wilkin. Vote all yeas. Council adjourned at 8:22 p.m. The next scheduled meeting of the Hillsboro City Council is Thursday January 12, 2023 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.



Tom Eichinger, President



Whitney Aliff, Clerk

The Finance Committee met on December 5, 2022 at 6pm at the city building to finalize approval of the 2023 budget. All committee members were in attendance along with the following: Annette Black, City Auditor Patty Day, Tom Eichinger, Jason Brown, Shawn Adkins, SSD Brianne Abbott and Mayor Justin Harsha.

Patty was asked if the ARPA Funds were included in the 2023 budget and she said they were. No further additions were made and she was satisfied with the proposed budget.

Greg Maurer made a motion to send the 2023 budget to council and that it be passed as an emergency legislation. Adam Wilkin seconded. All committee members said yea.

Greg made a motion to adjourn and Adam seconded. Meeting was adjourned at 6:10.

Respectfully submitted,

Mary Stanforth

Finance Chair

Attachment #1

Street and Safety

Date/Time: Tuesday November 29th, 2022, at 6PM.

Venue: City Building – Downstairs Lobby

Present: Adam, Greg Maurer, Whitney Aliff, Jason Brown, Brianne Abbott, Justin Harsha, Shawn Adkins, and Tom Eichinger.

Subject: Application of a DORA (Designated Outdoor Refreshment Area) for the city of Hillsboro.

Summary: The meeting of Street and Safety regarding a DORA district began on time.

As before the main portion of this discussion was about details. Details such as the boundaries, signage used for designation, hours of operation, public safety, and a plan for sanitation are, among other things, items that will have to be clarified and taken care of before this committee can recommend bringing the idea of a DORA district before full council for approval, though this committee agrees that this can be a positive for our city.

The State of Ohio requires a detailed application to be completed by the executive office of the city for approval before moving forward with any legislation regarding the creation of a DORA district within the city. The city must offer a public hearing before any legislation can be moved before full council.

It is the recommendation of The Street and Safety Committee that the city administration move forward with the application process to the State of Ohio.

Greg Maurer motion to adjourn. I seconded the motion. Meeting ended at 6:41PM.

Respectfully submitted. -Adam Wilkin, Chair of Street and Safety.

Attachment #2