

## **HILLSBORO CITY COUNCIL MEETING**

**May 12, 2022**

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Whitney Seitz, Public Works Superintendent Shawn Adkins, Police Chief Eric Daniels, Mayor Justin Harsha, Law Director Randalyn Worley and Safety & Service Director Brianne Abbott.

### **ROLL CALL**

Don Storer, Dan Baucher, Jason Brown, and Adam Wilkin were present. Greg Maurer, Patty Day, and Mary Stanforth were absent and excused.

Mr. Eichinger led the Council in prayer and Mayor Harsha led Council in the Pledge of Allegiance.

### **MINUTES**

There were no corrections to the April 14, 2022 regular minutes. They were approved as submitted.

### **MONTHLY REPORTS**

The April 2022 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales) was not included due to the Auditors Office not being able to close at this time, Water Treatment, Wastewater Treatment, Code Enforcement and Auditor.

**PUBLIC REQUESTS:** None

**COMMUNICATIONS:** None

**CITIZENS' COMMENTS:** None

### **COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)**

Mayor Justin Harsha proclaimed the week of May 9-13,2022 as "High School Senior Recognition Week." Mayor Harsha mentioned the community businesses and individuals who contributed to the City of Hillsboro scholarship program and senior week card that included discounts/free items from several local establishments. Three Hillsboro High School seniors were awarded a \$2,000.00 scholarship, KaleyJo Myers, Eden Edenfield, and Sara Newsome. Congratulations to all 2022 Seniors.

### **SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT (Brianne Abbott)**

SSD Brianne Abbott: Highlighted a few grant awards the city has been fortunate enough to receive.

-ODOT Pedestrian Safety Grant in the amount of \$336,000.00. This will allow the city to install high visibility crosswalks in the mid-range crossings of the historic district.  
-The Highland County Commissioners approved the application for additional funding for a handicap accessible playground at Harmony Lake to be submitted to the State for CDBG funding. This is the last step to make the project become a reality.  
-The city received notice of an award in the amount of 2.3 million dollars through the State Controlling Board for the Roberts Lane Extension Project.  
SSD Brianne Abbott ended her report thanking the individuals who made the funding possible; without these funding opportunities, the projects could not come to fruition. No report was given for Planning Commission as the board was unable to meet for the April 2022 meeting.

### **STANDING COMMITTEE REPORTS**

#### **FINANCE COMMITTEE (Mary Stanforth, Chair)**

- Wage & Pay Scale review/recommendations for City employees, joint with Civil Service – Employee Relations
- Joint meeting with Civil Service - Employee Relations 5-3-2022 at 6PM.
- Ordinance 2021-12 An Ordinance to repeal the license fee associated with amusement devices in the City of Hillsboro.

#### **PROPERTY MAINTENANCE AND RESTORATION (Don Storer Chair)**

No meeting. No questions asked.

#### **CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)**

- Update Civil Service Manual
- Wage & Pay Scale review/recommendations for City employees, joint with Finance
- Joint Meeting with Finance held 5-3-2022 at 6PM. Mr. Baucher reported on meeting, see attachment #1.

#### **STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)**

No meeting. No questions asked.

#### **UTILITIES COMMITTEE (Greg Maurer, Chair)**

No meeting. No questions asked.

#### **ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)**

No meeting. No questions asked.

#### **COMMUNITY ENHANCEMENT (Patty Day, Chair)**

No meeting. No questions asked.

### **UNFINISHED BUSINESS**

#### **PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):**

Ordinance 2021-12 An Ordinance to amend the license fee associated with amusement devices in the city of Hillsboro

MOTION: Jason Brown moved to approve and adopt Ordinance 2021-12, seconded by Adam Wilkin. Vote all yeas. Ordinance 2021-12 approved and adopted.

DISCUSSION: None.

## **SECOND READING OF ORDINANCES & RESOLUTIONS - None**

### **FIRST READING OF ORDINANCES & RESOLUTIONS:**

Ordinance 2022-07 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Jason Brown moved to approve and adopt Ordinance 2022-07, seconded by Dan Baucher. Vote all yeas. Ordinance 2022-07 approved and adopted.

DISCUSSION: SSD Brienne Abbott advised the utilities committee is requesting that administration conduct a water rate study. This expense is not in the 2022 budget, so an appropriation increase is necessary to proceed with the assessment. The cost is \$6,500.00

Ordinance 2022-08 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Adam Wilkin moved to approve and adopt Ordinance 2022-08, seconded by Don Storer. Vote all yeas. Ordinance 2022-08 approved and adopted.

DISCUSSION: SSD Brienne Abbott advised the debt payment for Springlake Ave. improvements was not included in the 2022 budget because the payment schedule was not available at the time of approval. This legislation will increase appropriations into the appropriate funds for a total amount of \$18,100.00

Ordinance 2022-09 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Don Storer moved to approve and adopt Ordinance 2022-09, seconded by Dan Baucher. Vote all yeas. Ordinance 2022-09 approved and adopted.

DISCUSSION: SSD Brienne Abbott advised the police dept. received an \$8,500.00 donation from the Cassner Foundation and sold a retired Dodge charger for \$1,205.00. This appropriation will make the money available in the police dept. budget for expenditure.

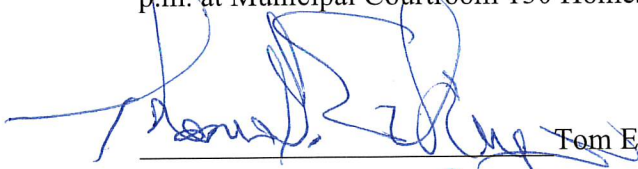
Ordinance 2022-10 An Ordinance amending section 51.076 of the codified ordinances of the City of Hillsboro to increase the rates charged for water service for the City of Hillsboro.

DISCUSSION: Jason Brown advised the Utilities Committee met in May and discussed water rates. The committee is reaching out to an outside consultant for further review.

First reading, second reading July 16, 2022.

**NEW BUSINESS:**

**ADJOURN:** President Tom Eichinger invited new business, seeing none, Council President Tom Eichinger declared the meeting adjourned at 7:19 pm. Vote all yeas. The next scheduled meeting of the Hillsboro City Council is Thursday June 16, 2022 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.

  
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Tom Eichinger, President

  
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Whitney Seitz, Clerk

A joint meeting of the Finance and Civil Service Committees was held on May 3 at the City Building. The meeting was called to order at 6:15 to discuss the current pay ordinance 2021-18. Committee members in attendance were Dan Baucher, Don Storer, Greg Maurer and Mary Stanforth. Adam Wilkin was unable to attend. Copies of the ordinance and benchmark data were given to the members. Pay rates of city officials were discussed and members are to look at the data presented in the handouts for further discussion at future meetings. Mr. Maurer made a motion to adjourn and Mr. Storer seconded. Meeting adjourned at 6:34.

Respectfully submitted,

Mary Stanforth

Finance Chair

Attachment 1