

## **HILLSBORO CITY COUNCIL MEETING**

**December 13, 2021**

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Kimberly Newman, Public Works Superintendent Shawn Adkins, Auditor Alex Butler, Law Director Fred Beery and Safety & Service Director Brianne Abbott. Mayor Justin Harsha was absent.

### **ROLL CALL**

Mary Stanforth, Greg Maurer, Patty Day, Claudia Klein, Adam Wilkin, Ann Morris and Mark Middleton were present.

Mr. Eichinger led the Council in prayer and in the Pledge of Allegiance. President Tom Eichinger recognized three Councilmembers who were serving on their last council meeting. Ann Morris served on council for eight years, Claudia Klein served on council for eight years and Mark Middleton served for 14 months- fulfilling former councilmember Brandon Leeth's term. Also, Sharma Nartker, janitor for the city of Hillsboro is retiring December 31, 2021 after 14 years of service. President Eichinger thanked all for their service to the city.

### **MINUTES**

There were no corrections to the Regular Council Meeting November 8, 2021 and Special Council Meeting 17, 2021 minutes. They were approved as submitted.

### **MONTHLY REPORTS**

The November 2021 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment, and Auditor. Code Enforcement was not included this month.

### **COMMENTS FROM THE AUDITOR (Alex Butler, Auditor)**

City Auditor Alex Butler reported that preliminary numbers for 2021 indicated that revenues were better than anticipated and that the city kept expenses under control, despite inflation. Auditor Butler will provide a year in review at January 2022 council meeting.

**PUBLIC REQUESTS:** None

**COMMUNICATIONS:** – Ohio Division of Liquor Control Speedway # 5413 and Speedway # 1189. No opposition to the two notices. Council President advised Clerk Newman to sign and submit to the Ohio Division of Liquor Control.

**CITIZENS' COMMENTS:**

### **COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)**

Mayor Justin Harsha was absent, no report was given.

**SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT  
(Brienne Abbott) See attachment # 1.**

**STANDING COMMITTEE REPORTS**

**FINANCE COMMITTEE (Mary Stanforth, Chair)**

- Wage & Pay Scale review/recommendations for city employees, joint with Civil Service and Employee Relations Committee.
- Ordinance 2021-12 An Ordinance to repeal the license fee associated with amusement devises in the City of Hillsboro.
- Ordinance 2021-18

Meetings were held on 11-17-2021 and 11-30-2021 and Ms. Stanforth read the meeting summaries. See attachment # 2

**PROPERTY MAINTENANCE AND RESTORATION (Ann Morris, Chair)**  
No meeting. No questions asked.

**CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Mark Middleton, Chair)**

- Update Civil Service Manual
- Personnel manual Updates
- Wage & Pay Scale review/recommendations for city employees, joint with Finance.

Meetings were held on 11-17-2021 and 11-30-2021. See attachment #2

**STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)**  
No meeting. No questions asked.

**UTILITIES COMMITTEE (Greg Maurer, Chair)**  
No meeting. No questions asked.

**ZONING AND ANNEXATION COMMITTEE (Patty Day, Chair)**  
No meeting. No questions asked. Council President Tom Eichinger advised Chair Patty Day to coordinate with her committee to attend Planning Commission on December 20, 2021 in regard and to participate in the discussion of the proposed zoning from Joint Public hearing held prior to council this evening. Industrial E to Business/Residential D on Elm Street and to zone 849 S. High Street as Business and Residential D as well.

**COMMUNITY ENHANCEMENT (Claudia Klein, Chair)**  
No meeting. No questions asked.

**UNFINISHED BUSINESS:**

Safety & Service Director had requested the need for executive session earlier in the meeting after her report.

MOTION: Greg Maurer moved to enter into Executive Session, seconded by Claudia Klein. Vote all yeas. At 7:21 pm council exited regular session and entered into

Executive Session. At 7:52 council exited Executive Session and entered back into Regular meeting.

**PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):**

Resolution 21-59 A Resolution to authorize the Safety and Service Director to enter into a contract with the Fraternal Order of Police.

MOTION: Claudia Klein moved to approve and adopt Resolution 21-59, seconded by Greg Maurer. Vote all yeas. Resolution 21-59 Approved and Adopted.

DISCUSSION: none

**SECOND READING OF ORDINANCES & RESOLUTIONS-**

Ordinance 2021-19 An Ordinance to amend Section 153.05(B) of the City Code to clarify registration fee amounts. Third Reading January 10, 2022.

**FIRST READING OF ORDINANCES & RESOLUTIONS:**

Ordinance 2021-18 An Ordinance to repeal all previous ordinances regarding the compensation for non-union city employees, and ordinance establishing the schedule of authorized non-union city employees, an ordinance establishing the compensation for non-union city employees and to declare an emergency

MOTION: Greg Maurer moved to suspend the three-reading rule, seconded by Mary Stanforth. Vote all yeas. Three-reading rule suspended on Ordinance 2021-18.

MOTION: Claudia Klein moved to approve and adopt Ordinance 2021-18, seconded by Adam Wilkin. Vote all yeas. Ordinance 2021-18 Approved and Adopted.

DISCUSSION: none

Ordinance 2021-20 An Ordinance to make appropriations for current expenses and other expenditures of the city of Hillsboro, State of Ohio, during the fiscal year ending December 31, 2022

MOTION: Greg Maurer moved to approve and adopt Ordinance 2021-20, seconded by Mary Stanforth. Vote all yeas. Ordinance 2021-20 Approved and Adopted.

DISCUSSION: Council President and Law Director Fred Beery explained that this is the annual budget appropriation and does not require an emergency.

Resolution 21-65 A resolution for the transfer of various funds for fiscal year 2022

MOTION: Mary Stanforth moved to approve and adopt Resolution 21-65, seconded by Greg Maurer. Vote all yeas. Resolution 21-65 Approved and Adopted.

DISCUSSION: Auditor Alex Butler stated this transfer was built into the budget, it will subsidize funds throughout the year.

Resolution 21-66 A Resolution Authorizing the City of Hillsboro to prepare and submit an application to participate in the Ohio Department of Transportation's Transportation Alternatives Program

MOTION: Ann Morris moved to approve and adopt Resolution 21-66, seconded by Patty Day. Vote all yeas. Resolution 21-66 Approved and Adopted.

DISCUSSION: Shawn Adkins advised council this would be similar to grant for the sidewalk program, this will allow for railway bed, walking trails, lighting, seating, and an extension to form a loop. This is a 95%-5% grant.

Resolution 21-67 A Resolution to supplement appropriations within the funds of the city

MOTION: Greg Maurer moved to approve and adopt Resolution 21-67, seconded by Patty Day. Vote all yeas. Resolution 21-67 Approved and adopted.

DISCUSSION: Auditor Alex Butler explained when the 220 Storm Sewer Fund was created in 2019, it received an advance of money from the 509 fund to help establish it. In the original legislation it was stipulated that when it was economically feasible, the 220 fund pays back the 509. That is why this legislation is necessary.

Resolution 21-68 A Resolution to supplement appropriations within the COVID 19 Special Relief Fund of the City

MOTION: Adam Wilkin moved to approve and adopt Resolution 21-68, seconded by Claudia Klein. Vote all yeas. Resolution 21-68 Approved and Adopted.

DISCUSSION: Auditor Alex Butler explained this legislation is for the use of the remaining \$2,326.72 of Cares Act monies to be utilized by the end of 2021.

Resolution 21-69 A Resolution to increase appropriations within the sewer debt retirement and storm sewer funds of the city

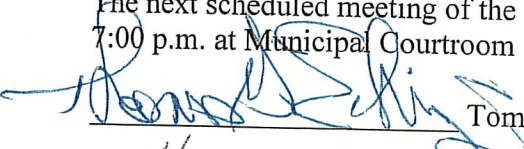
MOTION: Mary Stanforth moved to approve and adopt Resolution 21-69, seconded by Greg Maurer. Vote all yeas. Resolution 21069 Approved and Adopted.

DISCUSSION: Auditor Alex Butler explained that in 2020 there were mandated debt payments that were deferred. Due to the fact that the deferred payments were not made in 2020, the budget for 2021 needs some construction to allow for these payments.

**NEW BUSINESS:** Councilmember Patty Day advised council that January 19, 2022 is National Suicide Awareness Day and encouraged council and citizens of Hillsboro to be involved in this awareness day.

ADJOURN Motion: Greg Maurer moved to adjourn, seconded by Mary Stanforth. Vote all yeas. Council adjourned at 8:06 p.m.

The next scheduled meeting of the Hillsboro City Council is Monday January 10, 2022 at 7:00 p.m. at Municipal Courtroom 130 Homestead Drive.

  
\_\_\_\_\_  
Tom Eichinger, President

  
\_\_\_\_\_  
Kimberly Newman, Clerk