

**Hillsboro Planning Commission Meeting Minutes**  
**February 16, 2021 – Meeting - 5:30 p.m.**  
**Old Firehouse 108 Governor Trimble Place**

**HILLSBORO PLANNING COMMISSION**

**CALL TO ORDER**

At 5:30 p.m. Charlie Guarino Vice Chair called the Hillsboro Planning Commission meeting to order.

**ROLL CALL**

The following were present for the meeting: Charlie Guarino; Vice Chair, Brianne Abbott; Safety Service Director, Tracy Aranyos, Paul Worley, Jason Brown, and Mayor Justin Harsha. Also present were Clerk; Kimberly Newman, Council President; Tom Eichinger, Public Works Superintendent, Council Member Patty Day, Bradley Fent and Elizabeth Lunsford. Rob Holt; Chair, was absent.

**DETERMINATION OF QUORUM**

A quorum was met.

**APPROVE MINUTES**

The minutes from Planning Commission Organizational meeting and Regular meeting held on January 19, 2020 were both approved as read.

**CORRESPONDENCE – None**

**UNFINISHED BUSINESS –** Proposed rezoning of N. West Street Parcels. City Council Zoning and Annexation Committee will hold a meeting on February 23, 2021 at 6:00 pm at Old Firehouse to discuss proposal and Ordinance 2021-02.

**NEW BUSINESS –** Wallick /Fenner Apartments Site Plan Review

**ACTION REQUIRED –**Wallick /Fenner Apartments Site Plan Review

**DISCUSSION:** The board reviewed The Commercial Site Plan Review Application, Brianne Abbott SSD gave an overview of the Site Plan advising Planning Commission of height, set-backs, lot size, and number of units for Wallick. Ms. Abbott advised that signage was needed, and would require permits and would be obtained through the Mayor's Office. Sidewalks were needed on front/ Fenner Road side as well as an extension of sewage to property line. Shawn Adkins, Public Works Superintendent has reviewed as well and approved the utilities portion.

**MOTION:** Brianne Abbott moved to approve the Site Plan Review with the conditions contingent with additional sidewalks on Fenner Road side and extension of sewage to property line, seconded by Mayor Justin Harsha. Vote all yeas. Approved.

**NO ACTION REQUIRED –**

- Warranty Deed, Kay McCoy, an unmarried woman hereby grants, bargain, sell and convey to Christy McLaughlin, parcel no. 25-27-001-114.00 256 E. North Street, Hillsboro, Ohio 45133. Lot no. 493-A of the replat of Allen Trimble's Addition, formerly part of lot no. 493. Signed by SSD Brianne Abbott on 1-25-2021.
- Quit Claim Deed Francis Andrea Clemons, Jackie Lee Blevins, Richard Dean Bevins, and Ted Jackson being Lot no. 240A of the replat of part of in-lot 239 and 240, of the James Thompson's Fifth Addition as recorded in plat book 11, page 208 of the Highland County Recorder's Office. O.R. Volume 988, page 2666. Signed by SSD Brianne Abbott on 1-27-2021.
- Re-plat of Lot No. 211 R.D. Lilley's Addition and being part of V.M.S. No. 2353. Recorded in P.B. 01, page 04. Owned by Scott Hasselbach, & Reid Howland as recorded in O.R. 987, p. 5762, parcel no. 25-44-001-201.00& tract two parcel no. 25-44-001-200.00. Renumbered to Lot no. 211-A. Signed by SSD Brianne Abbott on 2-1-2021.

**ADJOURN**

**MOTION** At 5:35 pm Tracy Aranyos moved, seconded by Mayor Justin Harsha to adjourn.

The next meeting of the Planning Commission is scheduled for 5:30 pm on Tuesday, March 15, 2021 at 108 Governor Trimble Place, Old Firehouse.



Rob Holt, Chair



Kimberly Newman, Clerk