

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

COA APPROVALS ARE FOR AESTHETIC PURPOSES ONLY AND HAVE NO BEARING OR INFLUENCE ON BUILDING DEPARTMENT DECISIONS. ADDITIONAL PERMITS MAY BE REQUIRED.

APPLICANT _____

PHONE _____ EMAIL _____

PROPERTY TO BE IMPROVED _____

CHECK ITEMS WHICH ARE APPLICABLE TO YOUR PROPOSED EXTERIOR PROJECT

- | | |
|---|---|
| <input type="checkbox"/> Restoration/Replacement of Architectural | <input type="checkbox"/> Paving |
| <input type="checkbox"/> Features Painting | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Window Repair/Replacement | <input type="checkbox"/> Awning |
| <input type="checkbox"/> Window Graphics | <input type="checkbox"/> Stairs/Fire Escapes |
| <input type="checkbox"/> Door Repair/Replacement | <input type="checkbox"/> Sign Repair/Replacement or New |
| <input type="checkbox"/> Trim Repair/Replacement | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Roof Repair/Replacement | <input type="checkbox"/> Other |
| <input type="checkbox"/> Wall Repair/Replacement | |

Explain thoroughly the proposed work. Describe materials and colors to be used and provided any other pertinent details.

Attach specifications, historic color samples, photos, blue prints/sketches, awning styles, fabric, and any other information that will assist the designated city representative in making their decision on the proposed project.

I would like to request a copy of the Design Review Manual

Applicant _____ Date _____

If applicant is not owner; owner signature is required

Owner Signature _____ Date _____

All COA's are valid one year from date of approval.

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SECTION TO BE COMPLETED BY DESIGNATED CITY REPRESENTATIVE

The proposed improvements are: Approved Approved w/Conditions Denied

Conditions of Approval:

Authorized by Designated City Representative Date

I have reviewed the conditions for approval and agree to submit any changes using the Certificate of Appropriateness in order for the proposed work to be reviewed.

Applicant Signature Date

Owner Signature Date