

**City of Hillsboro
130 N High Street
Hillsboro, Ohio 45133
937.393.5219**

Commercial Site Plan Review

A site plan is a birds' eye view of a property that is drawn to scale. A site plan shows a building footprint, travel ways, parking, drainage facilities, sanitary sewer lines, water lines, lighting, landscaping & garden elements, and signage.

*Please provide the following information when turning in documents for review
Additional information may be requested by Safety and Service Director, Planning Commission, or City Council*

Additional approvals or permits may be required

- Proposed structure with dimensions
- Lot area/width
- Building set-backs from side/front/rear lot lines
- Entrance and exit driveways and their relation to existing and proposed streets and right-of-way (include width of driveway, ingress and egress to and from site)
- Parking areas on/off street & loading areas (with proposed arrangement of stalls and number of cars)
- Travel ways / turn-around locations
- Drainage facilities
- Sanitary sewer / water lines
- Exterior Lighting detail
- Trails / sidewalks / landscaping / garden elements / fencing
- Retaining walls / dumpster enclosures
- Proposed signage