

Resolution No. 20-85

The Board of County Commissioners of Highland County, Ohio, met in Regular Session on May 20, 2020, with the following members present:

Jeff Duncan, Terry Britton, and Gary Abernathy

Mr. Britton moved the adoption of the following:

RESOLUTION

WHEREAS, The State of Ohio, Development Services Agency, Office of Community Development (OCD) encourages local CHIP eligible grantees to request funds as partners in one application; and

WHEREAS, the total request for CHIP funds is \$300,000 for the City of Hillsboro and \$400,000 for Highland County; and

WHEREAS, Highland County has agreed to serve as the single applicant for funds and subsequent Grantee responsible for the administration of the CHIP grant, if funded; and

WHEREAS, Highland County selected Highland County Community Action Organization to prepare the application and administer the grant, if awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLAND COUNTY BOARD OF COMMISSIONERS, that:

Jeff Duncan, President of the Board of Commissioners, is authorized to sign the CHIP Joint Partnership Agreement between Highland County Commissioners and the City of Hillsboro for the application and subsequent administration, if awarded, of the PY 2020 CHIP grant.

Mr. Abernathy seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Duncan, yea; and Mr. Britton, yea; and Mr. Abernathy, yea

Adopted May 20, 2020

Mary Remsing
Clerk

Jeff Duncan
Terry Britton
Gary Abernathy
Board of Commissioners
Highland County, Ohio

INTRODUCED BY THE SAFETY AND SERVICE DIRECTOR

RESOLUTION NO. 20-20

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND SAFETY AND SERVICE DIRECTOR TO ENTER INTO A JOINT PARTNERSHIP AGREEMENT WITH THE HIGHLAND COUNTY COMMISSIONERS FOR PROGRAM YEAR 2020 COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM TO ADDRESS LOCAL HOUSING NEEDS AND TO DECLARE AN EMERGENCY

Be it RESOLVED by the Council of the City of Hillsboro, State of Ohio, that

SECTION ONE:

The Mayor and the Safety and Service Director are hereby authorized and directed to enter into a Joint Partnership Agreement with the Highland County Commissioners for Program Year 2020 Community Housing Impact & Preservation (CHIP) Program and to all things necessary to prosecute applications, participation and addressing local housing needs as are available under the CHIP program.

SECTION TWO:

A draft copy of the agreement is attached hereto as EXHIBIT A and may be executed by the Mayor and Safety and Service Director in any substantially similar form.

SECTION THREE:

This legislation is hereby declared to be an emergency measure necessary for the preservation of the public, health, safety and welfare and for the reason immediate action is necessary to participate in the FY 2020 program to address the housing needs of the citizens of Hillsboro, therefore, this RESOLUTION shall have immediate effect upon passage by 2/3rds majority of Council.

Passed: 5.11.2020

President: Donald E. King

Attested: Kimberly Newman, Clerk

Approved: [Signature] Mayor Date: May 12, 2020

Prepared by the City Law Director.

**CHIP Joint Partnership Agreement
Between Highland County (Highland County Commissioners)
and the City of Hillsboro**

WHEREAS, housing needs have previously been identified in the Community Housing Improvement Strategies (CHIS) developed individually by the Partners; and

WHEREAS, the State of Ohio, Development Services Agency, Office of Community Development (OCD) provides financial assistance to local governments under its Program Year 2020 Community Housing Impact & Preservation (CHIP) program for the purpose of addressing local housing needs; and

WHEREAS, OCD now encourages local CHIP eligible grantees to request funds as partners in one application, and

WHEREAS, each of the Partners desires to file a combined application under the CHIP Program to receive financial assistance to address the needs as identified by the Housing Advisory Committee and also through a housing needs assessment, and

NOW, THEREFORE, the Partners hereby agree to the following terms of this Partnership Agreement:

1. Highland County has agreed to serve as the single Applicant for funds and subsequent Grantee responsible for administering the CHIP grant, if funded;
2. Highland County is responsible for submitting the CHIP grant application in partnership with the City of Hillsboro, including procuring and overseeing an administrator(s) who shall also conduct the detailed tasks of the planning process.
3. Highland County agrees to implement the PY'2020 CHIP, if funded, in compliance with Community Development Block Grant, HOME and Ohio Housing Trust Fund requirements, the State of Ohio Consolidated Plan, the CHIP program guidelines, and this agreement.
4. This Partnership agreement applies to funds awarded from State of Ohio PY'2020 CHIP program. This Partnership Agreement remains in effect until the CHIP funds are expended and the funded activities completed and closed out. The Partners cannot terminate or withdraw from this Partnership Agreement while it remains in effect.
5. The Partners have a mutual understanding that they are in compliance with Program Policy Notice: OCD 15-02, Agreements for Grant Administration of Office of Community Development Programs.
6. The Partners acknowledge that the total request for CHIP funds is based on maximum budget contributions as follows:

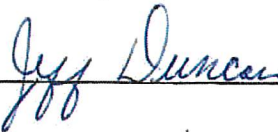
- The City of Hillsboro: \$300,000 as a partner of the county
 - Highland County: \$400,000 as a partner with the City of Hillsboro
7. The Partners understand that funds may be awarded to either or both jurisdictions that are less than the maximum.
 8. The partners will arrive at a decision prior to submission of the 2020 CHIP application on commitments of program income or other resources as leveraged funds to the request.
 9. The Partners expect that the grantee will direct the administrator to commit activity funds, as much as is practical, proportional to the jurisdictional totals in # 6 and 8 above, adjusted proportional to the relative shares of any grant award.
 10. This Partnership Agreement does not contain a provision for veto or other restriction that would allow any party to obstruct the implementation of the CHIP Program during the PY'2020 CHIP grant period.
 11. Information will be provided to the grantee by the Partners as necessary for reporting purposes as permissible pursuant to Ohio Revised Code.
 12. All program and financial records will be retained by the grantee after financial closeout.
 13. The Highland County CHIP Policy and Procedures Manual will be adopted for the partnership and shall apply to any activities conducted under the 2020 CHIP.
 14. Any mortgages expected to generate program income will be prepared by the County and administrator and the county shall be the Lien holder for any property assisted. The County shall receive subsequent program Income and reporting and expenditure of any such Program Income shall become the responsibility of the County.
 15. The County will commit program income funds to future eligible outcomes, as much as is practical, proportional to jurisdictional totals received.
 16. The Partners agree that the following table represents the responsibilities for tasks to be undertaken by one or more partners directly, through cooperation, or by contract:

Task X'- primary role Y- support/cooperate	Highland County	City of Hillsboro	Administrator
Procure Administrator	X	y	
Convene HAC	X	y	X
Designate OCEAN program roles	X		
Sign/authorize application submission	X		
Manage grant fund administration and implementation	X		X
Provide on-going oversight of administrator as detailed in administrative contract	X		
Receive and manage program income	X		y
Pay contractors/vendors	X		y
Prepare/File reports	X		X
Retain all grant records for auditing/monitoring	X		y

Legal Form and Sufficiency

This Partnership Agreement has been reviewed by legal counsels of each Party, and it has been determined that the terms and conditions of said agreement are fully authorized under State and local law and that said agreement provides legal authority for Highland County.

For Highland County:



5-20-2020

Date

For the City of Hillsboro:



May 12, 2020

Date

Approval by governing Bodies:

**This agreement has been approved by the governing bodies as follows.
Documentation is attached to demonstrate appropriate action by:**

Approved by Hillsboro City Council: Resolution # 20-20
Date 5-11-2020

Approved by Highland County Commissioners: Resolution # 20-84
Date 5-20-2020

**THE UNDERSIGNED REPRESENTATIVES OF THIS PARTNERSHIP
AGREEMENT HEREBY AGREE TO THE ABOVE STATED TERMS
AND CONDITIONS ON THIS**

20th DAY OF May, 2020
~~2017~~.

For Highland County:


President, Highland County Commissioners

For the City of Hillsboro:


Mayor

