

## Hillsboro Planning Commission Meeting Minutes

February 24, 2020 – Meeting - 5:30 p.m.

Highland County Administration Building – 119 Governor Foraker Place

### HILLSBORO PLANNING COMMISSION

#### CALL TO ORDER

At 5:15 p.m., Rob Holt Chair, called the Hillsboro Planning Commission meeting to order.

#### ROLL CALL

The following were present for the meeting: Rob Holt; Chair, Mayor Justin Harsha, Brianne Abbott; Safety Service Director, Tracy Aranyos and Charlie Guarino. Absent were Joe Mahan, Paul Worley, they were excused. Also present were Clerk Kimberly Newman, Council President Tom Eichinger, Council members Patty Day, Ann Morris and Mary Stanforth, RD Morgan, Juanita Morgan, Shawn Adkins, and Tim Lindsay.

#### DETERMINATION OF QUORUM

A quorum was met.

#### APPROVE MINUTES

The minutes from Regular Planning Commission meeting and Organizational meeting held on January 28, 2020 were reviewed and accepted as presented.

**CORRESPONDENCE** – Letter from Tower notify was reviewed as well as email from Brianne Abbott, SD on manufactured homes.

**DISCUSSION:** SSD Brianne Abbott discussed that Per ORC, Planning Commission cannot prohibit mobile homes, they go through the State for inspections, and have to meet standards as a single- family dwelling. House trailers were defined as trailers like those in Blair Trailer Park. Manufactured homes would be ones such as Holiday Homes or Blair Homes. Charlie Guarino discussed the storage sheds that are big enough to be small cabins, these need to be monitored. They are on rails, but could easily be put on foundation and placed on property.

**UNFINISHED BUSINESS** -Imagine Hillsboro- Master Plan.

**DISCUSSION-** recap of forum meeting held prior to Planning Commission.

**NEW BUSINESS-** Joint Hearing with Council March 9, 2020 for proposed amendments to Chapter 155, zoning code and the rezoning of Harry Sauner Road parcels. SSD Abbott also discussed the needed school zone annexation for addition entrance at Hillsboro High School. Annexation is needed for Hillsboro Police Department to have jurisdiction to patrol the school zone, this will create and island-peninsula if the property purchased by

RH

the High School for the entrance is not annexed. Tim Davis was unsuccessful in speaking with the two property owners needed for annexation approval. Chair Rob Holt asked Clerk Newman to send a letter to property owners on behalf of Planning Commission to seek annexation approval from property owners.

DISCUSSION- Amendments were reviewed. Letter to be sent by Clerk to property owners of property adjoining High School property

**NO ACTION REQUIRED –**

- Ohio Warranty Deed. Parcel No. 25-43-001-087.00. Outlot No. 16-A of the replat of the original outlot 16. Cynthia Sutton and Marilyn Bain. Signed by SSD Brianne Abbott on 02-06-2020
- Replat of all in-lots Nos. 7&8 and part of in-lot No. 6. Plat book 01, page 02. First Presbyterian Church of Hillsboro Liberty Township. Signed by SSD Brianne Abbott on 1-30-2020
- Quit Claim Deed and Replat of part in-lot 220, William Key's sixth addition, p.b. 01, page 07, Branden M. Fath and Grace K. Murrie. Parcel no. 25-45-001-037.00. Signed by SSD Brianne Abbott on 2-7-2020
- Replat of part out lot No. 42 Parcel no. 25-45-001-087.00 42-A & 42- B. David Lee & Angela Blair & Timothy Joe & Julie Blair. Signed by SD Brianne Abbott on 2-11-2020
- Replat of in-lot No. 48. P.B. 10, pg. 478. -Quit Claim Deed Parcel No. 25-36-001-050.00 HAEDC to City of Hillsboro, Colony Parking Lot. Signed by SSD Mel McKenzie on 4-19-2018
- General Warranty Deed Parcel No. 25-44-001-187.00 208 E. Walnut Street. The First Presbyterian Church of Hillsborough who held title as Trustees of the Presbyterian Church of Hillsboro to Dwight D. Meeker. Signed By SSD Brianne Abbott on 2-20-2020
- General Warranty Deed Parent Parcel No. 25440011870, 201 E. Main Street who held as Trustees of the Presbyterian Church of Hillsboro to the First Presbyterian Church of Hillsborough, an Ohio Corporation. Signed by SSD Brianne Abbott on 2-20-2020.

**ADJOURN**

**MOTION** At 5:47 pm SSD Brianne Abbott moved, seconded by Mayor Justin Harsha to adjourn. Vote: All yeas.

The next meeting of the Planning Commission is scheduled for 5:30 pm on Monday, March 16, 2020 at the Highland County Municipal Court at Highland County Administration Building located at 119 Governor Foraker Place. This meeting is open to the public.



Rob Holt, Chair  Kimberly Newman, Clerk