

**Revolving Loan Fund Committee
Meeting Minutes –July 22, 2019
130 North High Street – Conference Room**

The Hillsboro Revolving Loan Fund (RLF) Committee met on July 22, 2019 at 10:00 a.m. in the upstairs conference room of the Hillsboro City Building located at 130 North High Street.

CALL TO ORDER

Mayor Hastings called the meeting to order at 10:00 am.

ROLL CALL/QUORUM

The following members were present: Mayor Drew Hastings; Chair, Steve Thompson, Mel McKenzie, Amy Hamilton, Steve Ventura and John Storrs. Also present was Blaise Underwood-Rose & Doby Law Firm. A quorum was met.

MINUTES

The following meeting minutes were approved as presented:

- June 24, 2019

REPORTS

Monthly reports June 2019 were reviewed. The Committee noted that Lowell's Landscape, Warren Furniture and Classic Diner have not been making payments.

The RLF balance as of July 21, 2019 is as follows:

CDBG	\$59,723.23	
	\$59,723.23	<i>Available CDBG Balance</i>
UDAG	\$54,035.73	
Total Balance	\$113,758.96	

MOTION Amy Hamilton moved, seconded by John Storrs, to approve the monthly reports. Vote: all yea.

CORRESPONDENCE *none*

DISCUSSION *none*

UNFINISHED BUSINESS

Collection Proceedings for Delinquent Loans- attorney Blaise Underwood-Rose & Doby was present and discussed with RLF board the bankruptcy notice of parents' Robert and Lynn Lowell in federal court. Hillsboro is listed as creditor, they are debtors. This bankruptcy does not apply to the son and daughter Geoff and Ginger Lowell. All parties signed the loan for Lowell

Landscape as individuals. Mr. Blaise Underwood will handle correspondence with the Lowells' on this matter as Geoff and Ginger Lowell are still bound to the loan agreement and the terms of the loan.

MOTION Steve Thompson moved to accept the promissory note clause drafted by attorney Blaise Underwood to execute to the Lowell's, seconded by Steve Ventura. Vote all yeas.

Classic Diner- Mr. Rick Pitzer sold the diner and it is now under new ownership. Mr. Pitzer is the borrower in the loan note, he was identified as DBA (doing business as) as the borrower as well. Mr. Underwood will work on a letter to send to Pitzer that he needs to fulfill the terms and payments of the loan.

MOTION Amy Hamilton moved to accept promissory note clause drafted by attorney Blaise Underwood to execute to Rick Pitzer, Classic Diner, seconded by John Stoors. Vote all yeas.

Warren Furniture/Furnishing- Mr. Underwood stated that the loan was not signed by Rick Pitzer as an individual but as a corporate entity. Mr. Underwood will check the USDA commercial loan rules to see if this loan will be discharged. It was noted that the name of the business went from Warren Furniture to Warren Furnishings.

DISCUSSION Mr. Blaise Underwood recommended that the RLF add language on new loans that attorney fees can be added and will be the responsibility of loan holder if an attorney is necessary to handle legal issues. Mr. Underwood also suggested an ordinance through City Council be passed that states the RLF can go after the attorney fees. A member of council or RLF board member can ask that this be put on next council meeting agenda. This will allow all future loans to have the provision added to loan form. Mr. Underwood stated this cannot be done by Law Director Fred Beery.

NEW BUSINESS

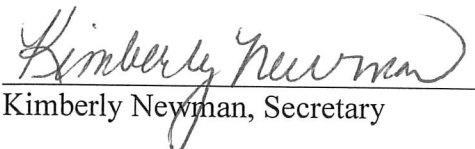
- Mayor Drew Hastings discussed with RLF that gateway signs would be a nice addition at the gateways into the city of Hillsboro. That one had been erected on 62 across from the YWCA. Mayor Hastings inquired of RLF members if this would be something that RLF would consider assisting with monetarily. No decision was made in this matter.

ADJOURN

The meeting adjourned at 11:17 a.m. Motion to adjourn was moved by John Stoors, second by Mel McKenzie. Vote all yeas.

The next regular meeting is scheduled for August 26, 2019 at 10:00 am.


Drew Hastings, Chairman


Kimberly Newman, Secretary