

Hillsboro Design Review Board Minutes
March 6, 2019 – 8:45 a.m. Regular Meeting
130 North High Street- City Building Conference Room

CALL TO ORDER

Sally Renk, Chair, called the meeting to order at 8:41 a.m.

ROLL CALL

Sally Renk, Chair; Avery Applegate, Betty Ann Walker, Jim Gibbs were present for the meeting. Tom Clemons was absent. Clerk Kimberly Newman, Paulette Goerler, Administrative Assistant II and Bree Abbott- Abbott Signs, LLC were also present.

DETERMINATION OF QUORUM A quorum was met.

MINUTES

Minutes were presented for February 20, 2019 meeting, minutes were approved and signed.

CORRESPONDENCE

- Alex Butler-Veteran Banners, Clerk sent a letter to Alex Butler on 2-20-19 to renew his COA by March, if no changes, a resubmit is all that is needed for 2019 COA for Veteran Banner Campaign. To date no 2019 COA application has been received from Mr. Butler, Jim Gibbs stated he will contact Alex Butler and assist in getting the application completed and submitted.

UNFINISHED BUSINESS

- **COA 19-001-027** Michael Morgan, Roof Repair/Replacement, an address was needed on the COA application. Avery Applegate texted Michael during February 20, 2019 meeting to gain the address for his COA application, but received no response before adjournment. The board agreed that it can be written onto application once it was gained, and the texts would be given to Clerk to include in meeting minutes. Avery Applegate came to March 6, 2019 meeting with the address of 148 West Main Street that she obtained from Michael Morgan, Clerk Kimberly Newman wrote the address on the application in front of Design Review Board at the meeting with their approval.
- **Alex Butler** Support Our Troops of Highland County. To date no 2019 COA application has been received from Mr. Butler, Jim Gibbs stated he will contact Alex Butler and assist in getting the application completed and submitted.
-

NEW BUSINESS

- **COA-19-005** Greg VanZant, Chad Abbott Signs, LLC. Bree Abbott was present

at meeting. Bree Abbott presented to the Design Review Board that the existing awning will be taken down and recovered with COA application presented fabric." VanZant Law Office" will be in cream color and outlined for distinction. No other changes or alterations will be made.

MOTION Moved by Jim Gibbs and seconded by Betty Ann Walker to approve COA19-005.

DISCUSSION Jim Gibbs told DRB he gave a DRB brochure to Diane Fordyce, as she has updates needing to be done at her business. Also, there is an online radio station that is starting in one of Jim Gibbs properties, no major changes need to be made, but Tony Weissmann CBO has been there for an inspection and the recommendations he suggested are being done to the property. Mr. Gibbs also discussed the need for a coffee shop in Hillsboro, he likes the fact that Dale Martin has fixed up the Orpheum, he feels the improvements are infectious and helps the improvement of Hillsboro and creates other businesses to want to do the same.

Clerk Kimberly Newman advised the DRB that she received a public records request on March 5, 2019 for agendas and minutes from October 2018 to February 2019 of Design Review Board, Planning Commission, Revolving Loan Fund. Ms. Newman fulfilled and satisfied the request by scanning and emailing to request at opengov@protonmail.com.

ADJOURN

MOTION at 9:04 am. Betty Ann Walker moved, seconded by Sally Renk to adjourn. The next scheduled meeting of the Design Review Board is March 20, 2019 at 8:45 a.m. at 130 North High Street, in the City Building Conference Room.



Sally Renk, Chair



Kimberly Newman, Clerk