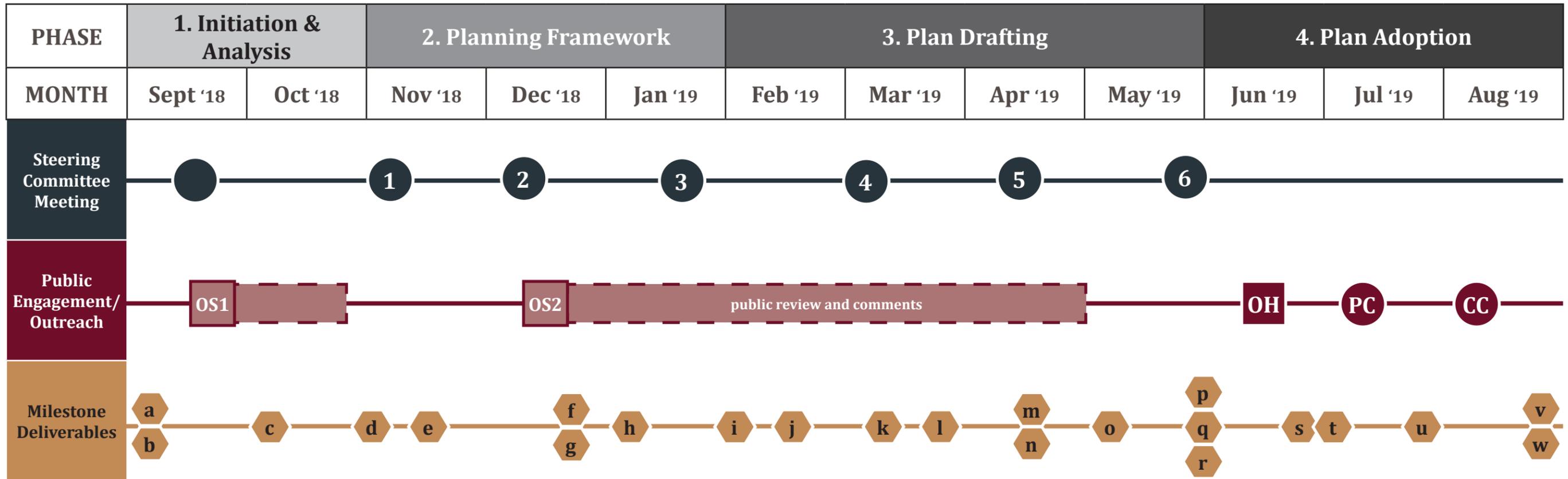




PROCESS AND WORK SCHEDULE



STEERING COMMITTEE MEETING DATES

Meetings will take place on Monday's at 4:00 pm and held in the basement meeting room at the Highland County Courthouse unless otherwise indicated.

- **Kick Off Meeting:** September 17th
- 1. **Key Issues, Round 1 and SWOT Activity:** November 5th
- 2. **Vision and Goals:** December 17th
- 3. **Plan Framework Map and Outline:** January 22nd
- 4. **Plan Element Review:** March 18th (long meeting - 2.5 hours)
- 5. **Plan Element Review #2:** April 15th (long meeting - 2.5 hours)
- 6. **Plan Implementation and Priorities:** May 20th

PUBLIC ENGAGEMENT/ OUTREACH DATES

- **(OS1) Online Survey #1:** Launched early/mid September Ends online October 22nd
- **(OS2) Online Survey #2:** Launch after draft vision and goals created
- **(OH) Open House:** June 19th or 20th
- **(PC) Planning Commission:** July 15, 2019
- **(CC) City Council:** August 12, 2019

MILESTONE DELIVERABLES

- a. Survey and Publicity Flyer for Round 1 Input
- b. Branding, Website Content, and Structure, Survey Uploaded for Public
- c. Key Issues Summary Presentation and Round 1 Findings
- d. Draft Vision, Goals & Objectives (Post to Website with Comment Form)
- e. Steering Committee Presentation (Meeting 2)
- f. Plan Outline and Design Template
- g. Plan Framework Map (Post to Website with Comment Form)
- h. Steering Committee Presentation (Meeting 3)
- i. 1st Draft Plan Elements
- j. Present Plan Elements
- k. 2nd Draft Plan Elements
- l. Present Plan Elements
- m. 1st Draft Implementation Actions & Priorities
- n. 3rd Draft Plan Elements
- o. Present Plan Implementation
- p. 4th Draft Plan Elements
- q. Website Updates and Comments Forms
- r. Workshop Boards/Posters
- s. Consolidated Public Comments
- t. Planning Commission Presentation Draft with Comments
- u. Planning Commission Recommendation Draft (5th Draft)
- v. Final Adopted Plan (6th and Final Draft)
- w. Project Files