

**CITY OF HILLSBORO, OHIO
ORDINANCE NO. 2025-11**

**AN ORDINANCE CREATING SECTION 35.061 OF THE CODIFIED ORDINANCES OF
THE CITY OF HILLSBORO PERTAINING TO INCOME TAX REGULATIONS**

WHEREAS, Council desires to amend certain sections of the Codified Ordinances of the City of Hillsboro, pertaining to income tax regulations, as recommended by the Tax Administrator; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HILLSBORO, STATE OF OHIO, WITH MAJORITY OF ALL COUNCIL MEMBERS CONCURRING THAT:

SECTION 1: That the Codified Ordinances of the City of Hillsboro, specifically section 35.061 of the City Code, shall be amended as follows:

§ 35.061 Rental and Leased Property.

(a) All property owners of real property located in the Municipality, who rent or otherwise lease the same, or any part thereof, to any person for residential dwelling purposes, including apartments, rooms, and other rental accommodations, during any calendar year, or part thereof, commencing with the effective date of this section, shall file with the Tax Administrator on or before January 31st, following such calendar year, a written report disclosing the name, address and telephone number, if available, of each tenant known to have occupied on such apartment, room, or other residential dwelling rental property.

(b) The Tax Administrator may order the appearance before the Tax Administrator, or the duly authorized agent, of any person whom the Tax Administrator believes to have any knowledge of the name, address and telephone number of any tenant of residential rental real property in the Municipality. The Tax Administrator, or the duly authorized agent, is authorized to examine any person, under oath, concerning the name, address and telephone number of any tenant of residential real property located in the Municipality. The Tax Administrator, or the duly authorized agent, may compel the production of papers and records and the attendance of all persons before the Tax Administrator, whether as parties or witnesses, whenever the Tax Administrator believes such person has knowledge of the name, address and telephone number of any tenant of residential real property in the Municipality.

(c) Any property owner or person that violates one or more of the following shall be subject to Section 35.102 of this chapter:

(1) Fails, refuses or neglects to timely file a written report required by subsection (a) hereof; or

(2) Makes an incomplete or intentionally false written report required by subsection (a) hereof; or

(3) Fails to appear before the Tax Administrator or any duly authorized agent and to produce and disclose any tenant information pursuant to any order or subpoena of the Tax Administrator as authorized in this section; or

(4) Fails to comply with the provisions of this section or any order or subpoena of the Tax Administrator.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all

*1st Read April 16, 2025
2nd Read 5-15-2025
3rd Read 6/12/2025*


deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance shall become effective at the earliest date allowed by law.

Passed this 12 day of June, 2025.


Tom Eichinger, Council President

Attest:


Lauren Walker, Clerk of Council

Approved:


Justin Harsha, Mayor

Date:

6/16/2025

Prepared by the City Law Director.