

## **HILLSBORO CITY COUNCIL MEETING**

**October 17, 2024**

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Safety and Service Director Brianne Abbott, Public Works Superintendent Shawn Adkins, Chief Eric Daniels, Law Director Randalyn Worley and Pro Tem Clerk Lauren Walker.

### **ROLL CALL**

Dan Baucher, Jason Brown, Jo Earley, Mary Stanforth, Don Storer and Greg Maurer were present. Adam Wilkin was absent. Mr. Maurer moved to excuse Mr. Wilkins absence, seconded by Ms. Stanforth. Vote: Mr. Baucher-yes, Mr. Brown-yes, Ms. Earley-yes, Mr. Maurer, Ms. Stanforth –yes, Mr. Storer –yes.  
Mr. Maurer is excused.

Mr. Eichinger led the Council in prayer and led Council in the Pledge of Allegiance.

### **MINUTES**

There were no corrections to the September 12, 2024 regular council minutes. They were approved as presented. There were no corrections to the September 12, 2024 Public Hearing Minutes. They were approved as presented.

### **MONTHLY REPORTS**

The September 2024 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes street, water/sewer maintenance) Treasurers (includes expense and revenue report), Water Meter Department, Water Office (including water/sewer sales), Water Treatment Plant, Wastewater Treatment Plant, Code Enforcement and Auditor.

**PUBLIC REQUESTS:** None

### **COMMUNICATIONS:**

Helen Chrisman – President Tom Eichinger stated he received a voice message from Helen Chrisman related to waste collection and it was forwarded to the utilities committee.

**CITIZENS' COMMENTS:** None

**COMMUNICATION FROM THE MAYOR (Justin Harsha)** Not present

### **REPORT OF THE SAFETY&SERVICE DIRECTOR/HILLSBORO PLANNING COMMISSION**

Brianne Abbott shared, "In light of the ongoing drought conditions, the City of Hillsboro is extending its Phase II Water Emergency declaration. Our current water supply is at an estimated 80 days, with no significant precipitation expected in the upcoming forecast. Even with rain we received in the previous weeks, our supply is back in the same position it was at the time of the initial emergency announcement. We urge all residents to continue conserving water and adhering to the established water usage restrictions. Together, we can work towards ensuring the sustainability of our water resources during this critical time. Thank you for your cooperation and commitment to our community."

## **STANDING COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

**(Mary Stanforth, Chair)**

- Wage & Pay Scale review/recommendations for Elected Officials
- Wage & Pay Scale review/recommendations for employees

No meeting. No questions, no comments.

### **PARKS**

**(Don Storer Chair)**

No meeting. No questions, no comments

### **CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)**

- Vacation Policy
  - Meeting held October 15, 2024 at 5:30pm

Chair Dan Baucher read meeting minutes. No questions, no comments.

### **STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)**

- Designated Outdoor Refreshment Area (DORA)
  - Meeting held September 30, 2024 at 6:00pm
- 2 Hour Parking

Council member Jo Earley read meeting minutes on behalf of Chair Adam Wilkin. No questions, no comments.

### **UTILITIES COMMITTEE (Greg Maurer, Chair)**

- Waste Collection
  - Meeting held October 10, 2024 at 6:30pm

Chair Greg Maurer read meeting minutes. No questions, no comments.

### **ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)**

- Zoning Code Standards for Auto Service and Repair Stations

No meeting. No questions, no comments

### **COMMUNITY ENHANCEMENT (Jo Sanborn, Chair)**

- Regulations for amusement devices

No meeting. No questions, no comments

## **UNFINISHED BUSINESS**

- **PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING) –**

Ordinance 2024-41 An Ordinance vacating an unnamed alley between Trenton Street and Adams Street

DISCUSSION: No discussion.

MOTION: Mr. Brown moved to approve and adopt Ordinance 2024-41, seconded by Mr. Maurer. Vote: Mr. Baucher-yes, Mr. Brown-yes, Ms. Earley-yes, Mr. Maurer-yes, Ms. Stanforth-yes, Mr. Storer-yes. Ordinance 2024-41 approved and adopted.

Ordinance 2024-46 An Ordinance amending section 155.073(M) of the codified ordinances of the City of Hillsboro pertaining to auto service station/auto repair shop standards

DISCUSSION: No discussion.

MOTION: Mr. Brown moved to approve and adopt Ordinance 2024-46, seconded by Mr. Storer. Vote: Mr. Storer-yes, Ms. Stanforth-yes, Mr. Maurer-yes, Ms. Earley-yes, Mr. Brown-yes, Mr. Baucher-yes. Ordinance 2024-46 approved and adopted.

Ordinance 2024-47 An Ordinance modifying the zoning classification of certain parcels

DISCUSSION: No discussion.

MOTION: Mr. Maurer moved to approve and adopt Ordinance 2024-47, seconded by Mr. Brown. Vote: Mr. Maurer-yes, Ms. Earley-yes, Ms. Stanforth-yes, Mr. Storer-yes, Mr. Baucher-yes, Mr. Brown-yes. Ordinance 2024-47 approved and adopted.

- **SECOND READING OF ORDINANCES & RESOLUTIONS –**

Ordinance 2024-50 An Ordinance amending and renumbering section 110 of the codified ordinances of the City of Hillsboro pertaining to licensing requirements for electronic gaming parlors operated within the City of Hillsboro

DISCUSSION: No discussion.

MOTION: Second reading. No questions, no comments. Ordinance 2024-50 will move to third reading at the November 14, 2024 meeting.

- **FIRST READING OF ORDINANCES & RESOLUTIONS –**

Ordinance 2024-52 An Ordinance vacating an unnamed alley between 134 East Pleasant Street and 126 East Pleasant Street

DISCUSSION: SSD Brianne Abbott shared this legislation will vacate the alley located between 134 and 126 E Pleasant Street per property owner application and recommendation of the Hillsboro Planning Commission.

MOTION: First reading. No questions, no comments. Ordinance 2024-52 will move to a second reading at the November 14, 2024 meeting.

Resolution 24-32 A Resolution authorizing the mayor to prepare and submit an application for the FY2025 Land and Water Conservation Fund Program and declaring an emergency

DISCUSSION: SSD Brianne Abbott shared this legislation will allow administration to prepare and submit an application for the FY2025 LWCF grant. Suspension of three reading rule and passage by emergency is requested to meet deadline of grant submittal.

MOTION: Mr. Maurer moved to suspend three reading rule for Resolution 24-32, seconded by Mr. Storer. Vote: Mr. Brown-yes, Ms. Stanforth-yes, Ms. Earley-yes, Mr. Baucher-yes, Mr. Storer-yes, Mr. Maurer-yes. Resolution 24-32 three reading rule suspended.

MOTION: Mr. Storer moved to approve and adopt Resolution 24-32, seconded by Ms. Stanforth. Vote: Ms. Stanforth-yes, Mr. Maurer-yes, Mr. Storer-yes, Ms. Earley-yes, Mr. Baucher-yes, Mr. Brown-yes. Resolution 24-32 approved and adopted.

Resolution 24-33 A Resolution to adopt the 2024 Version of the City of Hillsboro Policy and Procedure Manual and declaring an emergency

DISCUSSION: President Tom Eichinger indicated this is what the Civil Service and Employee Relations committee met on.

MOTION: Mr. Brown moved to suspend three reading rule for Resolution 24-33, seconded by Mr. Maurer. Vote: Mr. Baucher-yes, Mr. Maurer-yes, Mr. Storer-yes, Mr. Brown-yes, Ms. Earley-yes, Ms. Stanforth-yes. Resolution 24-33 three reading rule suspended.

MOTION: Mr. Storer moved to approve and adopt Resolution 24-33, seconded by Mr. Maurer. Vote: Ms. Stanforth-yes, Mr. Brown-yes, Mr. Baucher-yes, Ms. Earley-yes, Mr. Maurer-yes, Mr. Storer-yes. Resolution 24-33 approve and adopted.

Ordinance 2024-53 An Ordinance to establish the annual pay of the Municipal Court Clerk pursuant to R.C. 1901.31 (C)(1) and declaring an emergency

DISCUSSION: SSD Brienne Abbott shared that since our municipal court runs in a deficit, the legislative authority of the City of Hillsboro shall decide the annual compensation of the clerk of court. This is pursuant to ORC. Suspension of three reading rule and passage by emergency is requested to comply with ORC. Mr. Brown asked if the salary is the same. No information was provided. SSD Brienne Abbott clarified that there is already a set range but the legislative authority must set a specific rate if the court is in a deficit, and it is. President Tom Eichinger stated he would think it is the same rate currently, and it is just needed to be set to conform with ORC.

MOTION: Mr. Brown moved to suspend three reading rule for Ordinance 2024-53, seconded by Mr. Maurer. Vote: Mr. Baucher-yes, Ms. Stanforth-yes, Mr. Storer-yes, Ms. Earley-yes, Mr. Maurer-yes, Mr. Brown-yes. Ordinance 2024-53 three reading rule suspended.

MOTION: Mr. Brown moved to approve and adopt Ordinance 2024-53, seconded by Mr. Maurer. Vote: Ms. Stanforth-yes, Ms. Earley-yes, Mr. Baucher-yes, Mr. Brown-yes, Mr. Maurer-yes, Mr. Storer-yes. Ordinance 2024-53 approved and adopted.

Ordinance 2024-54 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

DISCUSSION: SSD Brienne Abbott shared this legislation would authorize City Auditor Dawson to pay contractors at the court for the remainder of the year. Council members asked what is the contractor and what it is for. Brienne Abbott stated it is a bill for the court. Shawn Adkins stated it is to pay Mr. Schlater as the process server for the courts. Council member asked what a process server is. Law Director Randalynn Worley stated he serves legal paperwork, and it is for his wages.

MOTION: Mr. Maurer moved to approve and adopt, seconded by Mr. Brown. Vote: Mr. Brown-yes, Mr. Maurer-yes, Ms. Stanforth-yes, Mr. Baucher-yes, Ms. Earley-yes, Mr. Storer-yes. Ordinance 2024-54 approved and adopted.

Resolution 24-34 A Resolution approving an Economic Development Plan for the Fairground Road Incentive District and declaring an emergency

DISCUSSION: President Tom Eichinger explained this legislation is related to the new business item on the agenda and introduced Mr. Andrew Spoor to address council. Andrew Spoor with KMK of Cincinnati introduced himself and spoke at length regarding Tax Increment Financing options that was recently discussed with city administration. He explained in depth the reason for a particular timeline that will need be met in order to pass legislation this year to capture full value of TIF. He clarified this TIF does not change the taxes people pay who live within the TIF District, it just changes how the revenues collected are distributed. He also stated the purpose of the legislation is to adopt the economic development plan, which is an anecdotal step in order to send notices out to property owners. President Tom Eichinger asked if this TIF will require school district voting. Mr. Spoor answered, no. This TIF specifically is to offset finances / expenditures that incurred from public infrastructure on the development. Ms. Stanforth asked if Howland development is zoned for their use. Shawn Adkins responded yes it went to planning commission. It was clarified the zoning use is Residential A, as well as all the parcels have a residential component but all three zoned differently.


MOTION: Mr. Maurer moved to suspend three reading rule for Resolution 24-34, seconded by Mr. Storer. Vote: Mr. Baucher-yes, Mr. Brown-yes, Ms. Earley-yes, Mr. Maurer-yes, Ms. Stanforth-yes, Mr. Storer-yes. Resolution 24-34 three reading rule suspended.


MOTION: Mr. Maurer moved to approve and adopt Resolution 24-34, seconded by Ms. Stanforth. Vote: Mr. Storer-yes, Ms. Stanforth-yes, Mr. Maurer-yes, Ms. Earley-yes, Mr. Brown-yes, Mr. Baucher-yes. Resolution 24-32 approved and adopted.

#### NEW BUSINESS:

- Proposed Tax Increment Financing Incentive Districts

ADJOURN: Don Storer moved to adjourn, seconded by Jo Earley. Vote all yeas. Council adjourned at 7:32 p.m. The next scheduled meeting of the Hillsboro City Council is Thursday November 14, 2024 at 7:00 p.m. at City Hall, 130 North High Street.

 ~~Tom Eichinger, President~~ GREG MAURER PRO TEM

 Lauren Walker, Pro Tem clerk