

Site Plan Review Application

Date: __/__/__



Project Name: _____ Address: _____

Commercial ☐ \$200.00

Residential ☐ \$40.00

Applicant Name _____ Owner ☐ Agent ☐

Street Address _____

Zoning: _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Plans Prepared By _____

Street Address _____

City _____ State _____ Zip _____

Contact Person _____ Title _____

Phone _____ Email _____

Lot Area: _____ sq. ft.

Structure: _____ sq. ft.

Lot Width: _____

Height of Structure: _____

Front Yard Setback: _____

Side Yard Setback: (R) _____ (L) _____

Rear Yard Setback: _____

Setback from Structures: _____

Description of Project

Office Use Only

Method of Payment Cash ☐ Check ☐ Other ☐ Payment Amount: _____

Date Plans Reviewed _____

City Signature _____ Approved ☐ Not Approved ☐ Approved w/Conditions ☐

Conditions _____

The City of Hillsboro contracts with Warren Co. Building Department
for Permits in need of review: These may include Building, Demolition, Signs, etc. Reviews can take up to approximately 1-2 weeks or less for Residential review, 3-4 weeks or less for Commercial depending on review timeline or project size.

The State of Ohio requests are all permits are given their first review within 30 business days (does not include federal holidays or weekends).

Warren Co. Building Department 513-695-1290

To speak to a building inspector, please call between 7-8 AM Monday-Friday

<https://www.warrencountyohio.gov/BldgInsp/>

City of Hillsboro Main Office P (937) 393-5219 ·

Auditor's Office P (937) 393-5791 www.hillsboroohio.net

PLEASE NOTE: Incomplete information will result in the rejection of this submittal.

Rev. 05/2023

Sample Site Plan

