

## **HILLSBORO CITY COUNCIL MEETING**

**February 15, 2024**

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Mayor Justin Harsha, Safety and Service Director Brianne Abbott, Auditor Dawson Barreras, Law Director Randalyn Worley, Wastewater Plant Superintendent Tyler Warnock, Clerk Whitney Aliff and Police Chief Eric Daniels.

### **ROLL CALL**

Dan Baucher, Jason Brown, Jo Sanborn, Greg Maurer, Mary Stanforth, Don Storer and Adam Wilkin were present.

Mr. Eichinger led the Council in prayer and Mayor Justin Harsha led Council in the Pledge of Allegiance.

### **MINUTES**

There were no corrections to the January 31, 2024 special council minutes. They were approved as submitted.

### **MONTHLY REPORTS**

The January 2024 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment Plant, Wastewater Treatment Plant, Code Enforcement and Auditor/Treasurer.

No questions were asked.

**PUBLIC REQUESTS:** None

### **COMMUNICATIONS:**

Bob Barger – Building Department

**DISCUSSION:** Council President Tom Eichinger invited comments or questions from council. No questions or comments.

**CITIZENS' COMMENTS:** None

### **COMMUNICATION FROM THE MAYOR (Justin Harsha)**

Mayor Justin Harsha shared his State of the City report was provided at the special council meeting in January and Mr. Harsha had nothing further to report.

### **REPORT OF THE SAFETY&SERVICE DIRECTOR/HILLSBORO PLANNING COMMISSION**

Safety and Service Director Brianne Abbott shared the month of January consisted of seven commercial building permits and eight residential building permits. Ms. Abbott shared the Roberts Lane extension project is underway with an estimated completion date of August 2024. The Appalachian Community Grant lead applicant has estimated awards being presented towards the end of March. The Appalachian Community Grant application was submitted for the Crossroads Park and Amphitheatre projects. The council chambers project is underway and nearing completion. The North High Street

Lead Service Line replacement project is slated to begin in the spring of 2024. Current private developments include five below, the Marriott hotel and horizon fiber to home. Ms. Abbott concluded by requesting Law Director Randalyn Worley to address council. Ms. Worley requested an executive session per ORC 121.22(G)(3) conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending court action.

#### **EXECUTIVE SESSION:**

MOTION: Greg Maurer moved to enter into executive session, seconded by Adam Wilkin. Vote all yeas. Council exited the regular council meeting to enter into executive session at 7:04pm. Council President Tom Eichinger invited Clerk Whitney Aliff, Mayor Justin Harsha, Auditor Dawson Barreras and Law Director Randalyn Worley to the executive session. Council re-entered into the regular council session at 7:11pm.

#### **STANDING COMMITTEE REPORTS**

##### **FINANCE COMMITTEE**

**(Mary Stanforth, Chair)**

- Wage & Pay Scale review/recommendations for Elected Officials
- Treasury Investment Board Review
- Wage & Pay Scale review/recommendations for employees
- Amusement Fees
  - Meeting held 2/12/24 at 6PM.

Mary Stanforth read meeting minutes from the 2/12/2024 meeting. No questions asked. See attachment #1.

##### **PARKS**

**(Don Storer Chair)**

- City Pool

No meeting. No questions asked.

##### **CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)**

No meeting. No questions asked.

##### **STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)**

- Designated Outdoor Refreshment Area (DORA)
- Safety & Security – City Parks
  - Meeting scheduled for 2/26/2024 at 6PM.
- 2 Hour Parking
  - Meeting scheduled for 2/26/2024 at 6PM.

No meeting. No questions asked. Chair Adam Wilkin reported of an upcoming meeting.

##### **UTILITIES COMMITTEE (Greg Maurer, Chair)**

- Electricity Aggregation Program
- Sewer Rates
  - Meeting scheduled for 2/21/2024 at 6PM.
- Minimum Utility Bill
  - Meeting scheduled for 2/21/2024 at 6PM.
- Waste Collection

- Meeting scheduled for 2/21/2024 at 6PM.

No meeting. No questions asked. Mr. Maurer shared details of an upcoming committee meeting.

### **ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)**

No meeting. No questions asked.

### **COMMUNITY ENHANCEMENT (Jo Sanborn, Chair)**

- Ice Skating Rink

No meeting. Ms. Sanborn shared the topic “ice skating rink” currently in the community enhancement committee does not need to be discussed. SSD Brianne Abbott requested Ms. Sanborn’s committee review the provided information and discuss as council will need to determine if the city can move forward with purchasing the equipment. Ms. Sanborn will schedule a committee meeting to discuss.

### **UNFINISHED BUSINESS**

- **PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING) –**

None.

- **SECOND READING OF ORDINANCES & RESOLUTIONS –**

None.

- **FIRST READING OF ORDINANCES & RESOLUTIONS –**

Ordinance 2024-06 An Ordinance amending section 110.99 of the Codified Ordinances of the City of Hillsboro pertaining to amusement device penalties

DISCUSSION: Finance Committee Chair Mary Stanforth explained Ordinance 2024-06 will clarify language and allow the municipal court judge to determine the fines pursuant to Ohio Revised Code and statutes. No questions were asked. Ordinance 2024-06 will move to a second reading at the March 14, 2024 council meeting.

Resolution 24-05 A Resolution approving a ‘then and now’ certification by the City Auditor pursuant to R.C. 5705.41(D)(1), for the payment to Civica, and declaring an emergency

DISCUSSION: Auditor Dawson Barreras shared Resolution 24-05 will allow the auditor’s office to make a payment to Civica, the new software utilized by the auditor’s office. Councilmember Jason Brown asked if the software was utilized by the auditor’s office, being answered “yes” by Mr. Barreras.

MOTION: Greg Maurer moved to suspend the three-reading rule for Resolution 24-05, seconded by Adam Wilkin. Vote: Dan Baucher-yes, Jason Brown-yes, Jo Sanborn-yes, Greg Maurer-yes, Mary Stanforth-yes, Don Storer-yes, Adam Wilkin-yes. Resolution 24-05 three-reading rule suspended.

MOTION: Greg Maurer moved to approve and adopt Resolution 24-05, seconded by Don Storer. Vote: Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes, Greg Maurer-yes, Jo Sanborn-yes, Jason Brown-yes, Dan Baucher-yes. Resolution 24-05 approved and adopted.

Resolution 24-06 A Resolution approving a 'then and now' certification by the City Auditor, pursuant to R.C. 5705.41(D)(1), for the payment to Ohio Water Development Authority, and declaring an emergency

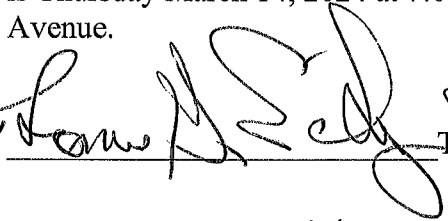
DISCUSSION: Auditor Dawson Barreras shared Resolution 24-06 will allow a payment be made to Ohio Water Development Authority. Mr. Barreras noted the invoices are sent without notice. No questions were asked.

MOTION: Don Storer moved to suspend the three-reading rule for Resolution 24-06, seconded by Greg Maurer. Vote: Greg Maurer-yes, Mary Stanforth-yes, Don Storer-yes, Adam Wilkin-yes, Dan Baucher-yes, Jason Brown-yes, Jo Sanborn-yes. Resolution 24-06 three-reading rule suspended.

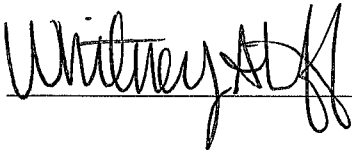
MOTION: Greg Maurer moved to approve and adopt Resolution 24-06, seconded by Adam Wilkin. Vote: Jason Brown-yes, Dan Baucher-yes, Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes, Greg Maurer-yes, Jo Sanborn-yes. Resolution 24-06 approved and adopted.

#### **NEW BUSINESS:**

**ADJOURN:** Don Storer moved to adjourn, seconded by Adam Wilkin. Vote all yeas. Council adjourned at 7:19 p.m. The next scheduled meeting of the Hillsboro City Council is Thursday March 14, 2024 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.



Tom Eichinger, President



Whitney Aliff, Clerk

The finance committee met on Monday, February 12 at 6 PM at the city building. Those in attendance were Greg Maurer, Tom Eichinger and Mary Stanforth. Adam Wilkin was absent. The purpose of the meeting was to review the Amusement fee code section concerning penalties. In the original one 110.99 section of the code, the fees were to be determined by the city Council. In the amended section, the penalty will be determined by the municipal court upon an application by the city law Director. Mr. Maurer made a motion to send the amended section to the council for approval. I seconded it. All in favor. It was suggested to ask the Auditor if it was necessary to declare it as an emergency or stick with the three reading rule. Mr. Barreras found it wasn't necessary to declare it as an emergency. Mr. Maurer made a motion to adjourn the meeting at 6:10.

Respectfully submitted,

Mary Stanforth

Finance chair