

Hillsboro Planning Commission Meeting Minutes
February 21, 2023 – Meeting - 5:30 p.m.
Old Firehouse 108 Governor Trimble Place

HILLSBORO PLANNING COMMISSION

CALL TO ORDER

At 5:43 p.m. Chair Bill Sims called the Hillsboro Planning Commission meeting to order immediately following the public hearing.

ROLL CALL

The following were present for the meeting: Chair Bill Sims, Paul Worley, Brianne Abbott; Safety and Service Director and Amy Davis. Mayor Justin Harsha, Rob Holt and Todd Heskett were absent. Also in attendance was Clerk; Whitney Aliff, Council President Tom Eichinger, Public Works Superintendent Shawn Adkins and councilmember Jo Sanborn.

DETERMINATION OF QUORUM

A quorum was met.

APPROVE MINUTES

The minutes from Planning Commission Regular Meeting held on January 17, 2023 were approved as read.

The minutes from Planning Commission Organizational Meeting held on January 17, 2023 were approved as read.

CORRESPONDENCE – None

UNFINISHED BUSINESS –

Discussion of amendments to sign code
Imagine Hillsboro Select Committee

NEW BUSINESS –

New Park Name

ACTION REQUIRED –

New Park Name

DISCUSSION OF AMENDMENTS TO SIGN CODE

DISCUSSION: Chair Bill Sims discussed Rob Holt submitted recommendations for review. Members of Planning Commission discussed creating a committee of two or three planning commission members to take a deeper look at the sign code. Members Bill Sims and Paul Worley will begin working on preparing recommendations to present to

Planning Commission. Chair Bill Sims and Paul Worley expect to have an update by the March Planning Commission meeting.

IMAGINE HILLSBORO SELECT COMMITTEE

DISCUSSION: Chair Bill Sims asked Council President Tom Eichinger to speak to the Imagine Hillsboro Select Committee item. Council President Tom Eichinger discussed council had passed legislation to approve changes to the plan and the creation of the Imagine Hillsboro Select Committee. The Imagine Hillsboro Select Committee is set up to meet two times per year and consists of the Safety and Service Director, City Public Works Superintendent, City Auditor, President of Council, two members of planning commission appointed by the chair, and one business owner appointed by the mayor. Planning Commission Chair Bill Sims nominated himself to serve on the Imagine Hillsboro Select Committee and requested any planning commission members who are interested to notify him. Discussion was had to attempt to hold both meetings in 2023 or to wait until the July meeting. Safety and Service Director Brianne Abbott compiled an end of year report for 2022 and will share with Chair Bill Sims to assist with the plan.

NEW PARK NAME

DISCUSSION: Chair Bill Sims discussed the park located at 226 W. Main Street is proposed to be named "Crossroads Park" as Route 50 and Route 62 are crossroads to America. Safety and Service Director Brianne Abbott noted the naming of the park does not require planning commission approval and can be done administratively; the naming was presented to planning commission as a courtesy.

MOTION: Chair Bill Sims moved to approve naming the park "Crossroads Park" with the stipulation to allow Community Enhancement Council Committee to give endorsement, seconded by Amy Davis. Vote: Bill Sims-yes, Paul Worley-yes, Brianne Abbott-yes, Amy Davis-yes. Park name of "Crossroads Park" approved.

NO ACTION REQUIRED-

-General Warranty Deed, Lola Bick covenants to Robert C. Webb whose tax mailing address is 6569 Dunlap Road, Hillsboro, Ohio 45133 parcel no. 25-45-001-067.00. Signed by SSD Brianne Abbott 1-20-2023.

-Replat of lot number 555 of the Russell B. Muntz Addition, owned by Timothy and Melanie Parry, parcel number 25-53-001-075.00, O.R 902, pg. 449, being renumbered to lot no. 555-A. Signed by SSD Brianne Abbott 1-31-2023.

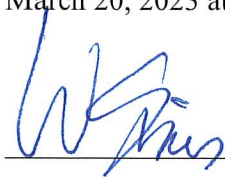
-Residential Site Plan Review Application, Bobby Schurman, deck at 301 West Main Street, approved by SSD Brianne Abbott 2-1-2023.

-Private Selling Officer's Deed, Charles White entered a confirmation of sale on January 9, 2023 in consideration grant, sell and convey unto Bryan Smith and John Setty. Parcel number 25-18-001-061.00, P.B. 01, pg. 02. Signed by SSD Brianne Abbott 2-9-2023.

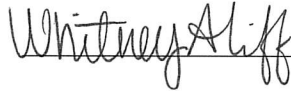
- Residential Site Plan, 292 Wenmar Avenue, shed in rear yard. Signed by SSD Brianne Abbott 2-9-2023.

-Certificate of Appropriateness COA 23-02, 149 East Main St., Roof, Ramp and HVAC changes, approved by SSD Brianne Abbott 2-16-2023.

MOTION At 6:07 pm Amy Davis moved to adjourn, seconded by Brianne Abbott. The next meeting of the Planning Commission is scheduled for 5:30 pm on Monday March 20, 2023 at 108 Governor Trimble Place, Old Firehouse.



Bill Sims, Chair



Whitney Aliff, Clerk