Message from the Hillsboro Income Tax Department:

By this time, you may have received a blank 2023 Individual Income Tax Form for Hillsboro.

What to do:

<u>Put it with you tax documents (such as W2-s, 1099-s etc) for filing tax year ending 2023.</u> You will need it for filing your Hillsboro Income Tax return. Once you receive your W2's or 1099s, and you have filed your federal taxes, bring this document, along with your Federal 1040, W2s, 1099, and all Federal Schedules (such as Schedule C, E, or F).

Keep in mind that our system is **NOT** linked to any other tax filing system, so the information that you enter in those systems will <u>not</u> flow through to ours. If you wish to file your Hillsboro Income Tax Return electronically, you will need to do so <u>from our website only</u> at <u>www.hillsboroohio.net</u>. Once you are on our website, hover over "Departments", click on Income Tax, click on the efile link. Follow the directions. You will need your account number, which is listed on the form that you received. It can be found in the upper right corner of the form. Be sure to accept the disclaimer; then click on "register for a WEB login to an existing tax account. (See the example below)

Enter your Web Login and password to log in. To log in for the first time, you must have a TAX account and REGISTER For a WEB Login Web Login Password Log in Register for a WEB Login to an existing Tax Account Forgot your password? Didn't receive your registration email? Request a new Tax Account

Please note that the tax filing process is not complete until we have received all supporting documentation, including W2-s, 1099s, 1040, schedule C,E,F, K-1, etc., as well as payment in full for balance due.

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