

HILLSBORO CITY COUNCIL MEETING

September 15, 2022

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Whitney Seitz, Public Works Superintendent Shawn Adkins, Auditor Alex Butler, Police Chief Eric Daniels, Mayor Justin Harsha, Law Director Randalyn Worley and Safety & Service Director Brianne Abbott.

ROLL CALL

Don Storer, Dan Baucher, Patty Day, Mary Stanforth, Jason Brown and Greg Maurer were present. Adam Wilkin was absent and excused.

MOTION: Greg Maurer moved to excuse Adam Wilkin, seconded by Patty Day. Vote all yeas. Adam Wilkin excused.

Mr. Eichinger led the Council in prayer and Mayor Harsha led Council in the Pledge of Allegiance.

MINUTES

There were no corrections to the August 11, 2022 regular council minutes. They were approved as submitted.

MONTHLY REPORTS

The August 2022 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment, Code Enforcement and Auditor.

COMMENTS FROM THE AUDITOR (Alex Butler, Auditor)

Auditor Alex Butler shared the audit will be happening prior to the next council meeting. The report will be released closer to the end of 2022. Butler mentioned a finance committee meeting will occur early October for budget preparation.

PUBLIC REQUESTS: None

COMMUNICATIONS: Free Store Foodbank Letter

Council President Tom Eichinger advised the communication letter was for informational purposes and no further action was required.

CITIZENS' COMMENTS: None

COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)

Mayor Justin Harsha discussed recent and upcoming events. The city hosted a community cookout in September, which was well attended. Councilmembers and city staff served the community at the cookout. At the conclusion of trick or treat on October 27th a "movies under the stars" event will take place at 226 West Main St. featuring

“Hotel Transylvania.” Mayor Harsha mentioned the Jeepers Creepers event, typically hosted by Hillsboro Uptown Business Association (HUBA), is being hosted by the city as the city is unable to provide liability insurance to any non-profit organization. HUBA asked the city to coordinate the Jeepers Creepers event as well as the Christmas Parade and Tree Lighting events. Mayor Harsha mentioned the importance of events and “doesn’t want to see those events go away.”

**SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT
(Brienne Abbott)**

SSD Brienne Abbott introduced Highland County Emergency Management Agency Director David Bushelman who spoke about the county’s Hyper-Reach emergency alert system. Bushelman shared information on the program and its functions. To sign up for alerts citizens have the option to visit online, text “alert” to 937-500-0648 or by calling 937-500-0648.

STANDING COMMITTEE REPORTS

FINANCE COMMITTEE (Mary Stanforth, Chair)

- Wage & Pay Scale review/recommendations for elected officials, joint with Civil Service – Employee Relations
 - Chair Mary Stanforth requested to remove from Civil Service Committee as it doesn’t pertain to that committee.
 - Mary Stanforth advised of a finance committee meeting regarding the tax budget will take place October 3, 2022 at 6PM.
 - Council President Tom Eichinger placed Hillsboro Swim Organization in the finance committee regarding the reimbursement for yearly water refills.

PROPERTY MAINTENANCE AND RESTORATION (Don Storer Chair)

No meeting. No questions asked.

CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)

- Update Civil Service Manual
 - Dan Baucher advised a meeting will be held soon regarding the civil service manual
- Wage & Pay Scale review/recommendations for City employees, joint with Finance

STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)

- Designated Outdoor Refreshment Area (DORA)
- Ice Skating Rink
- Pickleball

UTILITIES COMMITTEE (Greg Maurer, Chair)

No meeting. No questions asked.

ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)

- Ordinance 2022-15
- Ordinance 2022-16

COMMUNITY ENHANCEMENT (Patty Day, Chair)

- Horizon – Randy Proehl
 - Patty Day advised no updates have been provided from Mr. Randy Proehl with Horizon Connects. Patty Day requested Horizon be removed from community enhancement committee.
- Designated Outdoor Refreshment Area (DORA)
 - Meeting scheduled September 22, 2022 at 6PM.
- Ice Skating Rink
- Pickleball

UNFINISHED BUSINESS

PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):

Ordinance 2022-15 An Ordinance to change the zoning classification of a certain parcel and modify the zoning map

MOTION: Jason Brown moved to approve and adopt Ordinance 2022-15, seconded by Mary Stanforth. Vote: Dan Baucher-yes, Jason Brown-yes, Patty Day-yes, Greg Maurer-yes, Mary Stanforth-yes, Don Storer-yes. Ordinance 2022-15 approved and adopted.

DISCUSSION: No discussion was had.

Ordinance 2022-16 An ordinance amending sections 155.072, 155.092 and 155.166 of the codified ordinances of the City of Hillsboro, Ohio

MOTION: Jason Brown moved to approve and adopt Ordinance 2022-16, seconded by Patty Day. Vote: Don Storer-yes, Mary Stanforth-yes, Greg Maurer-yes, Patty Day-yes, Jason Brown-yes, Don Baucher-yes. Ordinance 2022-16 approved and adopted.

DISCUSSION: No discussion was had.

Ordinance 2022-18 An Ordinance to repeal all previous ordinances regarding the compensation for non-union city employees, and ordinance establishing the schedule of authorized non-union city employees

MOTION: Mary Stanforth moved to approve and adopt Ordinance 2022-18, seconded by Greg Maurer. Vote: Dan Baucher-yes, Jason Brown-yes, Don Storer-yes, Patty Day-yes, Mary Stanforth-yes, Greg Maurer-yes. Ordinance 2022-18 approved and adopted.

DISCUSSION: No discussion was had.

SECOND READING OF ORDINANCES & RESOLUTIONS –

Resolution 22-34 A Resolution transferring parcels 25-26-001-054.00 and 25-54-001-015.00 to the Hillsboro Community Improvement Corporation
Third reading October 13, 2022.

Ordinance 2022-20 An Ordinance approving the annexation of parcel 23-10-000-250.00, 35.791+/- acres

Third reading October 13, 2022.

FIRST READING OF ORDINANCES & RESOLUTIONS:

Ordinance 2022-21 An Ordinance granting applicable elected representative approval in connection with the issuance of economic development facilities revenue bonds of the county of Montgomery, Ohio and approving contract with other governmental entities (ORC 307.15); and declaring an emergency.

MOTION: Patty Day moved to suspend the three-reading rule for Ordinance 2022-21, seconded by Don Storer. Vote: Dan Baucher-yes, Jason Brown-yes, Patty Day-yes, Greg Maurer-yes, Mary Stanforth-yes, Don Storer-yes. Ordinance 2022-21 three-reading rule suspended.

MOTION: Mary Stanforth moved to approve and adopt Ordinance 2022-21, seconded by Don Storer. Vote all yeas. Ordinance 2022-21 approved and adopted.

DISCUSSION: Council President Tom Eichinger explained the legislation is looking to create a bond that will provide monies for the Goodwill operation, which includes the Hillsboro location. Eichinger expressed there is no commitment from a money point of view, which was confirmed by Law Director Randalyn Worley.

Ordinance 2022-22 An Ordinance to authorize the disposition of unneeded municipal personal property pursuant to Ohio Revised Code section 721.15

DISCUSSION: SSD Brianne Abbott explained Ordinance 2022-22 is to dispose of a dump truck and skid steer. Public Works Superintendent Shawn Adkins advised the equipment will be published per ORC 721.15 and sealed bids will be collected. Law Director Randalyn Worley added once the ordinance is passed, a contract will be in place with the highest and best bid for the equipment. 2nd Reading October 13, 2022.

Ordinance 2022-23 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Greg Maurer moved to approve and adopt Ordinance 2022-23, seconded by Patty Day. Vote all yeas. Ordinance 2022-23 approved and adopted.

DISCUSSION: City Auditor Alex Butler advised Ordinance 2022-23 is to clean up funds. Currently CDBG and UDAG funds are not separated. This legislation will allow CDBG to have its own fund and not combined with UDAG funds.

Ordinance 2022-24 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

MOTION: Don Storer moved to approve and adopt Ordinance 2022-24, seconded by Greg Maurer. Vote all yeas. Ordinance 2022-24 approved and adopted.

DISCUSSION: Auditor Alex Butler explained Ordinance 2022-24 is due to the adult softball tournament being canceled due to lack of participation. Teams were reimbursed as the tournament did not occur.

Ordinance 2022-25 An Ordinance making supplemental appropriations for the City of Hillsboro, Highland County, Ohio

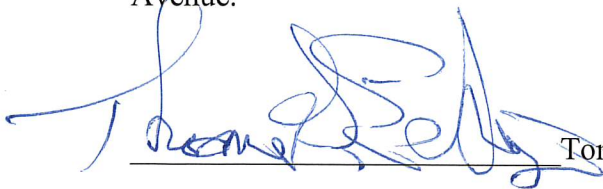
MOTION: Patty Day moved to approve and adopt Ordinance 2022-25, seconded by Greg Maurer. Vote all yeas. Ordinance 2022-25 approved and adopted.

DISCUSSION: Auditor Alex Butler discussed Ordinance 2022-25 is to continue and finish Moberly Branch Pedestrian Bridge connecting Shaffer Park and Liberty Park.

NEW BUSINESS:

Public Works Superintendent Shawn Adkins updated councilmembers regarding the culvert on North High in front of the North High Street shopping center. A contract has been signed to repair the culvert and work should commence during the months of September-October. Adkins also added the newly installed tornado sirens are up and running.

ADJOURN: Don Storer moved to adjourn, seconded by Greg Maurer. Vote all yeas. Council adjourned at 7:32 p.m. The next scheduled meeting of the Hillsboro City Council is Thursday October 13, 2022 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.



Tom Eichinger, President



Whitney Seitz, Clerk