

HILLSBORO CITY COUNCIL MEETING

August 11, 2022

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Whitney Seitz, Public Works Superintendent Shawn Adkins, Mayor Justin Harsha, Law Director Randalyn Worley and Safety & Service Director Brianne Abbott.

ROLL CALL

Don Storer, Dan Baucher, Patty Day, Mary Stanforth, Jason Brown and Adam Wilkin were present. Greg Maurer was absent and excused.

MOTION: Adam Wilkin moved to excuse Greg Maurer, seconded by Don Storer. Vote all yeas. Greg Maurer excused.

Mr. Eichinger led the Council in prayer and Mayor Harsha led Council in the Pledge of Allegiance.

MINUTES

There were no corrections to the July 14, 2022 regular council minutes. They were approved as submitted.

MONTHLY REPORTS

The July 2022 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment, Code Enforcement and Auditor.

COMMENTS FROM THE AUDITOR (Alex Butler, Auditor)

Auditor Alex Butler brought attention to the revenue report for income tax. Current collection is over three million dollars. Butler discussed the challenging expenses increasing within utilities, fuel, insurance, chemicals and other items. Alex Butler mentioned the City of Hillsboro received \$344,639.63 in ARPA Funds, totaling \$689,279.26 total received in ARPA Funds.

PUBLIC REQUESTS: None

COMMUNICATIONS: None

CITIZENS' COMMENTS:

Aaron Brown of 123 East Pleasant Street addressed council with concerns of drug activity and possible child endangerment at a nearby property.

COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)

Mayor Justin Harsha thanked several city employees and departments for long hours and hard work put in to prepare the West Main Greenspace for the Festival of the Bells. Mayor Harsha thanked the water/sewer crew and street crew. The street department was

working on a third shift schedule to complete crack sealing. Justin Harsha thanked Public Works Superintendent Shawn Adkins for the countless work he puts into the city. Mayor Harsha concluded with thanking all city staff members for performing their duties. "We couldn't do what we do without our staff."

SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT (Brienne Abbott)

SSD Brienne Abbott: Brienne Abbott made mention for the month of July the building department received 11 commercial and 12 residential permits. The Roberts Lane extension project funding proposal placed first at the county caucus meeting in July. The pedestrian safety project is expected to begin in 2024, a site survey meeting was held in July with ODOT. The Hillsboro Police Department attended a mass casualty training at Hillsboro Schools. SSD Brienne Abbott added while we hope to never see it needed, it is good to be proactive. Abbott added the North West Street water line replacement project was slated to begin August 22, 2022 and the tornado sirens are in the process of being installed. A lot of development is happening in Hillsboro, McDonalds is hosting a grand opening August 12, 2022. The Hillsboro Farmers Market is ongoing and the movies under the stars events are scheduled for August 12, 2022 and August 13, 2022. SSD Brienne Abbott invited councilmembers to attend and/or help serve the community at the free community cookout set to take place September 2, 2022 in the old firehouse on Governor Trimble Place. Lastly, Brienne Abbott reported Planning Commission approved a certificate of appropriateness for 24 Deli and the Imagine Hillsboro masterplan was also discussed.

STANDING COMMITTEE REPORTS

FINANCE COMMITTEE (Mary Stanforth, Chair)

- Wage & Pay Scale review/recommendations for City employees, joint with Civil Service – Employee Relations
 - Chair Mary Stanforth requested to remove the current topic as it has been complete and replace with Wage & Pay Scale review/recommendations for Elected Officials, joint with Civil Service – Employee Relations

PROPERTY MAINTENANCE AND RESTORATION (Don Storer Chair)

No meeting. No questions asked.

CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)

- Update Civil Service Manual
 - Dan Baucher advised it is moving along with Law Director Randalyn Worley.
- Wage & Pay Scale review/recommendations for City employees, joint with Finance

STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)

- Designated Outdoor Refreshment Area (DORA)
 - Meeting held 7-26-2022 at 6PM joint with Community Enhancement. Adam Wilkin read minutes from the joint committee meeting, see attachment #1.
- Ice Skating Rink

- Pickleball

UTILITIES COMMITTEE (Greg Maurer, Chair)

No meeting. No questions asked.

ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)

- Ordinance 2022-15
- Ordinance 2022-16
 - Meeting held 8-4-2022 at 6:30PM. Jason Brown read minutes from the committee meeting, see attachment #2.

COMMUNITY ENHANCEMENT (Patty Day, Chair)

- Horizon – Randy Proehl
 - Patty Day advised no updates have been provided from Mr. Randy Proehl with Horizon Connects.
- Designated Outdoor Refreshment Area (DORA)
 - Meeting held 7-26-2022 at 6PM joint with Street and Safety
- Ice Skating Rink
- Pickleball

UNFINISHED BUSINESS

PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):

Ordinance 2022-12 An Ordinance amending sections 91.40, 91.43 and 91.99 of the codified ordinances of the City of Hillsboro to ban the use of consumer-grade fireworks in the City of Hillsboro

MOTION: Jason Brown moved to approve and adopt Ordinance 2022-12, seconded by Don Storer. Vote: Dan Baucher-yes, Jason Brown-yes, Patty Day-no, Mary Stanforth-no, Don Storer-yes, Adam Wilkin-no. Due to results of a tie vote, Council President Tom Eichinger cast a vote of yes. Ordinance 2022-12 approved and adopted.

DISCUSSION: No discussion was had.

SECOND READING OF ORDINANCES & RESOLUTIONS –

Ordinance 2022-15 An Ordinance to change the zoning classification of a certain parcel and modify the zoning map

Third reading September 15, 2022.

Ordinance 2022-16 An ordinance amending sections 155.072, 155.092 and 155.166 of the codified ordinances of the City of Hillsboro, Ohio

Third reading September 15, 2022.

Ordinance 2022-18 An Ordinance to repeal all previous ordinances regarding the compensation for non-union city employees, and ordinance establishing the schedule of authorized non-union city employees

DISCUSSION: Corrections made from the first reading, third reading September 15, 2022.

FIRST READING OF ORDINANCES & RESOLUTIONS:

Resolution 22-31 A Resolution authorizing the City of Hillsboro to prepare and submit an application for the State of Ohio Department of Development Residential Public Infrastructure Grant, for FY22, and declaring an emergency

MOTION: Mary Stanforth moved to suspend the three-reading rule for Resolution 22-31, seconded by Patty Day. Vote: Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes, Patty Day-yes, Jason Brown-yes, Dan Baucher-yes. Resolution 22-31 three-reading rule suspended.

MOTION: Adam Wilkin moved to approve and adopt Resolution 22-31, seconded by Mary Stanforth. Vote all yeas. Resolution 22-31 approved and adopted.

DISCUSSION: SSD Brienne Abbott discussed Resolution 22-31 and Resolution 22-32. Both pieces of legislation go hand in hand; it will allow the city to contract with DLZ for water, storm, sewer and sidewalks. The request for emergency measures is based on the funds being available on a first come, first serve basis.

Resolution 22-32 A Resolution to enter into a contract with DLZ Ohio Inc. for the design of Beech and Railroad Street reconstruction project and to declare an emergency.

MOTION: Don Storer moved to suspend the three-reading rule for Resolution 22-32, seconded by Dan Baucher. Vote: Mary Stanforth-yes, Don Storer-yes, Adam Wilkin-yes, Dan Baucher-yes, Jason Brown-yes, Patty Day-yes. Resolution 22-32 three-reading rule suspended.

MOTION: Patty Day moved to approve and adopt Resolution 22-32, seconded by Dan Baucher. Vote all yeas. Resolution 22-32 approved and adopted.

DISCUSSION: SSD Brienne Abbott discussed legislation along with Resolution 22-31.

Resolution 22-33 A Resolution to establish a fund for holding OneOhio funds by the City of Hillsboro, Ohio and declaring an emergency

MOTION: Don Storer moved to suspend the three-reading rule for Resolution 22-33, seconded by Patty Day. Vote: Don Storer-yes, Adam Wilkin-yes, Dan Baucher-yes, Jason Brown-yes, Patty Day-yes, Mary Stanforth-yes. Resolution 22-33 three-reading rule suspended.

MOTION: Mary Stanforth moved to approve and adopt Resolution 22-33, seconded by Patty Day. Vote all yeas. Resolution 22-33 approved and adopted.

DISCUSSION: City Auditor Alex Butler explained the city will soon be receiving money from the national opioid settlement. This settlement is similar to ARPA and CARES funds. The City is required to create a fund to allow

receipting in the funds. Butler added the dollar amount is unclear, but anticipates an amount exceeding six figures. Councilmember Patty Day questioned allowable uses to utilize the money. Auditor Alex Butler advised this legislation is to only create the fund, further details and requirements will be released as time goes on.

Resolution 22-34 A Resolution transferring parcels 25-26-001-054.00 and 25-54-001-015.00 to the Hillsboro Community Improvement Corporation

DISCUSSION: SSD Brianne Abbott explained 540 Johnson Street and 146 West Beech Street are currently City owned property, transferring to the Hillsboro Community Improvement Corporation. Second Reading September 15, 2022.

Ordinance 2022-20 An Ordinance approving the annexation of parcel 23-10-000-250.00, 35.791+/- acres

DISCUSSION: SSD Brianne Abbott advised this legislation is to annex an island off of Fenner Avenue into the City. Second Reading September 15, 2022.

Resolution 22-35 A Resolution to adopt a proposed 2023 tax budget for the City of Hillsboro as set forth in the attached exhibit

MOTION: Adam Wilkin moved to approve and adopt Resolution 22-35, seconded by Patty Day. Vote all yeas. Resolution 22-35 approved and adopted.

DISCUSSION: City Auditor Alex Butler advised this is preliminary and made mention the final budget will be presented towards the end of the year.

Resolution 22-36 A Resolution authorizing the Safety and Service Director to purchase a new Vacall AJV1215 vacuum truck, through the State of Ohio cooperative purchasing program, and declaring an emergency

MOTION: Adam Wilkin moved to suspend the three-reading rule for Resolution 22-36, seconded by Mary Stanforth. Vote: Jason Brown-yes, Mary Stanforth-yes, Adam Wilkin-yes, Dan Baucher-yes, Don Storer-yes, Patty Day-yes. Resolution 22-36 three-reading rule suspended.

MOTION: Mary Stanforth moved to approve and adopt Resolution 22-36, seconded by Patty Day. Vote: Patty Day-yes, Jason Brown-no, Dan Baucher-yes, Adam Wilkin-yes, Don Storer-yes, Mary Stanforth-yes. Resolution 22-36 approved and adopted.


DISCUSSION: Public Works Superintendent Shawn Adkins discussed the money was in the 2022 budget and the anticipation to purchase was expected. Emergency measures are due to a cost increase effective September 1, 2022. The current truck requires a lot of maintenance and has been inoperable and required repairs a minimum of four times during 2022. Councilmember Jason Brown questioned how state purchasing worked and if the costs are absorbed out of one budget. Mr. Adkins advised it is a four-way split equally out of water, sewer, storm, and streets budget.

NEW BUSINESS:

ADJOURN: Adam Wilkin moved to adjourn, seconded by Patty Day. Vote all yeas. Council adjourned at 7:48 p.m. The next scheduled meeting of the Hillsboro City Council is Thursday September 15, 2022 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.



Tom Eichinger, President



Whitney Seitz, Clerk

Street and Safety

DORA District

Date/Time: Tuesday July 26th, 2022, at 6PM

Venue: City Building – Upstairs Conference Room

Present: Jason Brown, Greg Maurer, Patty Day, Dan Baucher, Mayor Justin Harsha, SSD Brianne Abbott, PWS Shawn Adkins, Administrative Assistant Whitney Seitz, Mary Stanforth, Dale Martin, and Angel Mootz

Subject: Application of a DORA (Designated Outdoor Refreshment Area) for the city of Hillsboro.

Summary: Street and Safety and Community Enhancement committees were asked to review the idea of having a DORA within the city of Hillsboro. According to State of Ohio R.C. 4301.82 "The executive officer of a municipal corporation or the fiscal officer of a township may file an application with the legislative authority of the municipal corporation or township to have property within the municipal corporation or township designated as an outdoor refreshment area or to expand an existing outdoor refreshment area to include additional property within the municipal corporation or township." DORA is a Designated Outdoor Refreshment Area. In simple terms, this will be a district that will make legal the ability to be outside, within a certain area in the city, with beverages sold by local establishments that contain alcohol.

The city administration asked that this be placed in committee for a couple of reasons. The main reason is to promote the walkability of the city. The district, ideally, would be located in such a way that would include the established restaurants we have as well as other businesses and shops that are already here or that may come to Hillsboro's uptown area in the future. The idea is to incorporate much of the uptown area within the DORA. DORAs are not uncommon in the state of Ohio. There are dozens of cities across the state that already have them, including Chillicothe and Wilmington locally.

This first meeting may be looked at as a fact-finding meeting as well as a way for the city administration to find out how council, local business owners, and the citizens, feel about the idea. It should be noted that many of the uptown business owners and our very own police chief are in support of this idea, like other cities that we have reached out to. Some questions were answered while some questions remain. We are assured by the city that there will be a police presence as well as a plan for waste management.

If a DORA is passed the city will have the ability to set the guidelines that DORA will be administered by. Such as:

- Size of the DORA (up to 320 acres based on size of our city)
- How many to create (up to 3)
- Locations and boundaries
- Hours of operation
- What cups to use

We hope to have another meeting soon which will allow us to find answers to any remaining questions before bringing anything to full council for consideration. We would also like to hear from the citizens of Hillsboro about the idea of a DORA in our city.

Thank you. Adam Wilkin – Chair of Street and Safety Committee.

Attachment #1

The zoning and annexation committee met on Thursday August 4th at 630pm in the city administration building lobby. Present were committee members Mary Stanforth, Don Storer, myself, council president Tom Eichinger, and public utilities superintendent Shawn Adkins. Ordinance 2022-15 was discussed with Mary Stanforth making a motion to recommend to council to approve, Don Storer second, all three members voted yes. Ordinance 2022-16 was discussed with Don Storer making a motion to recommend to council to approve, Mary Stanforth 2nd, all three members voted yes. Don Storer made a motion to adjourn, Mary Stanforth 2nd, meeting was over at 6:39pm.

Submitted by Jason Brown, Zoning & Annexation Committee Chair

Attachment #2