

Hillsboro Planning Commission Meeting Minutes
March 21, 2022 – Meeting - 5:30 p.m.
Old Firehouse 108 Governor Trimble Place Held after Public Hearing

HILLSBORO PLANNING COMMISSION

CALL TO ORDER

At 5:34 p.m. Rob Holt Chair called the Hillsboro Planning Commission meeting to order, immediately following Organizational Meeting.

ROLL CALL

The following were present for the meeting: Rob Holt; Chair, Brianne Abbott; Safety Service Director, Mayor Justin Harsha, Bill Sims, Avery Elliott, Todd Heskett and Paul Worley. Also in attendance were Clerk; Kimberly Newman, Public Works Superintendent Shawn Adkins, Tim Koehl and Deb Koehl.

DETERMINATION OF QUORUM

A quorum was met.

APPROVE MINUTES

The minutes from Planning Commission meeting minutes held on February 22, 2022 were approved as read.

CORRESPONDENCE – None

UNFINISHED BUSINESS – None

NEW BUSINESS – COA 22-04, 22-05, 22-06, 22-09, 22-10, 22-11, 22-12, 22-13, 22-14: 22-15: 158-160 W. Main Street- Deb Koehl

ACTION REQUIRED – COA 22-04, 22-05, 22-06, 22-09, 22-10, 22-11, 22-12, 22-13, 22-14: 22-15: 158-160 W. Main Street- Deb Koehl

COA 22-04

MOTION: Mayor Justin Harsha moved to approve COA 22- 04, seconded by Chair Rob Holt. Vote: Brianne Abbott-abstain, Rob Holt-yes, Todd Heskett-yes, Avery Elliott-yes, Justin Harsha-yes, Paul Worley-yes, Bill Sims-yes. 6 yes, 0 opposed, 1 abstained. Vote carries. COA 22-04 approved.

DISCUSSION: COA for awning, tri -corn black with gold scallop trim. Awning must not impede vision of intersection.

COA 22-05

MOTION: Chair Rob Holt moved to approve COA 22-05, seconded by Bill Sims.

Vote all yeas. COA 22- 05 approved.

DISCUSSION: Paint vinyl windows tri-corn black, and concrete and west wall bottom.

COA 22-06

MOTION: Paul Worley moved to approve COA 22-06, seconded by Todd Heskett. Vote all yeas. COA 22- 06 approved.

DISCUSSION: Mural, sketch was reviewed, all details are not represented on sketch at this time. Historic colors will be utilized in mural.

COA 22-09

MOTION: Chair Rob Holt moved to approve COA 22-,09 seconded by Avery Elliott. Vote all yeas. COA 22- 09 approved.

DISCUSSION: Retaining wall, stamped concrete to represent brick, may require a wrought iron fence around it. Will have ingress and egress.

COA 22-10

MOTION: Mayor Justin Harsha moved to approve COA 22-10, seconded by Chair Rob Holt. Vote all yeas. COA 22- 10 approved.

DISCUSSION: Iron columns in front of building will be painted tri-corn black with gold flakes.

COA 22-11

MOTION: Mayor Justin Harsha moved to approve COA 22-11, seconded by Todd Heskett. Vote all yeas. COA 22-11 approved.

DISCUSSION: Remove concrete steps, door and window and trim.

COA 22-12

MOTION: Chair Rob Holt moved to approve COA 22-12, seconded by Todd Heskett. Vote all yeas. COA 22- 12 approved.

DISCUSSION: White Vinyl windows will be painted tri-corn black, north, south and west walls.

COA 22-13

MOTION: Chair Rob Holt moved to approve COA 22-13, seconded by Mayor Justin Harsha. Vote all yeas. COA 22-13 approved.

DISCUSSION: Commercial half round gutters in back of building.

COA 22-14

MOTION: Bill Sims moved to approve COA 22-14, seconded by Todd Heskett. Vote all yeas. COA 22-14 approved.

DISCUSSION: Remove paint from back- west wall, repair and seal brick.

COA 22-15

MOTION: Chair Rob Holt moved to approve COA 22-15, seconded by Avery Elliott. Vote all yeas. COA 22-15 approved.

DISCUSSION: Remove weathered wood above front store windows and reflash. Replace door and trim on second floor.

NO ACTION REQUIRED-

General Warranty Deed, Philip A. Zimmerman II and Cassandra Zimmerman, husband and wife, with general warranty covenants to Anastasia Benner-James, an unmarried woman, tax mailing address First State Bank, parcels 25-42-001-062.00& 25-42-001-061.00, property address 420 W. Pleasant Street, Hillsboro, Ohio OR Book 991, pg 4449. Signed by SSD Brianne Abbott on 2-17-2022

Replat original town plat city of Hillsboro, being part of out-lot no. 2 of original town plat, recorded in OR 892, pg 542, New Life Ministries, parcel number 25-26-001-155.00 and part of out-lot no 2, parcel number 25-26-001-154.00. Signed by SSD Brianne Abbott on 3-2-2022.

General Warranty Deed, Sharon Fulkerson, an un-married woman, with general warranty covenants to Brittany L. Raps, her heirs and assigns whose tax mailing address is 337 E. South Street, Hillsboro Ohio, parcel number 25-26-001-034.00 as being lot no. 161-A, of the replat as recorded in PB 11, pg. 324. Signed by SSD Brianne Abbott on 1-7-2022.

Special Warranty Deed, grants with special warranty covenants, to Timothy Cumberland, whose tax mailing address 138 Monroe Street. Hillsboro, Ohio, permanent parcel 25-46-001-039.00, as recorded in PB 11, pg. 348, being lot no. 308A of the replat of part of in-lot no. 308. Signed by SSD Brianne Abbott on 3-7-2022.

MOTION At 6:41 pm Chair Rob Holt moved to adjourn, seconded by Paul Worley. The next meeting of the Planning Commission is scheduled for 5:30 pm on Monday April 18, 2022 at 108 Governor Trimble Place, Old Firehouse.



Rob Holt, Chair



~~Kimberly Newman~~, Clerk

Whitney Seitz