

## **HILLSBORO CITY COUNCIL MEETING**

**April 14, 2022**

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Kimberly Newman, Public Works Superintendent Shawn Adkins, Police Chief Eric Daniels, Auditor Alex Butler, Mayor Justin Harsha, Law Director Randalyn Worley, Whitney Seitz Administrative Assistant and Safety & Service Director Brianne Abbott.

### **ROLL CALL**

Greg Maurer, Don Storer, Patty Day, Dan Baucher, Jason Brown, Mary Stanforth and Adam Wilkin were present.

Mr. Eichinger led the Council in prayer and Mayor Harsha led Council in the Pledge of Allegiance.

### **MINUTES**

There were no corrections to the March 17, 2022 regular minutes. They were approved as submitted.

### **MONTHLY REPORTS**

The March 2022 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment, Code Enforcement and Auditor.

### **COMMENTS FROM THE AUDITOR (Alex Butler, Auditor)**

City Auditor Alex Butler – Auditor Butler advised it is now income tax season. Butler spoke regarding additional round of ARPA Funds from the state being available due to unclaimed funds. The City was able to capture \$1,370.41 of those unclaimed funds.

**PUBLIC REQUESTS:** None

**COMMUNICATIONS:** None

### **CITIZENS' COMMENTS-**

Amanda Vance, Olde Cellar, Secretary of HUBA (Hillsboro Uptown Business Association) inquired about the uptown flowers. HUBA has an anonymous individual willing to donate the flowers, but unable to encumber the funds to water the flowers. Safety & Service Director Brianne Abbott requested Amanda Vance to contact administration for such request.

## **COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor)**

Mayor Justin Harsha gave an update on the 2022 Hillsboro High School Senior Scholarship for graduating Seniors. In the past the city has matched up to \$1000.00. For 2022, the city will be matching dollar for dollar. Mayor Harsha finished by stating that the scholarship is an exciting way to give back to HHS Seniors.

## **SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT**

**(Brianne Abbott)**

SSD Brianne Abbott: Stated there were 18 commercial and 10 Residential building permits for the month of March. On the economic and community development front, Fenner Ridge Apartments, Marshalls Department Store, Buckeye Eye Clinic and the Patriot Public House are all currently under construction. The Marriott Hotel project is still awaiting word from the state on the final funding piece. McDonalds on N. High St. has begun demolition with plans for rebuild in a 90-day time frame.

As far as city updates go, we are working on the West Main Greenspace clean up, gearing up for the Festival of the Bells. On the Roberts Lane extension project, we are continuing to seek out funding opportunities. Preconstruction meetings have taken place for the Phase III Storm Sewer Project and Tornado Sirens with work expected to begin on these projects within the upcoming months. The bid opening for the N. West waterline project will take place April 29, 2022.

Also, the City is sponsoring our 3<sup>rd</sup> annual scholarship program. We are again asking for donors within the community to help contribute to the cause. Scholarship donations will be accepted through April 18, 2022.

Farmers Market opening day will be May 21, 2022 from 9am-1pm.

For the report of planning commission, the commission approved certificates of appropriateness for 160 W Main St. at their March meeting.

Public Works Superintendent Shawn Adkins ended the Safety & Service Directors Report by adding detail of a failing culvert on N. High St. The repairs are in order and project to be repaired the week of April 18, 2022. Shawn Adkins mentioned the cost will be known at the completion of the project.

## **STANDING COMMITTEE REPORTS**

### **FINANCE COMMITTEE (Mary Stanforth, Chair)**

- Wage & Pay Scale review/recommendations for City employees, joint with Civil Service – Employee Relations
- Ordinance 2021-12 An Ordinance to repeal the license fee associated with amusement devises in the City of Hillsboro.
- President Tom Eichinger placed Ordinance 2021-12 back into committee. Amusement Fees Meeting held 3/28/2022, Mary Stanforth reported. See Attachment #2.

### **PROPERTY MAINTENANCE AND RESTORATION (Don Storer Chair)**

No meeting. No questions asked.

**CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Dan Baucher, Chair)**

- Update Civil Service Manual
- Wage & Pay Scale review/recommendations for City employees, joint with Finance

No meeting. No questions asked.

**STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)**

No meeting. No questions asked.

**UTILITIES COMMITTEE (Greg Maurer, Chair)**

Water Rates Meetings held on 3/3/2022 and 4/12/2022. Greg Maurer reported of meetings, see attachment #3.

**ZONING AND ANNEXATION COMMITTEE (Jason Brown, Chair)**

No meeting. No questions asked.

**COMMUNITY ENHANCEMENT (Patty Day, Chair)**

No meeting. No questions asked.

**UNFINISHED BUSINESS**

**PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING):**

Resolution 22-07 A Resolution to transfer the premises at 301 East South Street to the Community Improvement Corporation

MOTION: Greg Maurer moved to approve and adopt Resolution 22-07, seconded by Don Storer. Vote all yeas. Resolution 22-07 approved and adopted.

DISCUSSION: None.

Resolution 22-12 A Resolution to amend Sections 50.03 and 51.023 of the city code to provide limitations on extra-territorial water and sewer service

MOTION: Greg Maurer moved to approve and adopt Resolution 22-12, seconded by Mary Stanforth. Vote all yeas. Resolution 22-12 approved and adopted.

DISCUSSION: None.

Ordinance 2022-03 An Ordinance vacating an unnamed alley between O'Connell Street and Auditor's parcel 25-25-001-078.00

MOTION: Don Storer moved to approve and adopt Ordinance 2022-03, seconded by Patty Day. Vote all yeas. Ordinance 2022-03 approved and adopted.

DISCUSSION: None.

## **SECOND READING OF ORDINANCES & RESOLUTIONS**

Ordinance 2021-12 An Ordinance to amend the license fee associated with amusement devices in the city of Hillsboro

Third Reading May 12, 2022.

## **FIRST READING OF ORDINANCES & RESOLUTIONS:**

Resolution 22-20 A Resolution authorizing and directing the Mayor and Safety and Service Director to enter into a joint partnership agreement with the Highland County Commissioners for Program Year 2022 Community Housing Impact & Preservation (CHIP) program to address local housing needs and to declare an emergency

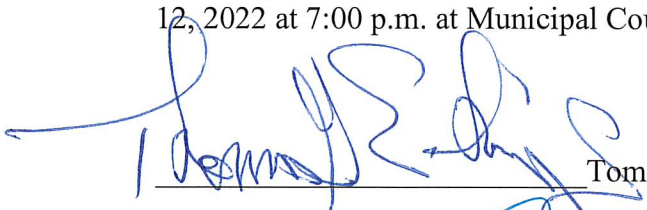
MOTION: Patty Day moved to suspend the three- reading rule, seconded by Greg Maurer. Vote all yeas. Resolution 22-20 three-reading rule suspended.

MOTION: Don Storer moved to approve and adopt Resolution 22-20, seconded by Dan Baucher. Vote all yeas. Resolution approved and adopted.

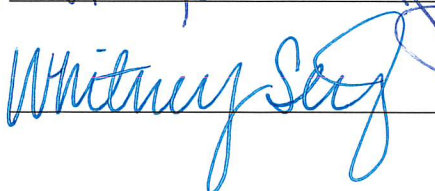
DISCUSSION: SSD Brienne Abbott advised this resolution is something we typically enter into yearly. This legislation brings benefits to both the City and County. Due to deadlines, emergency measures were requested.

## **NEW BUSINESS:**

**ADJOURN:** Tom Eichinger moved, seconded by Mary Stanforth to adjourn at 7:23 pm. Vote all yeas. The next scheduled meeting of the Hillsboro City Council is Thursday May 12, 2022 at 7:00 p.m. at Municipal Courtroom 130 Homestead Avenue.



Tom Eichinger, President



Whitney Seitz, Clerk



# THE CITY OF HILLSBORO, OHIO

Justin Harsha, Mayor ~~ Brianne Abbott, Safety and Service Director

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130 NORTH HIGH STREET · HILLSBORO, OHIO 45133-1152

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City of Hillsboro

Safety and Service Director Report

APRIL 14, 2022 City Council Meeting

- Economic and Community Development
- Ongoing and Upcoming Projects
- Building Permits
- City Updates
- Community Events
- Planning Commission

Mayor's Office P (937) 393-5219 · Auditor's Office P (937) 393-5791

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Attachment 1  
4/14/2022

The Finance Committee met on March 28<sup>th</sup> at 6pm in the City building to amend Ordinance 2021-12. The ordinance was presented originally to amend the license fee associated with amusement devices in the city of Hillsboro.

Those attending were committee members Greg Maurer, Adam Wilkin and Mary Stanforth. Also in attendance were council member Jason Brown, Council President Tom Eichinger, Shawn Adkins and Caitlin Forsha.

At the last council meeting, Brandon Adkins, a business owner, addressed the council opposing the increased fees. After a lengthy discussion with Mr. Adkins about his objections and some council members objections, the ordinance was again placed back in the Finance Committee for further discussion to amend it.

I began the meeting describing the 3 types of skill machines referred to as SBAM, skill based amusement machine listed on the Ohio Gaming website.

- \*Type A-are juke boxes and arcade machines. They do not enable the player to receive tickets, tokens or anything of value. There is no application or license fee for Type A.

- \*Type B-are the claw and crane machines. They are stand alone machines where the player receives merchandise that doesn't exceed the value of \$10. The players get the prize directly from the machine. Type B operator fees are \$125 application fee & \$125 license fee which is good for 3 years.

- \*Type C-is anything that is not A or B. Tickets are awarded from the machine and redeemed elsewhere. Type C fees are \$250 application fee and \$250 license fee which is also good for 3 years.

I reached out to Mr. Brandon Adkins and we had several productive conversations, we discussed the ordinance and reached a compromise. It was suggested to amend the ordinance to include the following graduated fee scale:

- \*Type A-no fee

- \*Type B-\$25 application fee for each machine

- \*Type C-\$50 application fee for each machine

Mr. Adkins was agreeable and had no objection to the fees, neither did the committee members. I asked Jason Brown if he was on board with this and he said "if he is good with it, then there's no reason for me to be against it."

It was also brought up that this is not a tax but a fee, an application fee. A flat fee across the board that is not based on the income from the machines.

Accountability was also discussed with the possibility of using the increased income from the fees to hire someone to visit the businesses and check on the machines yearly.

Mr. Maurer made a motion to amend the current ordinance to include the change of fees.

Mr. Wilkin seconded. Motion passed 3-0.

I will meet with the law director and have the ordinance amended.

The meeting was adjourned at 6:18p.

Respectfully submitted,

Mary Stanforth

Finance Chair

Attachment 2  
4/14/2022

April 12 2022 Utility Committee Meeting 6:05 pm

Greg Maurer present, Jason Brown present, Dan Baucher present, Quorum met.

Also in attendance Justin Harsha, Bri Abbott, Jason Bernard, Kirby Ellison, Tom Eichinger, and Tracy Burger-Aranyos.

Section 51.076 c and f in City Code of Hillsboro states that we have to maintain the water rates to make sure the water department does not run at a loss as that is an enterprise account.

Water department has experienced chemical cost skyrocketing 25-30 and added shipping cost.

3% increase of over 100 cubic feet was recommended Dan Baucher motioned Greg Maurer seconded Utility Committee passed recommendation to Council

Send information to Randalyn Worley to make into ordinance.

Adjourned 7:40pm

Greg Maurer

(937) 763-2993

Hillsboro City Councilman at large

Attachment 3  
4/14/2022