

**Hillsboro Design Review Board Minutes
September 1, 2021 – 8:45 a.m. Meeting
City Building 130 N High Street**

CALL TO ORDER John Kellis, Chair called the meeting to order at 8:45 a.m.

ROLL CALL

John Kellis, Avery Applegate and Betty Ann Walker were present for meeting. Nicole Chambers being absent. Kimberly Newman; Clerk, Whitney Seitz; Administrative Receptionist, and Maddie Cupp, were also present.

DETERMINATION OF QUORUM A quorum was met.

MINUTES: Minutes from August 18, 2021 meeting were presented. Minutes were approved and signed.

CORRESPONDENCE None

OLD BUSINESS

- **COA 20-21 Colony Marquee Sign Design -continued**

DISCUSSION: Update: Avery Applegate advised DRB, that due to no response from Midway signs, she recommends looking at another sign company. John Kellis suggested Wagner signs. Mr. Kellis also advised he will give update to Tom Eichinger, Council President on progress of Marquee.

NEW BUSINESS:

- **COA 21-29 118 E. Main Street Mimi's Kitchen**

DISCUSSION: Maddie Cupp advised DRB that the upstairs of 118 E. Main Street building will be used for office/business, so no changes necessary on entrance door to the upstairs. Instead of painting glazed brick on the building, the focus is now on grout cleaning. The space on the left of the front door will be a tall lighting element. Side of building, along alley, will be painted white over mural, down spouts and trim will be painted tri corn black. Clapboard cement siding covering in back of building enclosing stairs of basement. Upstairs window will be removed with brick in-set, this is necessary due to vent under window. Also discussed was the Vernor's mural on side of building, along alley. Law Director Fred advised that the new owner, Dale Martin, could ask the city permission to allow the mural to be painted, as it is merely an agreement of the city to have the mural until 2024. Ms. Cupp will let Mr. Martin now and send a letter to the city.

MOTION: Betty Ann Walker moved to approve COA 21-29 with conditions that there is no change to gutters at this time, lettering to be determined at a later time, seconded by

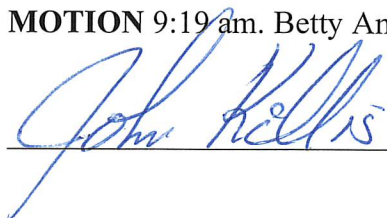
Avery Applegate. Vote all yeas.

MORE NEW BUSINESS: Avery Applegate suggested further discussion on rewriting the DRB manual, as discussed by Steve Rivera at August 18, 2021 DRB meeting. All DRB members agreed there is a need for a draft for DRB review.

MOTION: Betty Ann Walker moved to have Steve Rivera and Lauren Walker make recommendations for changes to the DRB manual for DRB members to review and make changes, seconded by Avery Applegate.

ADJOURN:

MOTION 9:19 am. Betty Ann Walker moved to adjourn, seconded by Avery Applegate.

 John Kellis, Chair

 Kimberly Newman, Clerk