

**Hillsboro Design Review Board Minutes**  
**July 21, 2021 – 8:45 a.m. Meeting**  
**City Building 130 N High Street**

**CALL TO ORDER** John Kellis, Chair called the meeting to order at 8:45 a.m.

**ROLL CALL**

John Kellis, Avery Applegate and Nicole Chambers were present for meeting. Betty Ann Walker was absent. Kimberly Newman; Clerk, Whitney Seitz; Administrative Receptionist, and Maddee Cupp were also present.

**DETERMINATION OF QUORUM** A quorum was met.

**MINUTES:** Minutes from June 16, 2021 meeting were presented. Minutes were approved and signed.

**CORRESPONDENCE** None

**OLD BUSINESS**

- **COA 20-21 Colony Marquee Sign Design -continued**
- **DRB Appointment status- Mayor Harsha**
- **Marquee Sign Design status- Avery**
- **Status of COA 19-028 & COA 19-029**

- COA 20-21 Colony Marquee sign design Continued

**DISCUSSION:** Avery Applegate presented to DRB members that she had consulted with Midway Signs in regard to the Colony Marquee sign design, Ms. Applegate presented pictures of the Chillicothe Ohio Children's Museum Marquee sign to DRB members for reference of her consultation. Nothing definitive has been decided, as financial funding is a key factor in the design status.

- DRB appointment status

**DISCUSSION:** Chair John Kellis shared with the board that he and Clerk Kimberly Newman had discussed with Mayor Justin Harsha on the status of him appointing a member onto DRB. Ms. Newman shared that Mayor Harsha had two potential candidates for a DRB member. There has been no commitment at this time from the two potential candidates.

- Status of COA 19-028 & COA19-029

**DISCUSSION:** The status of COA 19-028 & 029 SOHPIG applications were discussed, recommendation was to have Clerk Newman send a letter to Osbornes/SOHPIG for a finalized color scheme/palette for windows and trim of the buildings. New COA application states "All COA's are valid one year from date of approval." The COA

application that was filed by SOHPIG in 2019 did not have the one- year timeline on the application. No action will be taken.

**NEW BUSINESS:**

- **COA 20-16 Black & White Sign, White's Bakery- approved by Admin**
- **COA 21-17 Pioneer Days temporary Banner- approved by Admin**
- **COA 21-18 KW Advisors 115 S. High Street, awning, vinyl door lettering**

**DISCUSSION:** Brief discussion on COA 21-18 included location of awning and color.

**MOTION:** Avery Applegate moved to approve COA 21-18, seconded by Nicole Chambers. Vote all yeas.

- **COA 21-19 Maddee Cupp/ Cindy Boyd/ Mimi's Cheesecake**

**DISCUSSION:** Maddee Cupp presented designs for the new Mimi's Cheesecake storefront, color and type of signage. The DRB welcomes Mimi's to the Historic G district.

**MOTION:** Avery Applegate moved to approve COA21-19, seconded by Nicole Chambers. Vote all yeas.

- **Murals, Colony Park**

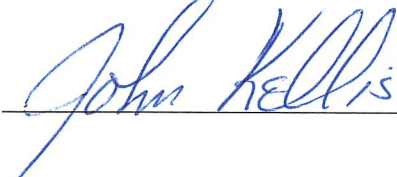
**DISCUSSION:** Murals at the Colony Park was discussed, no definitive plans, muralist, or secured funding is in place at this time for such a project to be commenced.

- **Inventory of Historic Buildings**

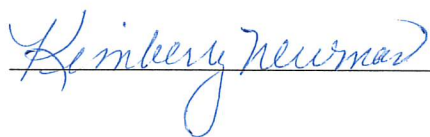
**DISCUSSION:** Chair John Kellis advised DRB that Mayor Justin Harsha requested for the DRB to help with an inventory list of buildings in the Historic District. This inventory list consists of identifying types of buildings architecture and dates of buildings. This inventory is essential for economic development in the city of Hillsboro. After much discussion, DRB did not feel they had the knowledge of architecture, the time this inventory would entail, or see that this is a function of DRB. Clerk Newman will report back to Mayor Harsha that DRB cannot assist in this capacity.

**ADJOURN:**

**MOTION** 9:46 am. Nicole Chambers moved to adjourn, seconded by Avery Applegate.



John Kellis, Chair



Kimberly Newman, Clerk