



Justin Harsha, Mayor - Brianne Abbott, Safety & Service Director

DEMOLITION PERMIT

Permit # _____

APPLICANT _____

APPLICANT'S ADDRESS _____

DEMO ADDRESS _____

PHONE _____ EMAIL _____

DEMOLITION DONE BY _____

PHONE _____

ON WHAT DATES DID YOU CONTACT THE FOLLOWING UTILITY COMPANIES?

WATER/SEWER _____ TELEPHONE _____

ELECTRIC _____ GAS _____

CABLE TV _____

WILL THE SIDEWALKS OR STREETS BE OBSTRUCTED? _____

IF YES, PLEASE EXPLAIN HOW. _____

REQUIRED FOR DEMOLITION APPROVAL

☐ A check for \$500.00 to be held by the City, to guarantee completion of project.

OR ☐ A Surety Bond for the price of the contract.

☐ Liability Insurance in the amount of \$1 million

OR ☐ Contractor's Proof of Insurance

☐ Other _____

☐ Permit fee of \$50.00 payable to the City of Hillsboro

Under the penalties of perjury, I declare the foregoing answers on this permit application and the answers given by me to the City of Hillsboro, to be true and accurate.

APPLICANT

DATE

Based upon the foregoing information and conditions applied thereto, and having received the fees and assurances required by law, this demolition permit is granted.

AUTHORIZED CITY REPRESENTATIVE

DATE

CHAPTER 156: DEMOLITION OF STRUCTURES

Section

156.01	Definitions
156.02	Permit required; fee
156.03	Requirements of permit; bond; insurance
156.04	Duties of permit holders
156.05	Scope
156.99	Penalty

§156.01 DEFINITIONS.

"BUILDING INSPECTOR." Any person authorized to enforce building regulations in the city.

"DEMOLITION." Demolishing, razing, or altering a structure in order to remove it from its present location.

"STRUCTURE." Any shelter classified as real estate by the Highland County Auditor's records, whether habitable or not.

(Ord. 1984-44, passed 2-4-85)

§ 156.02 PERMIT REQUIRED; FEE.

Any person desiring to demolish, raze, or alter a structure, other than in situations governed by other provisions of this title, shall first obtain a permit from the Building Inspector for which he shall pay a fee of \$50 to be deposited into the city general fund.

(Ord. 1984-44, passed 2-4-85) Penalty, see § 156.99

§ 186.03 REQUIREMENTS OF PERMIT; BOND; INSURANCE.

An applicant for a permit under this chapter shall first submit a good and sufficient bond, secured by either a reputable surety or property, in an amount not to exceed double the reasonable cost of clearing the land of all debris and sealing all utilities where the demolition is to take place. The Building Inspector shall determine the amount of the bond. The bond shall be used to cover the cost incurred by the city in completing any demolition begun in the event the permit holder does not comply with the provisions of this chapter.

The Inspector may also require the applicant to provide proof of liability insurance coverage which covers injury or damage likely to arise out of the demolition.

(Ord. 1984-44, passed 2-4-85) Penalty, see § 156.99

§ 156.05 SCOPE.

Nothing in this chapter shall be construed so as to negate or excuse any other requirement under the City Code of Ordinances.

(Ord. 1984-44, passed 2-4-85)

§ 156.99 PENALTY.

Whoever violates any provision of this chapter shall be guilty of a misdemeanor and fined not more than \$250 or imprisoned not more than 30 days, or both. For purposes of this section, the owner or general contractor or both shall be held accountable for compliance hereunder.

(Ord. 1984-44, passed 2-4-85)

§ 156.04 DUTIES OF PERMIT HOLDERS.

Each permit holder under this chapter shall insure that:

(A) All work is done safely and in accordance with any special requirements set forth by the Building Inspector;

(B) All utilities are properly disconnected and sealed, where appropriate, and the appropriate utility provider is given sufficient notice and opportunity to inspect the work done regarding that utility service;

(C) All final and disconnect utility bills are paid;

(D) No explosive devices are used;

(E) No sidewalks or streets are obstructed without prior approval of the Safety and Service Director;

(F) No damage to adjacent property occurs;

(G) No debris remains on the demolition site beyond 120 days after the beginning of the work without prior approval of Council;

(H) All applicable zoning laws are complied with;

(I) The demolition site is restored to normal grade, unless construction at that site commences within a reasonable time; and

(J) Any blockage of a sidewalk or street which exceeds 48 hours must receive prior approval of Council.

(Ord. 1984-44, passed 2-4-85) Penalty, see § 156.99

The City of Hillsboro contracts with Warren Co. Building Department
for Permits in need of review: These may include Building, Demolition, Signs, etc.

Reviews can take up to approximately 1-2 weeks or less for Residential review, 3-4 weeks or less for Commercial depending on review timeline or project size.

The State of Ohio requests are all permits are given their first review within 30 business days (does not include federal holidays or weekends).

Warren Co. Building Department 513-695-1290

To speak to a building inspector, please call between 7-8 AM Monday-Friday

<https://www.warrencountyohio.gov/BldgInsp/>