

HILLSBORO CITY COUNCIL MEETING

April 12, 2021

At 7:00 p.m. Council President Tom Eichinger called the Hillsboro City Council meeting to order. The following were present for the meeting: Clerk Kimberly Newman, Brianne Abbott; Safety and Service Director, Auditor Alex Butler, Mayor Justin Harsha, Public Works Superintendent Shawn Adkins, and Police Chief Eric Daniels.

ROLL CALL

Claudia Klein, Ann Morris, Mary Stanforth, Greg Maurer and Adam Wilkin were present. Patty Day and Mark Middleton were absent and excused.

MOTION: Greg Maurer moved to excuse Patty Day and Mark Middleton, seconded by Claudia Klein. Vote all yeas.

Mr. Eichinger led the Council in prayer and Mayor Harsha led Council in the Pledge of Allegiance.

MINUTES

There were no corrections to the March 08, 2021 Regular Council minutes and they were approved as submitted.

MONTHLY REPORTS

The March 2021 monthly reports were read by title only: Income Tax Bureau, Police Department, Public Utilities (includes Street Department, Water and Sewer Maintenance), Treasurer's (includes Expense and Revenue), Water Meter Department, Water Office (includes Water/Sewer Sales), Water Treatment, Wastewater Treatment, Code Enforcement and Auditor.

COMMENTS FROM THE AUDITOR (Alex Butler, Auditor)

City auditor Alex Butler announced that the city was in good standing after the first quarter of the year. According to the American Rescue Plan of 2021, the city of Hillsboro will be receiving \$1,285,018.09, that will be dispersed in two payments: one in 2021 and one in 2022. The payments will be equally split in the amount of \$ 642,509.05 each. Auditor Butler will advise Council with more information in the future as he receives it on how the use of funds can be spent.

PUBLIC REQUESTS: None

COMMUNICATIONS: – Ohio Division of Liquor Control A Trex 4233369 James Mootz Downtown Boro LLC 108 Trimble
Ohio Department of Liquor Control A Trex 8418994-3015 Speedway LLC 247 W Main St. There were no objections from Council and Clerk Kimberly Newman was instructed to sign and submit them to the Division of Liquor Control.

CITIZENS' COMMENTS: None

EXECUTIVE SESSION: MOTION: Greg Maurer moved to enter into executive session, seconded by Adam Wilkin. Vote all yeas. Council entered into executive session at 7:15 pm.

MOTION: Greg Maurer moved to come out of executive session and re -enter into regular council meeting at 7:28 pm, seconded by Claudia Klein. Vote all yeas.

COMMUNICATIONS FROM THE MAYOR (Justin Harsha, Mayor) See attachment 1

Mayor Harsha spoke to Council about the 2021 Senior Scholarship. This year there will be two \$1,000.00 scholarships and one \$500.00 scholarship to be awarded to applying Seniors. The city received 7 applications. There has been \$1,125.00 in donations made with the city contributing \$1,375.00 this year for the availability for three scholarship awards.

The disc golf tournament took place with 68 participants and the park was filled with people enjoying themselves. Mayor Harsha thanked Ben Ludlow, Dallas Hunt, Shawn Adkins and Rick Tipton for all of their hard work in making the Disc Golf a reality and the tournament a success. There will be kiosk markers in the future to help with mapping and identification of the disc golf course.

SAFETY AND SERVICE DIRECTOR/PLANNING COMMISSION REPORT (Brienne Abbott) See attachment 2.

STANDING COMMITTEE REPORTS

FINANCE COMMITTEE (Mary Stanforth, Chair)

- Wage & Pay Scale review/recommendations for city employees, joint with Civil Service and Employee Relations Committee. No meeting. No questions asked.

PROPERTY MAINTENANCE AND RESTORATION (Ann Morris, Chair)

No meeting. No questions were asked.

CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (Mark Middleton, Chair)

- Update Civil Service Manual
- Personnel manual Updates
- Wage & Pay Scale review/recommendations for city employees, joint with Finance.

No meeting. No questions asked.

STREET AND SAFETY COMMITTEE (Adam Wilkin, Chair)

No meeting. No questions asked.

UTILITIES COMMITTEE (Greg Maurer, Chair)

Meeting was held on 4/1/2021. See attachment 3. No questions asked.

ZONING AND ANNEXATION COMMITTEE (Patty Day, Chair)

No meeting. No questions asked.

COMMUNITY ENHANCEMENT (Claudia Klein, Chair)

No meeting. No questions asked. President Tom Eichinger asked Claudia Klein to coordinate with Parks Committee for community enhancement.

UNFINISHED BUSINESS

PASSAGE OF ORDINANCES & RESOLUTIONS (THIRD READING): none

SECOND READING OF ORDINANCES & RESOLUTIONS- none

FIRST READING OF ORDINANCES & RESOLUTIONS:

Resolution 21-18 A Resolution to increase appropriations within the general fund of the city

MOTION: Ann Morris moved to approve and adopt Resolution 21-18, seconded by Claudia Klein. Vote all yeas. Resolution 21-18 approved and adopted.

DISCUSSION: Auditor Butler explained there was a roof leak at the Hillsboro Police Department that was in need of immediate repair. This legislation is for that cost and is fronting the money to cover the expense of repair, as insurance money will cover the cost and will be placed back into budget.

Resolution 21-19 A Resolution to amend the credit card/purchasing card policies and procedures

MOTION: Greg Maurer moved to approve and adopt Resolution 21-19, seconded by Mary Stanforth. Vote all yeas. Resolution 21-19 approved and adopted.

DISCUSSION: Auditor Butler explained this was a recommendation from the State Auditor to change/tighten the language for credit card policy and procedure.

Resolution 21-20 A Resolution to authorize a then and now purchase order

MOTION: Claudia Klein moved to approve and adopt Resolution 21-20, seconded by Greg Maurer. Vote all yeas. Resolution 21-20 approved and adopted.

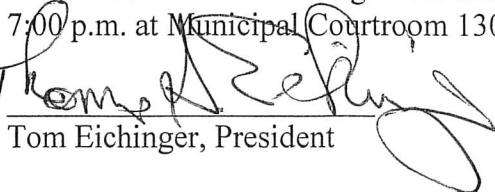
DISCUSSION: Auditor Butler explained this resolution is to authorize a then and now purchase order for a \$3,312.50 invoice from the waste water treatment plant, having some preventative maintenance done on generators. This is also a recommendation from State Auditor.

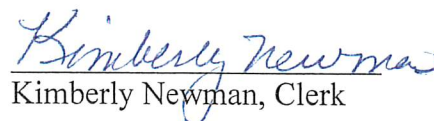
Four pieces of legislation were taken from agenda; Ordinance 2021-06 and Ordinance 2021-07 as well as Resolution 21-21 and Resolution 21-22, due to the absence of two Council members and will be items for discussion at Special ZOOM Council meeting on April 14, 2021 at 7 p.m.

NEW BUSINESS: None

ADJOURN Motion: Adam Wilkin moved, seconded by Claudia Klein. Council adjourned at 7:46 p.m.

The next scheduled meeting of the Hillsboro City Council is Monday, May 10, 2021 at 7:00 p.m. at Municipal Courtroom 130 Homestead Drive.


Tom Eichinger, President


Kimberly Newman, Clerk