

**Hillsboro Design Review Board Minutes
November 4, 2020 – 8:45 a.m. Regular Meeting
City Building 130 N High Street**

CALL TO ORDER John Kellis, Chair called the meeting to order at 8:45 a.m.

ROLL CALL

John Kellis, Betty Ann Walker, Brianne Abbott, Avery Applegate, Nicole Chambers were present for the meeting. Clerk Kimberly Newman and Whitney Seitz, Administrative Receptionist were also present.

DETERMINATION OF QUORUM A quorum was met.

MINUTES Minutes from September 2, 2020 meeting were presented. Minutes were approved with correction of the word bust to busy was made and minutes signed.

CORRESPONDENCE None

UNFINISHED BUSINESS

- Trash Bins and Flower Pots: Brianne Abbott followed up that due to Shawn Adkins being busy with projects, there has not been further discussion about having the existing trash bins and flower pots cleaned by Probation.
- Marquee in Colony Park. Brianne Abbott discussed to Design Review Board that the city is proposing to use CARES ACT funds for a Marquee sign to be placed at the Colony Park. The intended use would be for city information, information on COVID test sites, etc...

NEW BUSINESS

- **COA20-22** – Michael Flowers / 110 S High Street to replace 6 windows with vinyl.
MOTION moved by Avery Applegate, seconded by Betty Ann Walker to deny COA20-22. Vote all yeas.

DISCUSSION: Although the COA application was denied, the board would need further discussion on window size. Windows need to be original size, window color and building paint color are needed if updates will be made to the building. Clerk Newman will advise Mr. Flowers of denial and need for further information and discussion for possible future approval.

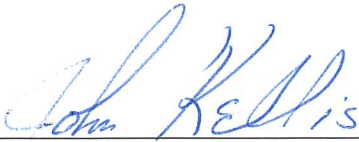
- Avery Applegate advised DRB that Chris Fuller had posted on Social Media for repair/repainting the Mortar & Pestle monument in front of his business. The monument paint is peeling.

DISCUSSION: Discussion was had on the movement of work being done on Main Street properties owned by the Osbornes since the windows went in. Brianne explained that Steve Rivera was reviewing all permits and would be contacting the Osbornes. Discussion was had on other properties in the Historic

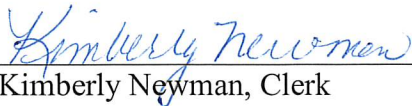
District that had possible code violations due to the 1st floor store fronts having items haphazardly stacked, in disarray and easily seen by street view. Clerk Newman will discuss those properties with Code Enforcement Officer Lauren Walker.

ADJOURN

MOTION 9:29 am. Betty Ann Walker moved, seconded by Avery Applegate to adjourn. The next scheduled meeting of the Design Review Board is November 18, 2020 at 8:45 a.m. at 130 North High Street, in the City Building Conference Room.

A handwritten signature in blue ink, reading "John Kellis", written over a horizontal line.

John Kellis, Chair

A handwritten signature in blue ink, reading "Kimberly Newman", written over a horizontal line.

Kimberly Newman, Clerk