



THE CITY OF HILLSBORO, OHIO

Drew Hastings, Mayor ~ Mel McKenzie, Safety and Service Director

130 NORTH HIGH STREET · HILLSBORO, OHIO 45133-1152

CITY OF HILLSBORO

Lodging Tax Return

Hotel/Motel Name _____

Address _____

Owner Name(s) _____

For Year or Quarter Ending _____

**Due by July 1st of each year if filing annually. If filing quarterly, it is due the
Last day of the month following the month in which it was collected.**

1. Gross Room Sales for the year/quarter \$ _____

2. Exempt Sales Non-Transient Guests \$ _____

(Anyone with continuous lodging over 30 days)

3. Net Taxable Receipts (Line 1 less Line 2) \$ _____

4. Tax Due (Enter 4% of Line 3) \$ _____

Signed _____ Title _____ Date _____

Make Check or Money Order Payable to: **Hillsboro Income Tax Bureau**

Hillsboro Income Tax Bureau

(Phone) 937-393-3848

(Fax) 937-393-0590

Mayor's Office P (937) 393-5219 · Auditor's Office P (937) 393-5791

www.hillsboroohio.net

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