

There was a bid on the modular; just one bid and it was kind of a joke so we rejected it and we'll be re-bidding. There were several inquiries on the building and I think part of the problem just getting one bid was because we could not tell the interested parties when the modular would be available. Another comment we heard was that it was a bad time to move and place a modular in the middle of winter. We will re-bid the modular as soon as we get a firm date on the availability of the new structure. I think we'll have that by tomorrow so we should be able to re-bid that and once they get out of there it will be ready to move.

I think Ralph has something further to discuss on the old Fire House building later on in his report.

As I stated in the meeting last month on the question of how many fire and EMS employees would be retiring in the next three years, my answer was one in 2010 and possibly one by the end of December 2009. There was one employee that left at the end of December and he failed to get his paramedic card by the date stated in the union contract. Depending on the outcome of the SAFER grant we will be giving Civil Service exams in the near future to prepare for replacement and addition to the department.

I'll be working on the State of the City report as soon as all the department Year End reports are completed. I am looking forward to working with this council in order to meet the challenges of 2010. We all know that we are presently in a economical slowdown to say the least, however; by maintaining a close eye on the budget, an operating plan, working with City Council, the City Auditor and the two unions not asking for wage increases in 2010; we can get through these hard times with minimal reductions in city services if any.

Just a reminder that 2010 is a census year. Please keep in mind that we need to educate the citizens of the importance of getting a good count in order to get our fair share of federal dollars based on population.

Also the Street Department did an excellent job over the weekend in keeping our streets down where they were passable. Any questions?

SAFETY-SERVICE DIRECTOR'S REPORT:

The township fire contracts will end this year. I would ask that City Council review our current contract pricing and adjust that pricing as they feel is necessary.

I signed a contract with Anthem Health Insurance for 2010 that was done in mid-December.

We have had several calls on what the city is planning to do with the building that housed the Fire and Police Departments. I would request the President of Council to put this in committee to discuss Council's wishes. I will have the building appraised to give Council an idea of the building's value. We will be putting the modular building out for bid very soon. I would ask Council if they wish to put a minimum bid that is required for the city to accept for that modular.

The state inspections are to be completed Tuesday, tomorrow for the new fire facility. After we have received state approval we will meet with the Fire Department and schedule a move date into the new facility. That is my report.

President Koogler placed the fire contracts into the Mr. Pence's Finance Committee. In regard to setting a minimum bid for anyone wanting to purchase the modular; President Koogler asked Finance to look into that as well. Mr. Shoemaker asked if it would be beneficial to have the modular appraised at the same time the old city building is appraised. President Koogler said that since it was purchased from Bridgewood he thought they could give us some idea based on wear and tear of what the current value would be.

President Koogler asked Property Maintenance Committee to look into what they would recommend for the old Fire and Police building. Mr. Holt said that he had had inquiries regarding the building and he needed to know if it was to be sold or if it would be rented. He would need an appraisal if it is to be sold and they would need to get two-thirds of the appraised value for the structure. President Koogler said he would like to see them meet in the next week or two and if any issues arise prior to the next meeting then they would hold a special meeting.

AUDITOR'S REPORT:

Good evening and welcome to the new members of Council. You're all to be commended for stepping up to the plate and representing your friends and neighbors and doing the business of Council. Each month I provide council members a Year-to-Date Fund Report and a Year-to-Date Bank Report. The bottom line balance of the Bank Report should always equal the bottom line balance of the Un-expended column of the Fund Report. This represents the cash the city has on hand. As you can see those reports balance like they should.

I have two pieces of legislation for your consideration this evening. The first is an ordinance providing for the issuance of permanent bonds to pay for the construction of our Police and Fire Stations. In as much as the Police Station is completed and operational and the Fire Station is all but complete; we now need to convert our Bond Anticipation Notes into permanent financing.

The second item I have for you is an increase in the temporary appropriations in the Rehab Fund. Last month I presented to you our Temporary Appropriations Ordinance, however; I neglected to include appropriations for Housing Rehab. We have received funding approval for this and we have already received a couple of draw downs. This resolution simply authorizes us to spend these funds while we continue working on our permanent budget for 2010.

And speaking of a permanent budget; I continue to seek out efficiencies wherever possible. Virtually all departments connected to the General Fund are either funded at 2009 levels or have been reduced based on prior year spending. Unfortunately there remains a gap between anticipated revenues and anticipated expenditures of approximately \$279,000. I am no longer comfortable with making additional adjustments in order to arrive at a balanced budget without input from the Administration and Council alike. Therefore, I am requesting that a Finance Committee meeting be scheduled as soon as possible so some difficult decisions can be made.

That is the end of my report. If there are any questions I will try to answer them for you; if not then I ask for a vote of approval from the floor for my reports.

President Koogler placed Mr. Lewis' request for input on the budget into the Finance Committee. Mr. Pence after some quick consultation said they would have a meeting on Friday, January 15th at 5:15 p.m. Mr. Pence made a motion to approve the report and Mr. Waller seconded the motion with all council members present voting yea.

HILLSORO PLANNING COMMISSION-

REPORT OF THE STANDING COMMITTEES- FINANCE COMMITTEE- Mr. Pence, Chairman

No report.

PROPERTY MAINTENANCE & RESTORATION-Mrs. Parr Chairman

Nothing to report.

CIVIL SERVICE AND EMPLOYEE RELATIONS- Mr. Alexander, Chairman

Nothing to report.

STREET & SAFETY COMMITTEE- Mr. Waller, Chairman

Nothing in the committee at this time.

UTILITIES COMMITTEE- Mr. Shoemaker, Chairman

We had a joint Finance and Utilities report and I just wrote both reports at the same time. It was held January 6, 2010 at the City Building. Present were members of the Utilities Committee myself, Bonnie Parr and Brian Waller. Members of the Finance Committee present were I and Bill Alexander, ad hoc committee member for the absent Rod Daniels. Also absent was Finance Chairman Peter Pence and we apologize for not getting with you at that point in time. Also attending were Mayor Zink, Safety-Service Director Holt, Administrative Assistant Kirby Ellison, Auditor Lewis and Council President Koogler.

The purpose of the meeting was to discuss a letter which was sent by CH2M Hill listing a need to amend the original contract for engineering costs. Mr. Holt and Mrs. Ellison referred the members to page three for the breakdown of additional engineering costs of \$871,000. This is in addition to the 1.5 million that had already been appropriated for engineering. Brian Waller moved and Bonnie Parr seconded to recommend to Council that this appropriation be approved and it be emergency legislation; motion passed. And we do have legislation I believe later on tonight to take care of that.

Mr. Holt requested Finance Committee allow him to purchase Council furniture for the training room of the Fire House. Committee approved Mr. Holt to purchase furniture not to exceed \$3500. And that is also the recommendation to Council.

Being no further business the committee adjourned. Submitted by Dave Shoemaker, Utility Chairman, member of Finance.

Mr. President I ask that we vote for approval of the committee to Council for the \$871,000 for our recommendation. Mr. Waller made a motion to accept the minutes and Mrs. Parr seconded the motion with all members present voting yea; motion passed.

ZONING AND ANNEXATION COMMITTEE- Mr. Daniels, Chairman

Nothing.

COMMUNITY ENHANCEMENT COMMITTEE- Mr. Waller, Chairman

No report this month.

UNFINISHED BUSINESS- None

PASSAGE OF ORDINANCES AND RESOLUTIONS- None

SECOND READING OF ORDINANCES & RESOLUTION- None

FIRST READING OF ORDINANCES & RESOLUTIONS-

1. ORD. 2010-1 – AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$2,730,000 OF BONDS BY THE CITY OF HILLSBORO, OHIO, TO PERMANENTLY FINANCE FIRE STATION IMPROVEMENTS AND POLICE STATION IMPROVEMENTS AND DECLARING AN EMERGENCY- The clerk read the ordinance by title only for a first reading. Mrs. Parr made a motion to not read the ordinance in its entirety and Mr. Shoemaker seconded the motion with all members present voting yea. Mr. Waller made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members present voting yea. Mrs. Parr made a motion to adopt the ordinance and Mr. Waller seconded the motion. All members present voted yea; ordinance adopted.

2. RES. 10-1 – A RESOLUTION TO INCREASE TEMPORARY APPROPRIATIONS IN THE REHAB FUND- The clerk read the resolution in full for a first reading. Mrs. Parr made a motion to approve and adopt and Mr. Waller seconded the motion. All members present voted yea; resolution adopted.

3. RES. 10-2 – A RESOLUTION TO CONTRACT WITH ENGINEER FOR PREPARATION OF OPERATION AND MAINTENANCE MANUAL FOR WASTEWATER SYSTEM- The clerk read the resolution in full for a first reading. Law Director Beery said that since this was to be adopted as an emergency he recommended the language be added to it, “That this is an emergency measure necessary to proceed with our wastewater treatment improvements in the city.” Mr. Shoemaker made a motion to amend the resolution to add the verbiage and it was seconded by Mrs. Parr. All members present voted yea. Mr. Waller made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members present voting yea. Mr. Shoemaker made a motion to adopt the resolution and Mrs. Parr seconded the motion. All members present voted yea; resolution adopted.

4. RES. 10-3 – A RESOLUTION TO ENTER INTO A CONTRACT FOR ADDITIONAL SERVICES WITH HOWELL CONTRACTORS FOR ADDITIONAL SERVICES- The clerk read the resolution in full for a first reading. Mrs. Parr made a motion to adopt the resolution and Mr. Waller seconded the motion. All members present voted yea; resolution adopted.

NEW BUSINESS:

President Koogler asked for a volunteer for be on the Safety Team and Mr. Pence said he would work with the Safety Team.

President Koogler then said that they needed to elect a president pro tem. Mrs. Parr nominated Mr. Shoemaker and Mr. Pence seconded the motion. All members present voted yea; Mr. Shoemaker is elected.

Mayor Zink asked if “Bereavement Pay” could be put into committee and President Koogler placed that in the Employee Relations Committee, Mr. Alexander, Chairman.

With no further business to come before the Council, Mr. Shoemaker made a motion to adjourn and Mr. Waller seconded the motion with all members present voting yea. Meeting adjourned.

Lee Koogler, Council President

Beverly Brown, Clerk of Council