

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. Roderick Daniels, Mr. Lee Koogler, Mr. John Levo, Mrs. Bonnie Parr, Mr. Peter Pence and Mr. David Shoemaker, Mr. Brian Waller

ABSENT: None

Mr. Lewis led the assembly in prayer followed by Boy Scouts from Troop 171 leading in the "Pledge of Allegiance".

The minutes of the June 8, 2009 meeting, June 19, 2009 special meeting and July 2, 2009 special meeting were accepted as presented with the elimination of two "A's" preceding ARRA in the mayor's report during the June 8, 2009 meeting..

MONTHLY REPORTS: Income Tax Bureau, Wastewater Treatment Plant, Street Department, Water/Sewer Maintenance Department, Water Meter Department, Hillsboro Public Utilities, Fire Department, Life Squad, Water Treatment Plant, Auditor's Office and Police Department.

PUBLIC REQUESTS: None

COMMUNICATIONS: None

CITIZEN COMMENTS:

1. Mr. David Lowell had two young men from Troop 171 who were working on their "Citizenship in the Community" merit badge. He explained that this required them to attend a public meeting. He said that next year is the 100<sup>th</sup> year of Boy Scouting in the United States and he had alumni pins for any men who had been Boy Scouts when they were younger. He said that the boys with him would be attending the National Jamboree next year.

2. Marilyn Hiestand addressed the council stating that she was with the "Save the Hillsboro High School" committee. She passed out papers that described an idea for use of the Hillsboro High School. She said that she came to ask City Council for a big favor. She said that the committee had found that trying to remove School Board members was a legal option.

She said that they had gone door-to-door and found that 90% of the people they approached were willing to sign a petition to remove School Board members from the Board to save the building. She said that they would like City Council to refuse to issue a demolition permit to the School Board or their contracted agency. She said that they were asking for a stay of two months so the electorate can voice their opinion.

President Donley said that they would have to check with their legal counsel to see what options they have and somebody would get back in contact with her after this goes through a committee and discussions.

3. John Payne, Senior Vice-Commander of the Disabled American Veterans came before the council and asked for the bell that sets between the Fire Department and Peters Heating and Cooling. He said that it had been setting there for eighteen years and it seemed that nobody was interested in doing anything with it. He said that the DAV would like to recondition the bell and use it in parades in the city.

Mr. Holt said that he would like to discuss it with the Fire Department, but he doesn't have an issue unless Council would have an issue. Mayor Zink said that he had talked to someone in the Fire Department and they had indicated that they were going to take it to

the new building. Mr. Holt asked Mr. Payne if he would call the office in the morning so he could stay in touch about this.

Mr. Lowell spoke up and said that that was the bell that went through the fire at the South High location and as a result it has lost most of its temper. Mr. Payne said that they weren't interested in ringing it; they wanted to clean it up, put some artwork on it and use it for parades in Hillsboro.

Joni Pulse of the Hillsboro Uptown Business Association came to Council regarding some additional information on the parking situation. She passed out a summary of some of the information they had accumulated. She said that what they had determined was that they had a lot of non-customers who are parking in the uptown area.

She said that they realized that Hillsboro was tight with money and HUBA was willing to try to help in any way they could. She said they knew there was new electronic equipment out there that helps rather than the chalk. HUBA is willing to purchase that equipment for the city if they would be willing to use it. She said that it electronically scans the license plates.

She said that they would also like to see them leave the handicapped parking at the two-hour limit that they had before. She said that they had information that in other towns they found that some used other peoples placards or out-of-date placards and abused the handicapped area. She said that they would like to see at least four more handicapped spaces in the downtown area.

She said that long-term they would like to see bicycle lanes and walkways since town is so spread out with the "Y" on one end of town and the school on the other. She said it had nothing to do with the parking, but she wanted everyone to know that the Concord Junior Farmers 4-H group went through and cleaned the uptown area.

#### **COMMUNICATIONS FROM THE MAYOR:**

Meetings I attended:

- June 2 - Meeting with the Army Corps of Engineers  
Property Maintenance & Restoration Committee meeting
- June 4 - Fire Department Construction meeting
- June 8 - Revolving Loan Committee  
Special Planning Commission meeting  
Council meeting
- June 9 - Labor Management meeting with AFSCME Union
- June 11 – Met with Mrs. Smith on the Smith Road  
Pastor Bill Bowman meeting with some food help  
Fire Department Construction meeting
- June 12 – Flag Day Proclamation
- June 14 – Peaceful Sunday at New Hope Baptist Church
- June 16 – Wedding
- June 17 – Met with CH2M Hill on Sewer Line Construction
- June 18 – Meeting with WSRW Clear Channel Information meeting  
Fire Department Construction meeting
- June 19 – Special Council meeting  
Wedding  
Flag Raising and Open House at the New Police Department
- June 24-26 – Attended the Ohio State Mayor's Convention in Columbus
- June 30 – Went with Jerry to the Board of Building Appeals in Columbus

First I would like to congratulate the Festival of the Bells Committee for another successful event on the weekend of July 4<sup>th</sup>. The effort put into advanced planning the past couple years has been very helpful during the Festival event.

Next I would like to thank the Highland County Honor Guard, Rev. Maurice Mitchell, Alberta Duncan, Kay Ayres and Chief Thompson and his staff for making the flag raising

and open house at the new Police Department a success. Also thanks to John Levo, Lee Koogler, Dave Shoemaker and Bonnie for their attendance. I think that we all know that the people who came through there were very impressed with the new building.

Radio equipment and phone service have been installed and the Police Department was moved into the West Walnut Street facility and I think the first call came into the new building about quarter till twelve last Friday.

I also want to express my sincere "Thanks" to Sheriff Ron Ward and his staff for allowing the Hillsboro Police Department to share their building.

On June 30<sup>th</sup> Fire Chief Powell and I traveled to Columbus to meet with the Board of Building Appeals. We were successful and the approval of our request for an extension of the permit for our modular on Gov. Trimble effectively known by some of us as the "Hillbilly Outhouse".

On June 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> I attended the Ohio Association of Mayors meeting in Columbus. Some of the topics discussed were the following: Mayors Investment Policy, Municipalities Investment Policy, Drug Detection, Annexations and Mergers, Energy Conservation and a lengthy discussion on the United States Census for 2010. I found the census meeting very interesting. The meeting laid out a calendar of events that needs to take place from the present to Census Day which is April 1, 2010. There will be a strong emphasis on educating our community on the importance of getting an accurate count.

The census information is used in several ways including Title I grants for school districts, Head Start programs, road rehab and construction, food and shelter, emergency food and shelter just to name a few. I reviewed the official forms of the 2010 census and find it simple enough with very general questions. However, we should start thinking now on the best way to get the message out on the importance of everyone taking an active part in the 2010 census.

Next, Pastor Bill Bowman came to the office and asked for permission to close down a street preferably West Main beside the Court House on Saturday, August 22<sup>nd</sup> in order to pass out food to help persons of the community in need of food items. Pastor Bowman stated there would be approximately 40,000 pounds of food which would serve about 3,000 families. In order to close half of West Main Street I told him I would need to consult the Safety Committee and City Council. After giving this more thought since Pastor Bowman came in, my feeling would be a strong concern for safety on West Main Street with the possibility of 3,000 families being represented. I feel a much safer place would be Liberty Park at or near the Shelter House. This would allow traffic to move through the area without the danger of children possibly running out into the traffic. These are just my thoughts.

Again the date will be Saturday, August 22<sup>nd</sup> at 7:00 p.m. I told Pastor Bowman I would get back as soon as possible. If Council sees fit to discuss this issue and give their recommendation at tonight's meeting, I would think it would be helpful to Pastor Bowman. Any questions?

President Donley said that he agreed with the mayor that you would probably have to block the whole street. Then you would have to set up detours. Lee Koogler said that if 3,000 families were coming in they would need to be able to control the flow of traffic. Mayor Zink said that his concern was that people would be getting out to go to pickup the packages of food that they are getting and they might have little kids with them and one could run out in front of a car.

Mr. Levo said that the Street and Safety Committee just had a little consensus of opinion and they would recommend Liberty Park. Mr. Lewis was concerned that there might be a cross-country meet that day and was told it was Labor Day. Mayor Zink said the Shelter House is spoken for that day but they plan to be out of there by 5:00 p.m. He said the food was going to be boxed somewhere else and brought in in semis for distribution. Mr. Levo made the recommendation in the form of a motion and Mr. Shoemaker seconded the motion with all members voting yea

## **SAFETY-SERVICE DIRECTOR'S REPORT:**

The project for the Sewer Infrastructure has been completed for the south side of Hillsboro. However, we do have a punch list of items that have not been completed. We are working with the engineer and the contractor to get these issues resolved.

The metal roof will be started this week on the new Fire House. Last Thursday on 7-9-09 a subcontractor working for Chris Girod Company fell from the rafters at the new fire building. He broke his arm, wrist and four ribs. None of the workers were wearing safety equipment. We had the police fill out an incident report at the accident site. OSHA was on the site the next day on Friday doing their investigation. We have heard nothing from OSHA at this time. The young man that fell was flown to one of the city hospitals where he underwent surgery for a compound fracture of his wrist.

We put the North West Street Relief Sewer Project out for bid. We had the bid opening at 11:00 a.m. on Thursday, June 25, 2009. We received the following four bids:

1. Charles H Hamilton Company - \$111,995.00
2. Cooper's Excavating LLC - \$76,320.00
3. Melvin Asphalt Paving Company - \$68,005.18
4. Hunley Bobcat Services LLC - \$64,590.00

The project will be awarded to Hunley Bobcat Services. There will be legislation later in the meeting.

I would like to advise Council that we have a residence at 114 South Glenn Street that we cannot find the owner for. The house has issues with roof, siding, the lawn has not been mowed and a vehicle with outdated tags is sitting on the property. I will be posting the house to enter the premises with police on July 27<sup>th</sup> to inspect the interior. After that date I will be advertising for bids to demolish the building. That concludes my report.

## **AUDITOR'S REPORT:**

You have my reports this evening that show that the unexpended balance of the Year-to-Date Fund Report balances with the Year-to-Date Bank Report. You will notice that there is a negative number for the State Highway Fund and for the Municipal Motor Vehicle License Fund. This is due to the transfers that were authorized so that we can proceed with the paving of streets in cooperation with the state. As revenue continues to come into these funds during the course of the year the negative numbers will eventually disappear.

I have one piece of legislation for you this evening. Last year when we obtained a building for the Police Station, we entered into a lease/purchase agreement. That was a year ago and it is now time for us to exercise the "Option to Purchase" clause if Council so desires. It is my recommendation that we do exercise this clause. The payoff for the building should be approximately \$210,000 depending on the amount of taxes and insurance paid by the landlord during the term of the lease.

That is all I have for you this evening. I would be happy to answer any questions that you may have. If there are no questions then I would ask that a motion be made from the floor accepting my reports. Mr. Koogler made a motion to accept the report and Mr. Daniels seconded the motion with all members voting yea.

## **HILLSORO PLANNING COMMISSION- None**

## **REPORT OF THE STANDING COMMITTEES- FINANCE COMMITTEE – Mr. Koogler, Chairman**

Finance did not meet this past month. I have been doing my utmost to keep in touch with Mr. Lewis in regards to the city's finances. Obviously he's presented prior to tonight's

meeting the proposed budget which we will look to adopt....when did you say, November?

Mr. Lewis responded, "Well, this is the Tax Budget and we'll have legislation to adopt the Tax Budget which will be in September. Then obviously in November and December we'll refine that into a workable budget for the course of next year. Actually the final budget will be approved next February probably."

Mr. Koogler continued, "And we'll spend a lot of time at the end of the year really mulling through appropriations. A few concerned areas right now are Life Squad billing that's not met the anticipated revenues. Actually our general tax collections continue to be up over what we anticipated, so we're meeting our obligations that way but if something changes we've got to be prepared for it. I think that's it at this time."

#### PROPERTY MAINTENANCE & RESTORATION-Mrs. Parr Chairman

Thank you Mr. President but I really don't have anything to bring before the council other than the fact that I would like the Number Two thing on my agenda there – it's been completed so remove that.

President Donley said, "Mr. Yinger I guess has come to the city and had a request to maybe pursue putting a basketball court down over the hill at the new Fire Station area. I'll put that into your committee and you can kind of look into that."

President Donley also put in committee a request for a phone line to the concession stand at the soccer field.

#### CIVIL SERVICE AND EMPLOYEE RELATIONS- Mr. Levo, Chairman

Nothing to report

#### STREET & SAFETY COMMITTEE- Mr. Levo, Chairman

Scheduled for passage later in tonight's meeting is passage of the City Fire Code. That is scheduled to have its third reading tonight. Six weeks ago we did give the Law Director the information that we needed for that Fire Code to come back to committee and yet we have to see that. Therefore, we do not feel it is fair that we pass legislation in a form that no council people have seen. Therefore I request that we postpone the final reading of that legislation for tonight.

Additionally I would like to personally thank the HUBA and the Concord Junior Farmers 4-H Club for cleaning up the uptown area prior to the Festival of the Bells. Those young people spent approximately four evenings working the various streets and I saw them on their hands and knees working in the gutters getting the crud, the paper and everything. So I think we owe those young people a lot of gratitude as well as the HUBA organization for seeing that uptown looked real good for the visitors during the Festival of the Bells.

Finally, if the mayor would step forward.... Mr. Mayor, in 2007 the City of Hillsboro observed its 200<sup>th</sup> anniversary bi-centennial. The committee was appointed by you to oversee the bi-centennial and it took us a little bit of time but we want to present you with this check tonight for \$805.57 which is the amount of money that the city taxpayers put into the bi-centennial celebration. The Bi-centennial Committee is being dissolved and it has cost the citizens of the City of Hillsboro, nothing.

#### UTILITIES COMMITTEE- Mr. Shoemaker, Chairman

Nothing to report from the Utilities Committee at this time.

#### ZONING AND ANNEXATION COMMITTEE- Mr. Daniels, Chairman

Nothing in the committee at this time.

COMMUNITY ENHANCEMENT COMMITTEE- Mr. Waller, Chairman

No meeting this month.

**UNFINISHED BUSINESS- None**

**PASSAGE OF ORDINANCES AND RESOLUTIONS- None**

1. ORD. 2009-2 – AN ORDINANCE TO ADOPT THE CITY FIRE CODE- Request from Mr. Levo to postpone the third reading.

**SECOND READING OF ORDINANCES AND RESOLUTIONS-**

1. ORD. 2009-4 – AN ORDINANCE TO AMEND PARKING REGULATIONS IN THE BUSINESS DISTRICT- The Clerk read the ordinance by title only for a second reading.

**FIRST READING OF ORDINANCES AND RESOLUTIONS-**

1. RES. 09-39 – A RESOLUTION TO EXERCISE OPTION TO PURCHASE POLICE DEPARTMENT BUILDING- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mrs. Parr seconded the motion with all members voting yea. Mr. Koogler made a motion to approve and adopt and Mrs. Parr seconded the motion. All members voted yea; resolution adopted.

2. RES. 09-40 – A RESOLUTION TO SET HOURS OF OPERATION FOR LIBERTY PARK- The clerk read the resolution in full for a first reading. Mr. Levo made a motion to waive the three-reading rule and Mrs. Parr seconded the motion. Vote as follows: Mr. Pence, yea; Mr. Shoemaker, no; Mr. Waller, yea; Mr. Daniels, no; Mr. Koogler, no; Mr. Levo, yea; Mrs. Parr, yea. Resolution has had its first reading.

3. RES. 09-41 – A RESOLUTION TO ACCEPT THE BID OF HUNLEY BOBCAT SERVICE, LLC FOR THE NORTH WEST STREET SEWER RELIEF PROJECT- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members voting yea. Mr. Koogler made a motion to approve and adopt the resolution and Mr. Shoemaker seconded the motion. All members voted yea; resolution passed.

**NEW BUSINESS:**

Mayor Zink said that the folks at the ballpark at Liberty Park requested a security light be put up by their concession stand and also they want to talk to the committee about possibly building another diamond just as you go in there along the road. He thought that since property and recreation were the same committee maybe it should go into that committee and President Donley agreed.

With no further business to come before the Council, Mr. Shoemaker made a motion to adjourn and Mr. Koogler seconded the motion with all members present voting yea. Meeting adjourned.

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Richard Donley, Council President

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Beverly Brown, Clerk of Council