

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis, Law Director Fred Beery and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. Roderick Daniels, Mr. Lee Koogler, Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Brian Waller and Mr. Tim Young

ABSENT: None

Mr. Lewis led the assembly in prayer followed by Mayor Zink leading in the "Pledge of Allegiance". The minutes of the December 8, 2008 meeting were accepted as presented.

MONTHLY REPORTS: Income Tax Bureau, Wastewater Treatment Plant, Auditor's Office, Street Department, Water Treatment Plant, Fire Department, Life Squad, Police Department, Hillsboro Public Utilities, Water Meter Department, Water/Sewer Maintenance Department

PUBLIC REQUESTS: None

COMMUNICATIONS: None

CITIZEN COMMENTS:

Rachelle Trefz and Brian Melleby of the Uptown Business Association presented a letter from the Association requesting date and time for the 2009 parade. The date would be November 28, 2009 at 4:00 p.m. They attached a list of expenses and sponsors for the 2008 parade. Mr. Levo made a motion to approve the date and time for the Holiday Parade and Mr. Young seconded the motion with all members voting yea; date and time approved.

Clay Barker and his partner Tim Boler of the Salem Hillsboro Land Company came before the council to explain that they owned three outlots on the corner of State Route 73 north and Harry Sauner. They are proposing to build a Sonic restaurant and they will build a road to city specs that would go from State Route 73 to Harry Sauner. Mr. Holt said that he had turned the information from the Planning Commission meeting over to the Street and Safety Committee. Mr. Levo said that there would be a recommendation from the committee later in the meeting.

Moses Coblenz came before the council regarding an invoice he had received from the Life Squad billing company. Mr. Coblenz does not have insurance and he was requesting if there would be any kind of discount since he understood that insurance does not pay 100%. He explained that he had talked with someone at the billing service and was told that they have no authority to grant any kind of discount to those without insurance. Mr. Holt gave Mr. Coblenz his phone number and asked him to give him a call and make an appointment to discuss the matter.

COMMUNICATIONS FROM THE MAYOR:

Meetings in December:

December 2 - Wedding

December 4 - Bid opening for the South Lift Project

Finance & Civil Service Joint Committee meeting

December 8 - Council Meeting

December 9 - Chillicothe to ODOT District Nine to talk about US 62

where the new road's breaking up

Uptown Merchants meeting

December 12 - Pre-bid meeting for Police Department

December 15 - Two Weddings

December 16 – Records Commission Meeting  
December 26 – Wedding  
December 30 – Bid Opening for Police Building  
Special Council Meeting  
Property Maintenance Committee Meeting  
December 31 – Two Weddings

December did have some good news for us in projects being bid for construction. The first was the sewer line replacement project. The engineer's estimate was 1.5 million dollars and the actual bid came in at \$572,000. The second good news came on December 30 when the bids were opened for the remodeling of the West Walnut Street property, future home of the Police Department. The engineer's estimate was \$685,605 and the actual bid came in much less than that and I believe that there is legislation later in the meeting that's \$497,000.

As you can see both projects are going to cost much less than the engineer's estimate. Hopefully the bids for the new Fire Station will be ready to go out in late January or early February.

The other good news is that we received a letter from ODOT saying that the state planned to repave some state highways in the city this summer. In the plans the state was going to repave Route 73 from West Main Street to the corporation limit and State Route 124 from West Main Street to the corporation limit. We contacted ODOT and set up a meeting to point out that 73 north and West Main to Fenner had been completed this fall and 124 had been resurfaced a couple years ago. ODOT was very responsive to our suggestions of substituting 138 west, that's from Oak Street to Route 62 and a few blocks of 73 south for the areas that the city had already resurfaced. So they substituted what they had on their book for what we asked for.

The bottom line is, we will be able to get 73 north, North West Street from Fenner to Harry Sauner; West South from Oak to 62 and Muntz from 62 to the five-way light and 73 from the five-way light to the corporation limit repaved this summer. That's providing there's no changes in ODOT's plans.

Mr. Ed Puckett was promoted to Assistant Fire Chief. This position had been left open since the retirement of David Lowell. This left a captain's position open which was filled by Dirk Puckett. Both had taken Civil Service exams and were in line to fill these vacancies.

The State of the City report will be given as soon as I get all of the yearend reports received into the office. I would like to congratulate City Council and the City Auditor for your cooperation during 2008. We have been able to make progress in several areas by working toward the improvement of items for the betterment of the city. I'm looking forward to working together in 2009; however, this year we will need to monitor very closely our financial revenue. We feel our revenue will be somewhat less due to the present economy and we'll need to adjust accordingly by keeping a close eye on spending as we have done in the past.

Also I had a gentleman come in the office the other day that was interested in possibly leasing or purchasing the old Public Access Building. So I would like for that to be put into committee so we can discuss some plans for that. Are there any questions?

The Land and Buildings Committee will work with the Public Access Building proposal.

#### SAFETY-SERVICE DIRECTOR'S REPORT:

I talked some months ago with Kathryn Fairley about possibly leasing the storage building on the one hundred block of West Walnut Street which is located directly behind the future home of our future Police Department. Two weeks ago she sent the city a contract which is a two-year lease at a cost of \$6,000 per year. If council agrees to this lease per Ms. Fairley's contract, our payment for 2009 will be due April 1<sup>st</sup>.

Tonight I'm requesting from City Council permission to bid out the farm land at Liberty Park per bid for the 2009 year. That concludes my report.

President Donley put the Fairley proposal into the Finance and Property Maintenance Committees. A motion to give permission to bid out the farm land was made by Mr. Koogler and seconded by Mrs. Parr with all members voting yea.

#### AUDITOR'S REPORT:

You have my final Year-to-Date Fund Report and my final Year-to-Date Bank Report for 2008. The unexpended balance of the Fund Report balances with the balance of the Bank Report as they always will.

I have no legislation for you this evening; that's a rarity. Next month I expect to have at minimum a permanent appropriations and transfer legislation for your approval, however; it is going to take some work to arrive at an acceptable permanent budget for 2009. Like everywhere else, the city will suffer this year from a decrease in revenue. As of now it looks as though we will experience a decrease in revenue of at least \$140,000 in the General Fund. While this may not sound like a huge amount, it must be noted that the preliminary appropriations budget shows increases in expenditures in virtually all departments.

I have kept Mr. Holt apprised of the situation and now it is time for the Finance Committee to begin the process of meeting with the Administration and I so we can work together and hammer out a workable budget. That's all I have for you this evening. If there are no questions I ask for a motion from the floor to accept my report as presented. Mr. Koogler made a motion to accept the report and Mr. Young seconded the motion with all members voting yea.

#### **HILLSBORO PLANNING COMMISSION- Mr. Young**

On December 22, 2008 the Hillsboro Planning Commission held a meeting. Clay Barker representing Salem Hillsboro Land Company asked to have an okay for a street that would run from State Route 73 around the new Sonic to Harry Sauner. They are willing to pay for all the street construction including storm sewer and gutters to our street specs and then turn it over to the city. The city would then be responsible for maintaining the street.

There was discussion if the turn lane on 73 would be wide enough and after a little bit more discussion there was a motion to approve pending the proof that 73 was wide enough. The motion was seconded; motion carried.

The question was raised if the road had been measured and if it was wide enough and Mayor Zink said that it was and they (Salem Hillsboro Land Company) would take up the yellow lines in the center of the road and put the turn lanes in. It would be a right turn going north off of 73 and a left turn coming south off 73.

#### **REPORT OF THE STANDING COMMITTEES- FINANCE COMMITTEE – Mr. Koogler, Chairman**

Finance did not meet since December's council. We'll be meeting next Tuesday at 6:00 p.m. in the small conference room at the city building to begin trying to work on the budget for the calendar year 2009. Furthermore the other issue that was placed in committee will be addressed at that time as well; that's the agenda.

Mrs. Parr said that would also include Property Maintenance Committee.

#### **PROPERTY MAINTENANCE & RESTORATION-Mrs. Parr Chairman**

On December 30<sup>th</sup> at 5:30 p.m. we had a meeting at the city building. Sprint was requesting a continuously changing banner. After deep discussion Brian Waller made a

motion to **not** allow the banner request. Bonnie Parr seconded the motion; motion carried. The committee recommended that they check into a different type of sign.

With nothing else before the committee at that time; meeting was adjourned.

On January 9<sup>th</sup> at 5:30 p.m. at the city building we had another meeting on a sign request from Mr. Schraw requesting a replacement sign after his was blown down from the wind storm that we had. This sign was a 4 x 8 which is bigger than the 5 x 6 they had before. They were requesting a variance on that and after discussion with committee; Brian Waller made a motion to give Mr. Schraw a variance. This was seconded by David Shoemaker; motion was carried. There was nothing else at that time so the meeting was adjourned.

I would like council to accept our request. The sign request was for Pasquales. Mr. Shoemaker made a motion to accept and Mr. Koogler seconded the motion. All members voted yea.

CIVIL SERVICE AND EMPLOYEE RELATIONS- Mr. Levo, Chairman

I have no report. I do want to apologize that due to a mix-up on my part that the meeting that we had scheduled for January 7<sup>th</sup> did not have a quorum so I do not have a report at this time.

STREET & SAFETY COMMITTEE- Mr. Levo, Chairman

The Street and Safety Committee met in the City Conference Room on January 7<sup>th</sup> with members Shoemaker and Levo, Councilman Young, Mayor Zink, Safety-Service Director Holt.

Mr. Holt and Mayor Zink discussed construction of a new street by the proposed Sonic Drive-in. Following discussion and review of engineering maps, Mr. Shoemaker made the following recommendation:

Council authorizes the construction of a new unnamed street by Salem Hillsboro Land Company linking State Route 73 and Harry Sauner Road with the following conditions:

1. The street shall be constructed to city street acceptance standards
2. A right-turn in/right-turn out island will be constructed at the Harry Sauner Road unnamed street entrance/exit intersection.
3. A street stub extending at least 50 feet eastward will be constructed from the squared north/south and east/west curb
4. Appropriate street lighting will be installed
5. Adequate construction to provide sufficient sized left-turn southbound and right-turn northbound lanes on State Route 73
6. All existing road markings on State Route 73 will be removed

Mr. Levo seconded the motion which passed.

The committee then discussed proposed street paving projects for 2009 and the proposed Hobart Road extension. The committee will start a review and update the City Fire Code Ordinance. With no further business to discuss, the meeting was adjourned at 8:55.

I do think we do need to have an acceptance or rejection of the proposal from the committee. Mr. Shoemaker made a motion to accept the report and Mr. Waller seconded the motion with all members voting yea.

UTILITIES Committee- Mr. Shoemaker, Chairman  
No meeting this month

ZONING AND ANNEXATION COMMITTEE- Mr. Young, Chairman  
No meeting this month.

COMMUNITY ENHANCEMENT COMMITTEE- Mr. Waller, Chairman  
No meeting this month.

**UNFINISHED BUSINESS- None**

**PASSAGE OF ORDINANCES AND RESOLUTIONS-  
SECOND READING OF ORDINANCES AND RESOLUTIONS-**

1. RES. 08-46 – A RESOLUTION TO ADOPT AN IDENTITY THEFT POLICY- The clerk read the resolution by title only for a second reading.

**FIRST READING OF ORDINANCES AND RESOLUTION-**

1. RES. 09-1 – A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF HILLSBORO TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT FOR THE ADMINISTRATION OF THE CITY'S HOUSING REVOLVING LOAN FUND IN ASSOCIATION WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mrs. Parr seconded the motion with all members voting yea. Mr. Koogler then made a motion to approve and adopt and Mrs. Parr seconded the motion with all members voting yea; resolution passed.

2. RES. 09-2 – A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF HILLSBORO TO SUBMIT AN APPLICATION FOR A COMPREHENSIVE DOWNTOWN REVITALIZATION TIER ONE PROGRAM WITH THE OHIO DEPARTMENT OF DEVELOPMENT (ODOD) AND UPON FUNDING APPROVAL TO ENTER INTO AN AGREEMENT WITH THE ODOD AND ANY OTHER AGENCY OR INDIVIDUAL FOR IMPLEMENTATION AND ADMINISTRATION OF THE PROGRAM- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mr. Levo seconded the motion with all members voting yea. Mr. Levo made a motion to accept and Mr. Daniels seconded the motion. All members voted yea; resolution adopted.

3. RES. 09-3 – A RESOLUTION TO AUTHORIZE A CONTRACT THE COX PAVING INC. FOR CHANGE ORDERS AND DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members voting yeas except Mr. Daniels who voted nay. Mr. Koogler made a motion to approve and adopt and Mrs. Parr seconded the motion with all members voting yea except Mr. Daniels who voted nay. Resolution adopted.

Mr. Shoemaker said that in regard to the design error that was done through the engineer; he wanted to make a motion that they allow Mr. Holt and the Law Director to work with the engineer as far as litigation; as far as collecting any damages set forth from this error. Mrs. Parr said that she would second that motion. All members voted yea.

4. RES. 09-4 – A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACTS FOR THE RENOVATION AND CONSTRUCTION OF THE NEW POLICE FACILITY AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members voting yea. Mr. Shoemaker made a motion to accept the resolution and Mr. Levo seconded the motion. All members voted yea; resolution adopted.

5. RES. 09-5 – A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF HILLSBORO TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT FOR THE ADMINISTRATION OF THE CITY'S ECONOMIC DEVELOPMENT REVOLVING LOAN FUND IN ASSOCIATION WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS- The clerk read the resolution in full for a first reading. Mr. Shoemaker made a motion to suspend the three-

reading rule and Mrs. Parr seconded the motion with all members voting yea. Mrs. Parr made a motion to accept the resolution and Mr. Shoemaker seconded the motion with all members voting yea; resolution adopted.

**NEW BUSINESS:**

With no further business to come before the Council, Mr. Shoemaker made a motion to adjourn and Mr. Koogler seconded the motion. Meeting adjourned.

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Richard Donley, Council President

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Beverly Brown, Clerk of Council