

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis, Law Director Fred Beery and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. Rodrick Daniels, Mr. Koogler, Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Brian Waller and Mr. Tim Young

ABSENT: None

Mr. Lewis led the assembly in prayer followed by Mayor Zink leading in the "Pledge of Allegiance". The minutes of the October 14, 2008 meeting were accepted as presented.

MONTHLY REPORTS: Income Tax Bureau, Wastewater Treatment Plant, Street Department, Police Department, Water/Sewer Maintenance Department, Water Meter Department, Hillsboro Public Utilities, Auditor's Office & Water Treatment Plant

PUBLIC REQUESTS: None

COMMUNICATIONS: None

CITIZEN COMMENTS: None

#### COMMUNICATIONS FROM THE MAYOR:

- October 1 - Mother's Club meeting – They wanted to know the state of the city.
- October 3 - Wedding
- October 6 - CIC meeting
- October 7 - Street & Safety Committee, Property & Maintenance Committee & a Special Council Meeting
- October 8 - Reimbursement on the wind damage; Ralph & I attended a meeting with FEMA
- October 13 – Wedding
- October 14 – John Levo, Steve Pence, Ralph & myself went onto Route 62 south and looked at the road problems  
A meeting with Bob Hickey; he is Economic Development Administration
- October 15 – ODOB meeting in Columbus on the CDBG grant
- October 17 – Wedding
- October 21 – Finance Committee
- October 29 – Meeting with CH2M Hill on the Wastewater Treatment Plant  
Finance Committee
- October 30 – Wedding

As you all know by now Phase II of North West Street Project is complete with the exception of a punch list of minor things to be taken care of. The punch list should be complete in the next few days.

The pre-bid meeting for site preparation at the location for the new Fire House will be held on November 14<sup>th</sup> with bid openings on November 25<sup>th</sup>.

I've had a lot of questions about the water situation because it's been kind of dry lately and even though we haven't had a lot of rain in the past few months, our water supply is in good shape. There's presently at least a three months supply in the new reservoir plus the old reservoir is approximately half full. This is with no significant rain falling in the last three months so the water is in good shape. That concludes my report.

## **SAFETY-SERVICE DIRECTOR'S REPORT:**

The work on the culvert on State Route 247 is under way. The engineer and contractor are anticipating about forty-five to sixty days to complete this project.

The advertisement for bid on the compaction needed at the property at North East Street and East Beech Street, went out November 6<sup>th</sup>. This will have a pre-bid meeting November 14<sup>th</sup> with the bid opening on November 25<sup>th</sup>.

The sewer infrastructure repair for the south side of Hillsboro; the request for bids went out November 7<sup>th</sup> and the bid opening will be December 4<sup>th</sup>. That concludes my report.

## **AUDITOR'S REPORT:**

This evening I have my usual Fund Report and Bank Report for Council to review. They balance one another as they should. I have no additional legislation to present this evening, however; I would like to report on our income situation. Last month we experienced an increase in collections in our income tax of over \$15,000 over the same time last year. As a result we ended the month of October just 1.21% below my projected income for the year. In addition we have already collected the same amount for the month of November as we did last November. Therefore, we should end the year at or a little above what my projections were.

As for our collections for ambulance services, I'm pleased to report that we have experienced an increase of over \$22,000 over last October. This is probably due to the rebilling that occurred last month. Now that the problem in our billing system has been ironed out we should start to see the gradual increases that we initially expected to see in the first place.

The City of Hillsboro has been very fortunate this year, much more so than most other communities in our area. Our income streams have remained strong and our obligations have been effectively managed. Challenges are however, on the horizon but I am confident that with strong participation from Council and the Administration in the budget process; we'll be able to come together with a lucid economic plan that will serve this community well. The news from one of our major employers in the area sounds pretty bleak, but we can overcome the situation and move forward. But again I must emphasize the active participation of everybody in the budget process. Therefore, I look forward to receiving input from everyone during that process.

That's all I have this evening. Should anyone have any questions, I will be happy to answer them. If not I would like to request a motion for approval of my reports from the floor. Mr. Koogler made a motion to approve the report and Mrs. Parr seconded the motion with all members voting yea.

## **HILLSBORO PLANNING COMMISSION- Mr. Young**

No meeting.

## **REPORT OF THE STANDING COMMITTEES- FINANCE COMMITTEE – Mr. Koogler, Chairman**

Finance has met twice in the last month. On October 21<sup>st</sup> we met with regards to non-union pay. It was agreed that we would go ahead and continue to monitor that; hopefully make a decision or recommendation to Council for the next month's council meeting. So we'll be meeting here in the next week or two.

Also met November 4<sup>th</sup> on the city's insurance for its employees for health insurance. In order to stay with United Healthcare, it was presented to us by Doug Wagoner that we would be looking at a 12% increase. Now the Auditor had already estimated a 9% into the budget, however; it's a situation that to stay with United we're looking at a 12% increase. Anthem Blue Cross/Blue Shield did also bid out as well as Med Mutual. Med Mutual also came in at a 12% return, but it seems as if Anthem BC/BS wants our business. They're offering basically two tier packages for us. There is Option 1 which

would be a 4.8% increase on our annual premiums. But that is actually fairly consistent policy with what we already have in place even though it's a different provider. The only material changes are that the out-of-pocket expense, i.e. the co-pay; when it comes to an emergency room visit would be \$150 and the current policy is \$75. So that is a substantial increase there. The idea I think is to discourage individuals from using the ER unless completely necessary. However, that co-pay if you are admitted is waived ultimately so I think they're hoping to use the ER as a last resort. But it also would lower the cost on some of the other things such as the scripts. If you're the scripts you'll actually see a savings over the existing policy in terms of your co-pay.

Overall when looking at the policies, it's the recommendation of the Finance Committee and we're asking Council to approve this this evening; to go with Option 1 of Blue Cross/Blue Shield which would be the 4.8% increase.

We could go with Option 2 with Blue Cross/Blue Shield which would be a 2.8% increase, but actually the co-pays for drugs and everything else go up with that over our existing. To keep in line with what we've done and to satisfy the requirements of our union contracts, Finance Committee is recommending Option 1, the 4.8% increase at this time.

Mr. Levo asked why it was bid each year and not for a longer period. Mayor Zink said that nobody would bid for more than one year. Mr. Koogler made a motion to approve Option 1 of Anthem Blue Cross/Blue Shield and Mrs. Parr seconded the motion with all council members voting yea.

Mr. Koogler asked that "staggered council terms" be removed from his committee and Mr. Waller's committee. Also the health insurance bids since that requirement has been met.

**STREET & SAFETY COMMITTEE-** Mr. Levo

We did meet jointly with the Finance Committee and believe that Mr. Koogler has adequately reported that. I have nothing else.

**PROPERTY MAINTENANCE & RESTORATION-**Mrs. Parr Chairman

Nothing!

**UTILITIES COMMITTEE-** Mr. Shoemaker, Chairman

We still have the EPA Wastewater Treatment Plant. The Administration is looking into additional grants and we're still going forward on that project.

**CIVIL SERVICE AND EMPLOYEE RELATIONS-** Mr. Levo, Chairman

No report.

**ZONING AND ANNEXATION COMMITTEE-** Mr. Young, Chairman

No report.

**COMMUNITY ENHANCEMENT COMMITTEE-** Mr. Waller, Chairman

Nothing in the committee.

**STREET & SAFETY COMMITTEE-** Mr. Levo, Chairman

**UNFINISHED BUSINESS-** None

## **PASSAGE OF ORDINANCES AND RESOLUTIONS-**

RES. 08-32 – A RESOLUTION TO ADOPT A FIXED ASSET POLICY- The clerk read the resolution by title only for a third reading. Mr. Waller made a motion to approve the resolution and Mr. Koogler seconded the motion. All members voted yea; resolution adopted.

**SECOND READING OF ORDINANCES AND RESOLUTIONS-**

1. ORD. 2008-22 – AN ORDINANCE TO AMEND CHAPTER 153 OF THE CITY CODE- The clerk read the ordinance by title only for a second reading.

**FIRST READING OF ORDINANCES AND RESOLUTIONS-**

1. ORD. 2008-23 – AN ORDINANCE TO CORRECT ORDINANCE NO. 2008-8- The clerk read the ordinance in full for a first reading. Mr. Koogler made a motion to waive the three-reading rule and Mr. Young seconded the motion with all members voting yea. Mr. Koogler made a motion to adopt the ordinance and Mr. Young seconded the motion. All members voted yea; ordinance passed.

2. RES. 08-41 – THE FOLLOWING IS A RESOLUTION ENACTED BY THE CITY OF HILLSBORO, HIGHLAND COUNTY, OHIO HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) IN THE MATTER OF THE STATED DESCRIBED PROJECT- The clerk read the resolution in full for a first reading. There were questions concerning the legislation but no one knew the deadline for application.

3. RES. 08-42 – A RESOLUTION FOR ADDITIONAL ENGINEERING AND INSPECTION SERVICE FOR THE NORTH WEST STREET IMPROVEMENTS AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Shoemaker made a motion to suspend the three-reading rule and Mr. Koogler seconded the motion with all members voting yea. Mr. Koogler made a motion to adopt the resolution and Mr. Shoemaker seconded the motion. All members voted yea; resolution adopted.

4. RES. 08-43 – A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE HIGHLAND COUNTY COMMISSIONERS TO PROVIDE LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH SERIOUS OFFENSES AND LOSS OF LIBERTY OFFENSES IN THE MUNICIPAL COURT- The clerk read the resolution in full for a first reading. Mr. Levo made a motion to suspend the three-reading rule and Mr. Waller seconded the motion with all members voting yea. Mr. Levo made a motion to adopt the resolution and Mrs. Parr seconded the motion. All members voted yea except Mr. Koogler who abstained; resolution adopted.

With no further business to come before the Council, Mr. Shoemaker made a motion to adjourn and all council members voted yea. Meeting adjourned.

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Richard Donley, Council President

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Beverly Brown, Clerk of Council