

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis, Law Director Fred Beery and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. Koogler, Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Charles Walker, Mr. Brian Waller and Mr. Tim Young

ABSENT: None

Mr. Lewis led the assembly in prayer followed by Mayor Zink leading in the "Pledge of Allegiance".

The minutes of the May 12, 2008 meeting and May 22, 2008 special meeting were accepted as presented.

MONTHLY REPORTS: Street Department, Wastewater Treatment Plant, Income Tax Bureau, Water/Sewer Maintenance Department, Auditor's Office, Water Meter Department, Water Treatment Plant, Hillsboro Public Utilities, Police Department, Fire Department and Life Squad

PUBLIC REQUESTS: None

COMMUNICATIONS:

1. A letter from the Hillsboro Lions Club thanking the City of Hillsboro for the posts to be used for mailbox stands for donated eyeglass collection. This is part of a unique recycling program to aid the poor in developing countries.
2. A letter of support for turning the Hillsboro High School into senior housing. The letter was signed by Beverly Wilson Palmer of Claremont, California and Thomas Edmiston Wilson of Elizabeth City, North Carolina.

CITIZEN COMMENTS: None

COMMUNICATIONS FROM THE MAYOR:

Meetings attended this month:

May 1 - Property Maintenance & Restoration Committee meeting

May 2 - Three Weddings

May 7 - OVRDC meeting at the county Commissioners' office

Second Interview with Water Treatment Plant Candidate

Department Head meeting

Property Maintenance & Restoration Committee meeting

May 8 - Buddy Poppy Proclamation

May 12 - Proclamation for Nursing Home Week at The Laurels

Public Hearing for North West Street Property

Council Meeting

May 13 - Uptown Merchants' Meeting

May 14 - Wedding

Meeting with CH2M Hill on Wastewater Treatment Project

May 15 - Pre-Audit Meeting

Union Negotiations

May 19 - Public Hearing Wastewater Treatment Plant with DEFA

CDBG Public Hearing

Finance Committee Meeting

May 20 - Planning Commission

May 21 - BWC CEO Meeting at Snow Hill; you have to attend to get a break on

Workers' compensation

May 22 – Union Negotiations

May 23 – MARCS Radio Update Hearing at the Hi-Tech Center

May 30 – Met with Architects on Safety Buildings

We've hired a new Water Plant Superintendent; his name is Jason Bernard. Jason started on May 27<sup>th</sup> and he has a Class III license and fifteen years experience in water treatment at a ground water plant. For those of you that don't know, ground water plant and underground is much different treatment for the ground water plant. We were fortunate to hire this gentleman.

I would like Council's permission to add personnel in the Fire and EMS Department. With the additional revenue that will be coming in from the legislation passed at the May Council meeting; we are able to add two positions per shift. This will allow us to provide better station coverage and will reduce overtime as well as stress on our employees. The cost for an employee with fringe benefits included, will be \$70,007.49 per year. Chief Powell and I have discussed the standard operating guidelines in the department that will cover call-in procedures when more than two are out on emergency runs.

You have a letter explaining the manpower of the Hillsboro Fire and EMS Departments; a letter that Chief Powell included the comparison of Chillicothe, Wilmington and Washington Court House. He explained the number of square miles, population and average number of calls per year of each of these departments while comparing them with Hillsboro. You can see the need to expand our work force in order to have the manpower to cover the area as well as reducing the need for constantly having call-ins for station coverage.

Along these same lines; the volunteer firefighters have been paid \$7 per call and \$5 per hour after the first hour. The last increase for volunteers was approximately twenty years ago and taking that into consideration along with the price of gas; I'm recommending the volunteer wages be increased to \$12 per call and \$8 per hour after the first hour.

Last week during the two days of storms; I spent a lot of time with the Fire and EMS personnel and had the opportunity to see how emergency situations are handled and the responsibilities the volunteer members have during these emergencies. Since it will take a while to advertise and conduct the tests and interview candidates for these positions to the permanent workforce; I would like the Finance Committee to meet with the City Auditor regarding these requests and have an answer back at the July Council meeting.

Thank you- Any questions? I know that Gary and I have discussed this situation and with the additional income I think it's feasible. Besides we're also applying for a grant later on in the meeting that will help us; if we're able to get it; to sustain some of the cost.

Mr. Koogler said that Finance would be happy to address that issue and they would be meeting in the next week or two. President Donley said that he would like to combine that with Street and Safety Committee since it should also fall under that heading.

#### SAFETY-SERVICE DIRECTOR'S REPORT:

We had the bid opening June 5<sup>th</sup> for the planing and paving of North West Street from West Main Street to Vaughn Avenue. We had four bids on the project ranging from \$112,054.00 to \$154,872.00. The winning bid was the Cox Paving Company. The second issue is the Phase II portion of North West Street project. It was advertised June 6<sup>th</sup>; the bids will be opened on June 26<sup>th</sup> at 10:00 a.m. in the Conference Room at the Administration Building. The engineering costs estimate for this phase will be \$400,000.

That concludes my report.

Mr. President, I would request to go into executive session for property acquisition after the meeting or whenever council....It should be very short.

Mr. Walker made a motion to accept the paving bid from Cox Paving and Mr. Young seconded the motion. All members vote yea except Mr. Waller who abstained. Motion carried.

President Donley asked for the date of the bid opening and Mr. Holt said that it was June 26<sup>th</sup> for the second phase from Vaughn down to Fenner.

#### AUDITOR'S REPORT:

Mr. President, beyond my reports that each of you have in your packets; I have nothing more to add and if there are no questions I would appreciate a motion to accept those reports. Mr. Levo made a motion to accept the auditor's reports and Mr. Koogler seconded the motion with all members voting yea.

#### **HILLSBORO PLANNING COMMISSION- Mr. Young**

On May 20<sup>th</sup> the Hillsboro Planning Commission held a meeting. The first item on the agenda was a recommendation for the rezoning of the Gordon Yuellig property at 439 North West Street. There had been a joint public hearing May 12<sup>th</sup> before the council meeting and no objections expressed at that time. A motion to change the zoning to Business C was made and seconded; motion passed.

The second item on the agenda concerned a request for a backline survey of the old Washington School property. Mr. Holt explained that there was a resident that lived behind the Washington School who had worked with the school on the property line and she wanted the line to be straight across. It looked as though the house was on the school lot so she was asking that the line be parallel to the existing line. He said that this wouldn't take anything away from the property as it exists. A motion was made and seconded to grant her request to make the split parallel to her property. The motion was carried.

Item number three was a request to zone the property on North High Street that is owned by Dr. Zile. The property was annexed in as Residential A and never had a zoning change hearing to Business C. A motion was made to hold a joint public hearing to start the process of making the zoning change. Motion was seconded and all approved.

Darrell Wilson, President of Hillsboro School Board came to the meeting to also request a zoning change for the Hillsboro High School property. He wanted to change from A to B. There's a group that's interested in keeping the structure intact by turning it into a senior living complex but they need to change the zoning so they can apply for funding. A motion was made also to set a public hearing for that. It will be the same day as the Zile property. I believe that is going to be on July 14<sup>th</sup> before our Council meeting. The Zile property zoning hearing will be at 6:15 p.m. and the High School property rezoning will be at 6:30 p.m. That's all I have.

At this point in the meeting, Mr. Walker asked if they could go into executive session before they started the committee meeting reports. Mr. Walker made the motion and Mr. Koogler seconded the motion with all members voting yea. Motion passed. Executive session began at 7:17 p.m. and was over at 7:36 p.m. The purpose of the session was to discuss property acquisition.

#### **REPORT OF THE STANDING COMMITTEES-**

##### FINANCE COMMITTEE – Mr. Koogler, Chairman

The Finance Committee met on May 19<sup>th</sup> and all members were present. The principle issue that we were meeting about was the rates of reimbursement for travel for employees of the city. I believe there is a typographical error in my committee minutes. The rate right now is 30-cents per mile. After the meeting the committee recommended unanimously that it be 48-cents a mile; not the 45 that's outlined in my committee report. I do believe that that would be appropriate. I believe Finance would be asking the entire Council to approve and adopt that travel rate reimbursement.

Furthermore, we did go into executive session to discuss property acquisition and personnel issues. Nothing came from that. Finance will be meeting to address the issue of Council pay. Also the issues placed in the committee by the Mayor; hopefully here within the next several weeks. That's it.

Mr. Koogler made a motion to change the travel reimbursement to 48-cents a mile and Mr. Levo seconded the motion with all members voting yea. Motion carried. Mayor Zink asked when that would take effect and Mr. Beery replied, "Now".

**PROPERTY MAINTENANCE & RESTORATION-**Mrs. Parr Chairman  
We didn't have anything this month.

**CIVIL SERVICE AND EMPLOYEE RELATIONS-** Mr. Levo, Chairman  
No report.

**STREET & SAFETY COMMITTEE-** Mr. Walker, Chairman  
Cat problem is still here.

**UTILITIES COMMITTEE-** Mr. Shoemaker, Chairman  
The Utilities Committee did not meet in the past month so we have no business at this time.

**ZONING AND ANNEXATION COMMITTEE-** Mr. Young, Chairman  
Today, June 9<sup>th</sup> before our council meeting; the Zoning and Annexation Committee held a meeting. Those present were Bonnie Parr, Charlie Walker and myself from the committee. Also present were Mayor Zink, Safety-Service Director Holt, Councilmen Brian Waller, Lee Koogler, John Levo and Dave Shoemaker.

The only thing we had on the agenda was the request for rezoning of the North West Street property owned by Mr. Yuellig. The request was to have it rezoned from "B" to Business "C". The Hillsboro Planning Commission voted to recommend the zoning change back on May 20<sup>th</sup> and at the public hearing May 12<sup>th</sup> no one came forward to oppose the change. After very brief discussion, the committee recommended by a vote of three-to-one [sic] that we approve this change and we should have an ordinance in front of us tonight to vote on. That's all we have.

**COMMUNITY ENHANCEMENT COMMITTEE-** Mr. Waller, Chairman  
Nothing in that committee.

**UNFINISHED BUSINESS- None**

**PASSAGE OF ORDINANCES AND RESOLUTIONS-**

1. ORD. 2008-3 – AN ORDINANCE TO ADJUST THE RATES CHARGED FOR WATER USAGE- The clerk read the ordinance by title only for a third reading. Mr. Shoemaker made a motion to adopt the ordinance and Mrs. Parr seconded the motion with all members voting yea. Ordinance passed.

2. ORD. 2008-4 – AN ORDINANCE TO ADJUST THE RATES CHARGED FOR SEWER USAGE- The clerk read the ordinance by title only for a third reading. Mr. Shoemaker made a motion to adopt the ordinance and Mr. Young seconded the motion with all members voting yea. Ordinance adopted.

3. ORD. 2008-5 – AN ORDINANCE TO AMEND THE BULK WATER PURCHASING RATES- The clerk read the ordinance by title only for a third reading. Mr. Shoemaker made a motion to adopt the ordinance and Mrs. Parr seconded the motion with all members voting yea. Ordinance adopted.

**FIRST READING OF ORDINANCES AND RESOLUTIONS-**

1. ORD. 2008-8 – AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF HILLSBORO TO CHANGE THE ZONING OF 410 EAST MAIN STREET AND 149 CHILLICOTHE AVENUE FROM RESIDENTIAL A TO RESIDENTIAL B- The clerk read the ordinance in full for a first reading. Mr. Young made a motion to waive the three-reading rule and Mrs. Parr seconded the motion with all members voting yea except Mr. Shoemaker who abstained. Mr. Young made a motion to pass the ordinance and Mr. Walker seconded the motion with all members voting yea except Mr. Shoemaker who abstained. Ordinance passed.

2. RES. 08-14 – A RESOLUTION TO AUTHORIZE AND DIRECT THE MAYOR TO ENTER INTO AN AGREEMENT FOR ADDITIONAL SERVICES (CH2M Hill) - The clerk read the resolution in full for a first reading. Mr. Walker made a motion to pass the resolution and Mrs. Parr seconded the motion with all members of council voting yea. Resolution passed.

3. RES. 08-15 – A RESOLUTION TO AUTHORIZE AND DIRECT THE MAYOR TO ENTER INTO AN AGREEMENT WITH ROSE EXCAVATING FOR ADDITIONAL SERVICES AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to waive the three-reading rule and Mr. Waller seconded the motion with all members of council voting yea. Mr. Koogler made a motion to adopt the resolution and Mr. Walker seconded the motion with all members voting yea. Resolution adopted.

4. RES. 08-16 – A RESOLUTION TO AUTHORIZE APPLICATION FOR FUNDING- (ARC) The clerk read the resolution in full for a first reading. Mr. Walker made a motion to waive the three-reading rule and Mr. Levo seconded the motion with all members voting yea. Mr. Shoemaker made a motion to adopt the resolution and Mrs. Parr seconded the motion with all members voting yea. Resolution adopted.

5. RES. 08-17 – A RESOLUTION AUTHORIZE APPLICATION FOR FUNDING (EDA)- The clerk read the resolution in full for a first reading. Mr. Young made a motion to approve and adopt and Mrs. Parr seconded the motion. All members of council voted yea; resolution passed.

6. RES. 08-18 – A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF HILLSBORO, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE STAFFING FOR ADEQUATE FIRE EMERGENCY RESPONSE (SAFER) GRANT THROUGH THE GENERAL EMERGENCY MANAGEMENT AGENCY'S ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM- The clerk read the resolution in full for a first reading. Mr. Walker asked if this was a matching grant and Mayor Zink said that it was a five-year deal. In year one if they get the grant; they'll pay 90% of the actual cost; or \$39,015 dollars. Year two they'll pay 80%; year three, 50%; year four, 30%. For four years you've got a pretty good chunk of money coming in to help support additional personnel. Mr. Walker then asked if this was for one and Mayor Zink said they were putting this in for two even though they really need six; two for each shift.

Mr. Walker made a motion to suspend the three-reading rule and Mrs. Parr seconded the motion. All members of council voted yea. Mr. Walker made a motion to pass the resolution and Mr. Shoemaker seconded the motion. All members of council voted yea; resolution adopted.

#### NEW BUSINESS:

President Donley placed the matter of staggering the council terms into the Community Enhancement Committee. Mr. Koogler said that maybe they could have a joint meeting with Finance Committee since they would like to discuss council pay.

With no further business to come before the Council, Mr. Shoemaker made a motion to adjourn and Mr. Young seconded the motion with all members approving. Meeting adjourned.

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Richard Donley, Council President

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Beverly Brown, Clerk of Council

