

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis, Law Director Fred Beery and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. Lee Koogler, Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Charles Walker and Mr. Tim Young

ABSENT: Mr. Kevin Chambers

President Donley read a letter of resignation from Kevin Chambers citing changes in work hours at his regular employment for his decision.

Mr. Lewis led the assembly in prayer followed by Mayor Zink leading in the "Pledge of Allegiance". The minutes of May 14, 2007 meeting were approved as presented.

MONTHLY REPORTS: Reports had been received from: Wastewater Treatment Plant, Water Meter Department, Hillsboro Public Utilities, Auditor's Office, Income Tax Bureau, Street Department, Water Treatment Plant, Water/Sewer Maintenance and Police Department.

PUBLIC REQUESTS:

Jeff Beery, President of the Rotary Club came before Council requesting to update their signs on the chain link as you enter the city. He said they might put up some additional chain link on some of the other roads leading into Hillsboro. President Donley said that they would put that in the Sign Committee for follow-up.

Herman Garman of 104 Sherwood said that he knew there were reasons for placing the "No Left Hand Turn" sign on Fenner Lane, however; he thought most people who drive that route and want to turn right, think that is a decorative sign. He said his wife and grandchildren in one cycle observed three different vehicles blatantly ignoring the sign. He said that if it is going to be up there he thought it needed some respect and now he didn't think it had any respect at all. He said he thought it was safer down rather than up.

Mayor Zink said that what they needed to do, a tree blocks the sign and you don't see it until you're almost past it. They need to cut the tree out so it can be seen better. He said that he ran it himself right after they put it up. It is something that people have to get used to.

COMMUNICATIONS:

1. A letter from John A Husted, Speaker of the Ohio House of Representatives in response to Mayor Zink's letter expressing concern for Senate Bill 117.

CITIZEN COMMENTS: None

COMMUNICATIONS FROM THE MAYOR:

Meetings I attended in the month of May:

May 3 - Met with Walgreen's construction on Northview Project

Interviewed three candidates for Sewer Maintenance position

May 7 - Met with Sherry Smith & Brian Martin, 5th 3rd Bank representatives

May 8 - Met with Steve Maller on the sewer camera project

May 10 - Street & Safety Committee

Zoning & Annexation Committee

May 14 - Proclamation for the National Nursing Week at the Laurels

RCAP meeting

May 15 – Wedding
 Planning Commission meeting
May 16 – Bicentennial meeting
May 18 – Bureau of Workers Comp CEO meeting in Hillsboro
May 23 – Fire Captain’s interviews
 Finance Committee meeting
May 31 – Met with CH2MHill and the Wastewater Treatment Plant upgrades
 Bicentennial meeting

As you heard the clerk read a letter; a response from the Speaker of the House. I also received a letter from Dave Daniels and both of them thanked us for sharing our concerns on Senate Bill 117.

I received a call from Dean Ottworth, Highland County Engineer. Dean explained that he was applying for a grant to design and engineer for a proposed road connecting State Route 62 [sic] and Hobart Drive to Careytown Road and then on to State Route 73. Dean stated that he had applied through ODOT but felt his application would be rejected due to the fact that it goes to Washington DC and there are twelve other applications to compete for funding submitted from Ohio. He felt that there was one in Columbus that would probably get funded over ours.

He’s in the process of applying for another \$550,000.00 grant through OVRDC which would be funded from ARC funds. This is an 80%/20% grant. He’s asking for the City of Hillsboro to fund 10% and the county would fund the other 10%. He said the total 10% of our share would equal \$55,000 and that would be for engineering and design of the project.

I spoke with Mr. Lewis after I talked to Dean on this to give him a head’s up and see if he could come up with funds; make some funds available for this. Dean does need the City’s approval as soon as possible. I would like to Council to make some approval to go forward with this project because as you all know this would be a great solution to a lot of the city’s traffic problems on North High Street.

The other item that I have is that the fire captain’s position has been filled. All seven candidates tested very well and it was just a few points spread over all. The position was filled by Ed Puckett and he has been sworn in earlier this month. We still have interviews to complete for the firefighter’s position left open with Mr. Puckett’s promotion.

I’ve also the County Administration Building for June 21st and June 25th at 7:00 p.m. and we’ll have a video to show the people what kind of shape our sewer lines are in and why there was a need for an increase. We’ve had several questions on the sewer increase and I felt the best way to be able to show the citizens why that was needed was for them to take a look at the dilapidated condition that the sewer system is in. With that I would like to invite all Council members, too; it will be at 7:00 p.m. in the County Administration Building on the 21st and if you can’t make it on the 21st we’ll have another one the 25th.

President Donley asked for a motion of support for the Mayor in working with Dean Ottworth to get the funds needed to extend Hobart Drive over to State Route 73. Mr. Walker made the motion to support this effort and Mr. Koogler seconded the motion. Mr. Holt asked Mr. Lewis about the situation with funds and Mr. Lewis responded, “First of all I want to thank the mayor for giving me a head’s up on that. There are a couple of alternatives that we have with regard to financing that. We can sit down and see what the best alternatives is with that, but as far as that be doable; I don’t think we have problem there whatsoever. All members present voted yea; motion carried.

SAFETY-SERVICE DIRECTOR’S REPORT:

We’ll be interviewing applicants for the entrance firefighter position left vacant with the advancement of Ed Puckett to captain.

On the Street Department we will also begin interviews for the vacancy at the Street Department personnel there next week.

The camera work has all been completed for the three sections of sewer infrastructure by Dreier-Maller. We are now required to have engineering done on the sections that we have found that need replacement and rehab. We are requesting in legislation later in this meeting to contract with CH2MHill to do the engineering and respond to EPA on the City's plans on correcting these issues that lie ahead of us.

On another note, WDC will be here on June 13th at 5:30 p.m. to meet with the Land & Buildings and the Finance Committees and the meeting will be held at the County Administration Building. Now, I have a question Mr. President; how do I present this to Council for the legislation for the zoning?

Mr. Beery said, "Simply say that you would like to introduce it for their consideration."

Mr. Holt continued, "So I need to provide this to the president?" Mr. Beery responded in the affirmative.

Mr. Shoemaker asked Mr. Holt if they had filled the two positions in the Water/Sewer Maintenance Department and Mr. Holt answered in the affirmative. Mr. Shoemaker then asked who they were and Mr. Holt said they were John Michael and Steve Louderback.

AUDITOR'S REPORT:

I did have a much larger report for you this evening most of which was to explain a \$50,000 error that was on a report that you had in your packets, however; we were able to correct that error. It was a programming error that we couldn't simply go in and take care of ourselves and that was completed late this afternoon and I have provided with corrected reports in there. So if you have your reports that you had in your packets; please discard those and replace them with the ones that I just handed out to you and everything will be fine and they will be in balance as they should be.

I also have before you, that was in your packets; a budget summary that is something new. As you recall last month I was asking you if there was any type of input with regard to how I can better communicate the financial standing of the city to you without overloading you with too much information. I came up with this report and quite simply it's just budget versus actual revenue/expense summary. On the left-hand side it shows the budget numbers that you approved in February and the right-hand side shows how we are doing so far with regard to collecting revenues and expending it. I devised that report to keep you as informed as possible without overloading you with too much information. So please take time to review it and I think you will find that it is very concise, very easy to read. It has some very good information there that you can look at and refer to at a quick glance. If you have any questions about that; I will be happy to answer that at any time.

I only have one piece of legislation before you this evening. This legislation is asking for your authorization to use the Sewer Reserve Fund to pay for the previously authorized contract with Dreier-Maller for the work that they are doing on our sewer system. The funds aren't available in our Sewer Revenue Fund as yet and in order to meet this need, it is necessary to tap into those funds. That's all I have for you this evening, should anyone have any questions, I am as always at your disposal.

PLANNING COMMISSION REPORT- Mr. Young

Mr. Shoemaker- Since Mr. Young was unable to attend, I did attend the May 15, 2007 Planning Commission. It was held at the basement meeting room of the Court House. The first item on the agenda was Wade West, Lot #6 of the Colonial Woods Estates at the end of Speigle Street. This lot was kind of landlocked. He came in to the Planning Commission asking for approval to use Speigle Street as an ingress/egress in to Lot #6. That was approved.

Item number two was Jennifer West request for rezoning the Hillsboro Library property at the corner of West Main Street and Willettsville Pike. The committee itself wanted to look a little further into this and decided what they want to do to this so they tabled it until they had a chance to look into it and review the information further.

That concludes the Planning Commission report.

REPORT OF THE STANDING COMMITTEES-

FINANCE COMMITTEE – Mr. Koogler, Chairman

We did meet as a Finance Committee on May 23rd. All committee members present in addition to various other Council members and Administration. Unfortunately due to a conflict; we were unable to have the architect at that meeting which was predominantly the basis of that meeting.

However; we are meeting as stated by Safety-Service Director Holt with the architect this coming Wednesday, being June the 13th at 5:30 p.m. in the basement of the County Administration Building, small conference room. At which time we look forward to working with the architect to further our projects in regards to the Police and Fire Departments. Also I would just to note that I am on the agenda for the Highland District Library for their next board meeting in regards to exploring any possibilities with their current site. Mrs. Jennifer West was kind enough to contact me shortly after our May 23rd meeting and indicated to me at that time that they would have time for me at their next meeting which I think is the 3rd or 4th Thursday in the month of June. That's all I have to report at this time.

I do need to note one more thing, Mr. President. At our meeting on May 23rd we did go into executive session to discuss some employee related issues, however; nothing came of that executive session.

PROPERTY MAINTENANCE & RESTORATION-Mr. Chambers, Chairman

Mr. Shoemaker- We did not have a meeting. Mr. Chambers did not have a meeting on this, however; in light of the sign issue we have coming up here on the outskirts of town, I've talked to the other committee member, Mrs. Parr here beside me and we are going to have a meeting on June 19th at 6:00 p.m. in the Conference Room of the City Building.

CIVIL SERVICE AND EMPLOYEE RELATIONS- Mr. Levo, Chairman

I have nothing in my committee; therefore I have no report.

STREET & SAFETY COMMITTEE- Mr. Walker, Chairman

We did not have a meeting also Mr. President. We've got two items in there. We'll have one, but not at this time.

UTILITIES COMMITTEE- Mr. Shoemaker, Chairman

We did meet on June 7th at the Highland County Annex Building. Those in attendance were committee members Tim Young and myself. Also attending were Mayor Zink, Bonnie Parr, John Levo, Dick Donley and Mr. Holt. Absent was committee member Kevin Chambers.

Those present heard a presentation from Wayne Cannon about ARCAP who spoke on asset management plans which would include budget and rate analysis on water and sewer systems. The committee wishes to study the information that was presented and will make a decision at a later date. And that later date we come up with is also on June 19th at the City Building in the Conference Room and that meeting will be at 5:30 p.m. The meeting is to see if we want to proceed with ARCAP.

ZONING AND ANNEXATION COMMITTEE- Mr. Young, Chairman

On June 7, 2007 the Zoning and Annexation Committee met. Committee members Bonnie Parr and myself, Tim Young; were present. Charlie Walker was unable to attend. Also present were Safety-Service Director Ralph Holt, Councilmen Levo and Shoemaker.

The only item on the agenda was the rezoning of the eight acres behind Sherwood Drive that is owned by Mr. Dragoo. The meeting was opened up for discussion to all those present. One item that was brought up was the ordinance that annexed the property into the City in 1990. Attached to the ordinance which was 1990-14; was a map that showed the area in question listed as Residential A. The Council minutes from June of 1990 were also produced showing that the Zoning and Annexation Committee recommended that the area in question be zoned as Residential A and it was to be used as a buffer between the residential Sherwood Drive area and the zoned industrial area of the land being annexed into the City.

It was also stated that sometime down the road the City Council had changed the zoning of part of that area to Business C. It is believed that the biggest fear of the residents of the Sherwood Drive area is that the deed restrictions would be relaxed or overturned and apartments would eventually be built in the area if it was to be zoned "B". With only two members of the committee present, one for the zoning change and one against; no recommendation could be made to Council.

Respectfully submitted- Tim Young

COMMUNITY ENHANCEMENT COMMITTEE- Mrs. Parr, Chairman

First of all; it was put into my committee; where the letter was written by Mayor Zink and he sent that to the House and they read that on the first of the program here.

Next on my committee; the Community Enhancement Committee meeting was held at 6:45 p.m. on June 7, 2007 at the Administration Building. Those present were Tim Young and Bonnie Parr. Lee Koogler was absent from the meeting. Also present for the meeting were John Levo, David Shoemaker and Safety-Service Director Holt.

Brought before the committee was the barn on the new site for the high school. A letter for a waiver was written. After going over regulations 90.03 gives the right for the school to use this barn as long as there isn't any structure built within one hundred feet of it. It is recommended by the committee to the Council that we agree with the regulations.

Meeting adjourned- Bonnie Parr

A motion to allow the school to use the building as stated in prior ordinances and resolutions was made by Mr. Young and Mr. Walker seconded the motion. All members present voted yea. Motion passed.

UNFINISHED BUSINESS- None

PASSAGE OF ORDINANCES AND RESOLUTIONS- None

SECOND READING OF ORDINANCES AND RESOLUTIONS- None

FIRST READING OF ORDINANCES AND RESOLUTIONS-

1. RES. 07-26 – A RESOLUTION TO AUTHORIZE ADDITIONAL CONTRACT WITH LARRY SMITH CONTRACTORS, INC. FOR CHANGE ORDERS AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. A motion to suspend the three-reading rule was made by Mr. Levo and seconded by Mrs. Parr with all members present voting yea. A motion to pass the resolution was made by Mr. Levo and seconded by Mrs. Parr. All members present voted yea. Resolution passed.

2. RES. 07-27 – A RESOLUTION TO TRANSFER FUNDS FROM THE SEWER REPLACEMENT FUND TO THE SEWER FUND AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Koogler asked if this was something that they needed to do that evening and Mr. Lewis said, “Yes. With this particular one I think the first installment is due three days from now.” Mr. Koogler then asked how they were going to have revenue coming in to eventually offset this. Is this from some of the loans that we’ve entered into?

Mr. Lewis responded, “Initially, because this is a reserve account, as soon as you utilize that reserve account, you have to start then to repay back into that account on an agreed upon time. Now, currently that agreed upon time; we have to maintain \$120,000 balance. So once we take that money out of there, we have to start making incremental payments on a monthly basis to bring that up to that \$120,000 threshold again. Now that threshold is going to go up higher as our financing with our sewer project comes into play and we get all that financing and we’re able to wrap that all up into one nice financing package. Having said that, however; we have some other financing issues with regard to the sewer problems that we detected earlier this year. And I believe that we have legislation having to do with some of that as well. And that deals I believe with the plan that needs to be presented to the EPA by September 1st. That along with the repair costs of that along with this part here as well, right now I’m looking at some interim financing and we probably get some quotes and put out for bid some interim financing to take us from this point where we are now; because if you look at the sewer budget; it’s tight. Always has been tight; always will be tight. There’s a lot of expense there whenever you have 1930 vintage sewer system that needs to be replaced. But anyway, having said that we’re at this position here where we have several bills coming in that needs to have some interim financing to take us to that next level. Once we get to that next level then we’ll be able to wrap that up into a financing package through DEFA and be able to take care of the whole thing.”

Mr. Koogler made a motion to waive the three-reading rule and Mr. Shoemaker seconded the motion with all members present voting yea. Mr. Koogler made a motion to pass the resolution and Mr. Shoemaker seconded the motion with all members present voting yea. Resolution adopted.

3. RES. 07-28 – A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH CH3MHILL FOR ENGINEERING SERVICES AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Koogler made a motion to suspend the three-reading rule and Mr. Shoemaker seconded the motion with all members present voting yea. Mr. Koogler made a motion to adopt the resolution and Mr. Shoemaker seconded the motion with all members present voting yea. Resolution adopted.

4. ORD. 2007-17 – AN ORDINANCE TO AMEND THE ZONING MAP FOR CERTAIN PROPERTY BETWEEN SR 73 AND THE SHERWOOD SUBDIVISION FROM RESIDENTIAL A TO RESIDENTIAL B- The clerk read the ordinance in full for a first reading. There was time taken to make copies of the ordinance and deed for Council members to review.

Mr. Walker made a motion to suspend the three-reading rule and get this out of the way. Mr. Shoemaker seconded the motion and all members present voted yea. Mr. Walker made a motion to vote on the issue and Mr. Koogler seconded the motion. Vote as follows: Mr. Shoemaker, no; Mr. Walker, no; Mr. Young, no; Mr. Koogler, yes; Mr. Levo, yes; Mrs. Parr, yes. With a tie vote from the Council members and after further review; President Donley voted “no”. Ordinance failed.

NEW BUSINESS: None

With no further business to come before the council; Mr. Koogler made a motion to adjourn and Mr. Shoemaker seconded the motion. Meeting adjourned.

Richard Donley, Council President

Beverly Brown, Clerk of Council