

Before the meeting was convened; President Donley swore-in Brian Waller as the third ward councilman replacing Kevin Chambers.

In attendance were President Richard Donley, Mayor Richard Zink, Safety-Service Director Ralph Holt, Auditor Gary Lewis, Law Director Fred Beery and Clerk Beverly Brown

President Donley opened the meeting at 7:00 p.m.

ROLL CALL: Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Charles Walker, Mr. Brian Waller and Mr. Tim Young

ABSENT: Mr. Lee Koogler

Mr. Walker made a motion to excuse Mr. Koogler and Mr. Levo seconded the motion. All members present voted yea.

Mr. Lewis led the assembly in prayer followed by Mayor Zink leading in the "Pledge of Allegiance". The minutes of June 11, 2007 meeting were approved as presented as well as the minutes of the June 15<sup>th</sup> and 18<sup>th</sup> special council meetings.

MONTHLY REPORTS: Water/Sewer Maintenance Department, Water Meter Department, Hillsboro Public Utilities, Income Tax Bureau, Wastewater Treatment Plant, Street Department, Auditor's Office, Police Department, Water Treatment Plant, Fire Department and Life Squad.

#### PUBLIC REQUESTS:

1. A request from Randy Butler to reconsider the removal of the traffic light at Wendy's. The matter is in the Street and Safety Committee.
2. Mick Short was requesting an increase in the taxi fare from three dollars to five dollars. Eight months ago he had come to Council to request permission to open a taxi service and was not aware of the need to charge more than three dollars for a taxi ride. Now he was requesting to increase the fare to five dollars. He said that some of the problems were repairs that were sometimes the result of poor streets and the increased fuel costs.

He said that senior citizens and children would get a fifty-cents to one dollar discount. Other individuals would pay a five dollar flat rate to go anywhere in the city. He said if the city had one of the government grants that are available; then a ride in the city would be two to three dollars. Without government funding it would not happen.

Mr. Walker made a motion to allow the five dollar charge for taxi service and Mr. Shoemaker seconded the motion with all members voting yea except Mr. Waller who abstained. Motion approved.

#### COMMUNICATIONS:

1. A notice from the Ohio Department of Mental Retardation regarding a license for Hughes Foster Home #1. A notice to the City that if there is a issue with granting the license they need to notify the agency. Law Director Beery will check the zoning and send a notice if it is outside the zoning for the area.
2. A notice from Time Warner Cable regarding additional Spanish offerings.
3. A note of appreciation from Rosemary Ryan and the AAUW to the City for their help in retrieving the time capsule.

CITIZEN COMMENTS: None

## COMMUNICATIONS FROM THE MAYOR:

### Meetings in the month of June:

- June 1 - Wedding
- June 3 - Was asked to throw out the first pitch to start the American Legion season
- June 4 - Wedding
- June 5 - CIC meeting
- June 7 - Utilities Committee  
Bicentennial meeting
- June 10 – Asked to welcome the Ohio and West Virginia State Emblem Clubs to Hillsboro for their state meeting  
Peaceful Sunday at the New Hope Baptist Church
- June 12 – Uptown Merchants meeting
- June 13 – Met with WDC Architects meeting with entire Council
- June 14 – Wedding  
Flag Day proclamation
- June 15 – Special Council meeting  
Wedding
- June 18 – Special Council meeting  
Street Department interviews  
Meeting with EPA/DEFA/CH2MHill about our wastewater treatment problems
- June 20 – Proclamation for Samaritan Outreach
- June 21 – Firefighter’s interviews  
Proclamation honoring Nick Stacey at Shaffer Ballpark  
Town Meeting
- June 22 – Firefighter’s interviews  
Welcome for the Relay of Life the Cancer Fund out at the Fairgrounds
- June 25 – Firefighter’s interviews  
Wedding  
Town Meeting on sewer lines
- June 26 – Public Hearing  
EPA Wastewater
- June 27 – Bicentennial meeting
- June 28 – Ralph and Terry Mull and myself did the judging for the Uptown Merchants  
Store windows decorations for the Bicentennial
- June 30 – Did the All Class Reunion Proclamation  
Also a proclamation for the Class of 1957 for their fiftieth year

The first item to be called to everyone’s attention would be the baseball award given to Nick Stacey by Briggs & Stratton. Nick wrote an essay about his mentor which was his father Charles. Out of all entries from the Cincinnati area, Nick won this contest. Briggs & Stratton presented a \$5,000 check to Shaffer Park along with a power mower to be used at the park. The contest was called “Diamonds in the Rough”. In appreciation, Nick and his father were given a ride on the fire truck in the parade celebrating one hundred and fifty years of the Hillsboro Fire Department.

The firefighter interviews were completed and Jeff Brill was hired as our new firefighter. Mr. Brill is very well qualified having recently passed his paramedic exam and has had several years of firefighting experience.

I want to thank council members that attended Town Meetings to get a better understanding of the sewer line problems that are facing the city. However, I was disappointed that there was not more interest on this matter. I think the first meeting we had three and the second meeting we had about six, so evidently there is not too much concern about how we’re going to fix this.

I also want to thank members of the Bicentennial Committee for their hard work in making the All Class Reunion a huge success. We received a lot of compliments on the program and attendance was great. Again, thank you for all who participated and attended the reunion making it a memorable event.

Although I was unable to attend the Festival of the Bells, I would like to thank their committee again for their efforts again this year. There is something that I would like to bring before Council at this time. I received information that a resident went to the Information Booth at the Festival to ask about VIP seating. During the course of the conversation, a member of the Bell Committee stated and the Mayor and Safety-Service Director were against the Festival being held in the uptown area. I would just like to make this as clear as I can; I do not really care where the Festival is held personally. However; I do believe the concerts have outgrown the uptown area.

I want you to be aware of the problems that occur with such a large crowd. On Thursday, July 5<sup>th</sup> the Police Department received forty-six calls and made seven arrests. On Friday the 6<sup>th</sup> the Department received sixty-four calls; mostly parking complaints, disorderly conduct, driving recklessly, missing children, semi-trucks getting stuck on side streets, public intoxication and one alleged sex offense. There were two arrests made. On Saturday the 7<sup>th</sup>, the Police Department received forty-three calls which included parking complaints, missing children, public intoxication, lost items, vice and criminal damage. Nine arrests were made.

I feel being responsible for the general welfare of the city; I feel that the Festival committee and City Council should be aware of the problems presented with large crowds in the uptown area. I know that the latest survey conducted by the State shows that 20,000 cars per day go through Hillsboro. I have often been asked just recently, "What benefit the Festival brings to Hillsboro?" New businesses are being brought in? No additional tax base or permanent jobs. And most of the uptown businesses have complained because they have to close or they lose profits during the event.

Personally I'm not against the Festival being uptown, but I feel like the position I'm in in the City; when these things come to my attention, it's my duty to bring it to Council and the committee. With that; thank you.

#### SAFETY-SERVICE DIRECTOR'S REPORT:

We are having an issue at Liberty Park with people using our yard disposal location, for trash, building materials and we are having commercial tree trimming services use this location for disposal. This location is for the residents for their yard waste. The EPA is allowing us to provide this facility for our citizens. Not only does it allow the citizens a place for their yard waste, but when the city has this waste ground into mulch; the citizens are encouraged to use that mulch for their homes.

On a similar issue, the Highland County Recycling Association has recycling bins located at the west side of the Kroger parking lot. I'm getting complaints from Dorie Bishop and employee of the Recycling Association that individuals are using this as a dump leaving their unrecyclable garbage there. Dorie has names and addresses of these individuals and I will be working with Chief Thompson on how the city will approach citing these people. According to Mr. Beery, the addresses are sufficient evidence to cite these individuals. The issue the city has is a lack of manpower to get the work completed. These recycling stations are a requirement to Highland County and the City of Hillsboro from the Ohio EPA.

I would like to take the opportunity to thank the Hillsboro City Schools for allowing the Bicentennial Committee to use the High School property for the All Class Reunion. I would especially like to thank the janitorial staff and the grounds staff for doing such a great job of making everything look great that day.

I would like to request from Council that the City of Hillsboro donate the retired squad of the Fire Department to the Highland County Firefighter's Association to use for the education of our children and their parents on fire safety. That's the end of my report Mr. President.

There was discussion on how the squad would be used and Mr. Holt said that there had been discussion on putting smokers in it to teach children how to crawl under the smoke and if it couldn't be used for that then maybe it would sold and the funds used for

training. Chief Powell stated that each year there is training for all of the firefighters in the county. Mr. Holt said that it was the retired squad that has been sitting in front of the Health Department and he would rather see it used or sold than to just set there. Mr. Beery said that they could transfer it to the Firefighter's Association which is nonprofit or it would be okay to sell it and if it has a value of more than a thousand dollars then Council would have to approve the sale.

Mr. Young made a motion for the city to donate the retired squad to the Highland County Firefighter's Association and Mrs. Parr seconded the motion with all members voting yea except Mr. Waller who abstained. Motion approved.

#### AUDITOR'S REPORT:

You have before you this evening your copies of the auditor's reports. Note that the balance column of the Year-to-Date Bank Report is in balance with the unexpended balance of the Year-to-Date Fund Report as it should be. I wish to point out a couple of negative items on the Consolidate Summary Sheet. The first is the unencumbered balance in the 501 Water Revenue Fund. This is due to the transfer of funds to the 504 Water Debt Fund. There will be no more transfers to that Debt Fund. Therefore, that number will gradually disappear as the revenues come in. So basically both of those, they kind of balance each other off; they offset.

Also, the 509 Sewer Improvement Fund has a negative that is rather large; it's an unencumbered fund balance. This is due to the pending repairs that are in progress to our sewer system. You'll see a large encumbrance that causes that negative balance. Now this encumbrance will be handled in two ways ultimately. One is with the interim financing. There's legislation that we'll propose later on for that. And ultimately through the low-interest loan through DEFA, everything will be wrapped up into that supplemental loan. When those are in place then that will be taken care of.

The resolutions that are before you this evening that originate from my office are as follows: We have one to adopt a proposed 2008 budget and this is the annual requirement per Ohio Revised Code Section 5705.28. This legislation is tied to the public hearing on the tax budget that was held prior to the meeting at 6:30 p.m.

The other legislation is an ordinance; provision for a bond anticipation note to exceed \$650,000. This is the interim financing that I previously spoke about. And this is necessary for the procurement of that financing for sewer system repairs. In as much as we're on a deadline; there are outstanding bills to be paid and work to be done to meet the EPA deadline. I would recommend that the three-reading rule be suspended for that this evening. That's the end of my report. If you have any questions, do not hesitate to ask.

#### **PLANNING COMMISSION REPORT- Mr. Young**

The Hillsboro Planning Commission held their June meeting at the Highland County Administration building. First on the agenda was a driveway cut and parking lot request for the Days Inn. They had recently purchased the two lots next to them. A decell lane was also talked about in front of that property. Someone asked if the existing drive could be used to access the lots. It was unsure. It was decided that Mr. Holt would go to the site and meet with the owners to decide what was the right course of action.

Second on the agenda was Ed Tipton of the Ole Depot. In a previous meeting the Planning Commission had recommended to sell some abutting land that the city owns, to Mr. Tipton. After a survey was completed of the land, Mr. Holt stated if the land was sold the area the city still owned would not be wide enough to ever put a road through. Mr. Holt also said that the land would be appraised then presented to Council for approval. Meeting adjourned.

Mr. Holt said that they did get an appraisal on the property and he believed that it appraised at \$24,800. He said that he had called the individual who was interested in it and had said that he wanted an opportunity to think about it.

## **REPORT OF THE STANDING COMMITTEES-**

FINANCE COMMITTEE – Mr. Koogler, Chairman

### **PROPERTY MAINTENANCE & RESTORATION-**

Mr. Shoemaker gave the report as follows:

The Property Maintenance and Restoration Committee met on June 19, 2007 in the Hillsboro City Building. Those attending were committee Bonnie Parr and myself. Also attending were Mayor Zink, Time Young, John Levo, Dick Donley, Charlie Walker, Lee Koogler and SSD Holt.

The committee reviewed Walgreen's signage application that had already been approved by Council and found that the signage was the same as what had been approve before.

Virginia Purdy's spoke on behalf of the Hillsboro Rotary regarding the replacement of the existing signs and a request for placement of additional signs on the highways leading into Hillsboro. The committee tabled the vote until we could review the sites and the sign ordinances more thoroughly.

Walgreens did request of the Safety-Service Director to allow "Grand Opening" banners to be placed at their location. The committee requested that Mr. Holt contact Walgreens and gather more information.

Mr. Kooger asked all those in attendance to submit names to him for the organization of a fifteen member advisory committee to review the site composition for the Hillsboro Fire and Police facility. Mr. Holt advised the committee that he had contacted John Rittenhouse to appraise the eleven acres on Homestead Avenue and the bus garage on Railroad Street. Mr. Holt asked the committee to consider no charging Hillsboro City Schools rent on the bus garage as they are in the process of building a new facility. The committee recommends the Council to not charge the Hillsboro City Schools any further rent.

I advised the committee to be prepared to update the sign ordinance as these ordinances are outdated. That completes my report.

Mr. Walker asked where they stood with appraisals for Homestead Avenue and the bus garage. Mr. Holt said, "I've got Homestead Avenue; it's on my desk. There's an issue with the bus garage because the way the street was drawn-in for the Railroad Street and whatever that little street comes in; the way that's drawn in, it takes a portion of the front of that building. As you're looking at the building the right corner of the building is basically in our right-of-way. John Rittenhouse had an issue and I've talked with Mr. Beery; he said a variance could be given to whoever purchased it and basically that portion of the street could be taken away and that property sold."

Mr. Walker then asked if they should have it all before very long. Mr. Holt replied, "Well, I have to get back with Mr. Rittenhouse. We've got the one on Homestead and that's on my desk. The one for the bus garage, he hasn't proceded with that yet Charlie because he didn't know what to do with that."

When questioned if he knew anything about the Walgreen banners; Mr. Holt stated, "The only thing that they told me is that they are going to have banners on their pole lights, on those poles. There's three of them; four of them and I told them that they would be temporary signs and we would contact them and they were to take them down."

Mr. Shoemaker made a motion to not charge the Hillsboro City Schools any more rent for the bus garage and Mrs. Parr seconded the motion with all members voting yea except Mr. Waller who abstained. Motion passed.

CIVIL SERVICE AND EMPLOYEE RELATIONS- Mr. Levo, Chairman

I have nothing in my committee; therefore I have no report.

#### STREET & SAFETY COMMITTEE- Mr. Walker, Chairman

We had a meeting; I apologize for not getting a report in. It flat slipped my mind until five o'clock this evening.

We had a meeting on James Wisecup's request for handicapped parking space. Committee recommends that we look into making it an "unloading zone" and putting hours on it instead of actually and "handicapped parking" spot because they just need it to unload more than they did anything else.

Haven't done anything else on that. The Flying Club; me and Ralph went out and looked. Safety-Service Director did and there are plenty of places out there at Liberty Park that they can fly their things. So he was supposed to contact them.

We had a question on the cats again. That's normal. We're going to do something. I've got to get with Fred. I talked to him once; I've got to talk again. We are going to do something on that. That concludes my report.

#### UTILITIES COMMITTEE- Mr. Shoemaker, Chairman

The Utilities Committee meeting was June 19, 2007 at the Hillsboro City Building. Those attending were committee members Tim Young and myself. Also attending were Mayor Zink, Bonnie Parr, John Levo, Dick Donley, Charlie Walker, Lee Koogler and SSD Holt.

The committee reviewed the information presented by Wayne Cannon of RCAP. It is the committee's recommendation that to Council to proceed with Mr. Cannon's Asset Management Plan for the City of Hillsboro.

Mr. Holt asked the committee to review the water adjustment requests. The committee will wait until the next billing before making a decision.

Mayor Zink reported to the committee that we need to be thinking about dredging Clear Creek sometime in the future. He also updated on the future of smoking and dying sewer lines.

Mayor Zink invited members to let citizens know the public hearings would be held the 21<sup>st</sup> and 25<sup>th</sup> at the basement of the Highland County Annex to review camering of the sewer lines in the southeast of Hillsboro.

Mr. Levo made a motion to approve the contracting to take place with Mr. Cannon's company and Mrs. Parr seconded the motion. All members voted yea except Mr. Waller who abstained. Motion passed.

#### ZONING AND ANNEXATION COMMITTEE- Mr. Young, Chairman

On July 2, 2007 the Zoning and Annexation Committee held meeting at the City Administration Building. Those present were committee members Bonnie Parr, Charlie Walker and myself Tim Young. Also present were Mayor Zink and councilman John Levo. The meeting was held to go over the Community Reinvestment Area. By unanimous vote the committee approved four different areas for the CRA program.

The first area was the 100 blocks of the downtown historical districts on both High and Main Streets. It would be set up for commercial.

Next an industrial and commercial area that would be around Hobart, Weastec and would also include the old Kroger building.

The third area would be residential, commercial and industrial is roughly located around the fairgrounds area. It would include the high school, Sealite and the old foundry.

The fourth area would be for commercial and residential. It would be located in the southeast part of the city. Some streets included in this area would be Johnson, Muntz and East Walnut among others.

It was stated that the next step in setting up the CRA would be to develop an ordinance to present to Council. The committee members were given sample ordinances from other cities to look at. At our next committee meeting we will start developing the ordinance.  
Respectfully submitted- Tim Young

Mr. Shoemaker asked where the money would be coming from and Mr. Young replied, "Basically what a CRA is, is if a person invests additional money in their property to fix it up, say the property is currently appraised at \$100,000 and they invest say \$25,000 to fix it up; that \$25,000 would be subject to some type of tax credit. It's kind of up to us to decide what type and how long it will last."

Mr. Shoemaker then asked if they were opening it up to people within the four areas and was there a cap on it. Mr. Young said, "Cap? Far as dollar figures?" Mr. Shoemaker wanted to know how many people could actually do that. Mr. Young responded, "Whoever is in those areas can do it." Mr. Holt said, "The cap is up to Council." Mr. Young added, "You have to approve each time somebody applies; Council has to approve it."

COMMUNITY ENHANCEMENT COMMITTEE- Mrs. Parr, Chairman

**UNFINISHED BUSINESS- None**

**PASSAGE OF ORDINANCES AND RESOLUTIONS- None**

**SECOND READING OF ORDINANCES AND RESOLUTIONS- None**

**FIRST READING OF ORDINANCES AND RESOLUTIONS-**

1. Res. 07-30 – A RESOLUTION TO AUTHORIZE THE MAYOR TO COMMIT SUPPORT FOR THE COUNTY ENGINEER'S APPLICATION FOR ARC FUNDING AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. A motion to suspend the three-reading rule was made by Mr. Levo and seconded by Mrs. Parr with all members voting yea. A motion to approve the resolution was made by Mrs. Parr and seconded by Mr. Shoemaker. All members voted yea; resolution adopted.

2. Res. 07-31 – A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF HILLSBORO TO RENEW THEIR EXISTING "HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT" WITH THE OFFICE OF HOUSING & COMMUNITY PARTNERSHIPS, OHIO DEPARTMENT OF DEVELOPMENT FOR THE PURPOSE OF PROPER ADMINISTRATION OF PROGRAM INCOME AS A RESULT OF GRANTS AND LOANS MADE AVAILABLE TO RESIDENTS OF THE CITY OF HILLSBORO BY MEANS OF THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) AND DECLARING AN EMERGENCY- The clerk read the resolution in full for a first reading. Mrs. Parr made a motion to waive the three-reading rule and Mr. Young seconded the motion with all members voting yea. Mr. Levo made a motion to adopt the resolution and Mrs. Parr seconded the motion. All members voted yea; resolution passed.

3. Res. 07-32 – A RESOLUTION TO ADOPT A PROPOSED 2008 BUDGET FOR THE CITY OF HILLSBORO AS SET FORTH IN THE ATTACHED EXHIBIT- The clerk read the resolution in full for a first reading. A motion to approve the resolution was made by Mr. Walker and seconded by Mrs. Parr. All members present voted yea; resolution passed.

4. Ordinance 2007-18 – AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$650,000 SEWER SYSTEM IMPROVEMENT BOND ANTICIPATION NOTES, BY THE CITY OF HILLSBORO, OHIO, IN ANTICIPATION OF THE ISSUANCE OF BONDS OF THE CITY, AND DECLARING AN EMERGENCY- Due to the length of the ordinance, Auditor Gary Lewis said, “Just a brief explanation on this ordinance. This is the legislation required that attaches to the interim financing that we are arranging for our sewer improvements. This is the part that takes care of our immediate need and this is the part that will also be wrapped in to the supplemental loan that we will be getting from DEFA later on in the course of the year. I don’t know how many of you have had a chance to read this; just a few little notes there. You see the mention of bonds in there quite a bit. Also note that we’re looking at a DEFA low-interest rate loan. Just a little bit of legalese in here; it doesn’t necessarily have to be bond anticipation notes; it can be wrapped up. It just kind of indicates that there is going to be permanent financing somewhere down the road. So I just wanted to clarify that for you as well. And you will also see some verbiage in there with regard to the ten mil limitation; that doesn’t affect that is put in there to protect our interests because this is an enterprise fund. It doesn’t come from the General Fund; this is an enterprise fund and as you know an enterprise fund stands or falls on the revenue that is generated from there. So basically what that kind of states in there pretty much is in the event that the DEFA loan did not go through for whatever reason; then the city would then have to then issue the bonds that would take care of that permanent financing.

The clerk read the ordinance by title only for a first reading. Mr. Shoemaker made a motion to suspend the three-reading rule and Mrs. Parr seconded the motion with all members present voting yea. Mr. Shoemaker made a motion to pass the ordinance and Mrs. Parr seconded the motion. All members present voted yea except Mr. Levo who abstained because of a conflict of interest; ordinance passed.

5. Res. 07-33 – A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH CH2MHILL FOR ENGINEERING SERVICES AND TO DECLARE AN EMERGENCY- The clerk read the resolution in full for a first reading. Mr. Young asked what part of the project this involved and Mr. Holt said that this was for the engineers to review the camera work that was done on the infrastructure. Mr. Lewis said that this creates the plan of attack so to speak that the EPA is going to require by September 1<sup>st</sup>.

Mr. Holt said that they would probably go through the films and tell us what portions that we would have to replace. They will probably go through and prioritize and tell us what needs to be done first. Mayor Zink said that he thought we had to have a game plan of attack in place by September 1<sup>st</sup> and with them doing that; we can point out what we’re going to do first and also there are some places in there where the actual fall in the gravity system will have to be looked at, too and they can that for us which we can’t do.

Mayor Zink said, “This pertains to sanitary sewer, but we found something today in the storm sewer where one catch basin was three feet higher than the one that’s feeding into it. It’s causing a backup and overflow so they’re digging it out and going to try to straighten it out too. That’s the Street Department, so it’s not only the sanitary sewer; it’s storm sewer too.

Mr. Shoemaker made a motion to suspend the three-reading rule and Mr. Young seconded the motion with all members present voting yea. Mr. Shoemaker made a motion to adopt the resolution and Mrs. Parr seconded the motion. All members present voted yea; resolution passed.

NEW BUSINESS: None

With no further business to come before the council; Mr. Young made a motion to adjourn and Mr. Shoemaker seconded the motion. Meeting adjourned.

---

Richard Donley, Council President

---

Beverly Brown, Clerk of Council