

In attendance were President, Richard Donley; Mayor, Richard Zink; Safety-Service Director, Ralph Holt; Auditor, Gary Lewis, and Clerk, Carolyn Cook.

President Donley opened the meeting at 7:00 p.m.

Mr. Shoemaker led the assembly in prayer followed by Major Zink leading in the "Pledge of Allegiance".

ROLL CALL: Mr. Kevin Chambers, Mr. John Levo, Mrs. Bonnie Parr, Mr. David Shoemaker, Mr. Charles Walker and Mr. Tim Young.

ABSENT: Mr. Lee Koogler

Council reviewed the minutes of the June 12, 2006 meeting and Mr. Ralph Holt pointed out he was absent at that meeting. It was also pointed out in the matter of Resolution 06-32 A RESOLUTION TO TRANSFER MONEY TO THE FIRE DEPARTMENT FOR THE PURCHASE OF A FIRE ENGINE AND RELATED EQUIPMENT, the suspension of the three meeting rule was due to dire need and a matter of urgency.

It was discussed that at the special meeting on June 26, 2006, Resolution 06-30 that the three reading rule suspension was not legal, without a quorum. Mr. Donley explained he has talked to legal council and the way the legislation is written, it can be interpreted by the percentage of council present, rather than percentage of all council members. However, Mr. Donley said this evening we will have the third reading tonight, to clear up any confusion about this interpretation.

Mr. Levo asked that the minutes of the meetings be typed in a more timely fashion, closer to when the meetings were actually held.

MONTHLY REPORTS: Reports have been received from: Police Department, Hillsboro Street Department, Waste Water Treatment Plant Monthly Report, Hillsboro Water Treatment Plant Report.

PUBLIC REQUESTS: None

However, we did have a letter from Hillsboro Lions Club to City Council, and the Mayor thanking the police and fire department for making the Fourth of July fireworks a successful event for the Lions Club. They look forward to next year.

Karen Daniels, the owner and operator of the consignment shop located where Fields Framing shop was located on North High Street, Hillsboro, spoke. She would like to have a sign the same size as the one the other people had. She was told it would have to go into committee and she will be notified after the council meeting. The business before had a variance for the sign and she will have to go through the same thing. She needs one for her business. It was explained to her that each business has to apply for their own sign variance. She wants the same type sign, nothing more a and nothing less. Council told her they will have a work session two weeks from tonight and she is welcome to come to that meeting.

COMMUNICATIONS FROM THE MAYOR:

The mayor explained all the meetings and functions he attended in the month of June. Liberty park yard waste seems to be working well. He said the two days of GOBA went very well. They heard several compliments about how friendly Hillsboro citizens are. Connie Frost is the new communications technician replacing Amy Jackson. They thank Amy for her years of service and wish her the best. With Ms. Frost's experience, she will be able to start without any additional schooling. They had several applicants. However, Connie had all the schooling and can move right in and fill the job.

The mayor expressed how important it is for City Council to move forward and get the safety building or buildings addressed. The modular is in place to house employees of fire and rescue.

However, the clock is ticking and we have a twenty-four month approval deadline for the temporary housing. He asked the responsible committee to meet and as often as it takes to come up with some sort of decision as to the direction we are going to take. It won't take long for that twenty-four months to slip by and we need to get started on a game plan for both police and fire. County Commissioners and Sheriff Ward have been very generous and patient about housing the police department. He thinks we need to move forward and show them we don't intend to stay at the Justice Center forever. He thanked the commission for their prompt attention.

SAFETY-SERVICE DIRECTOR'S REPORT:

Ralph Holt said the south lift station work is completed and there will be a final walk-through by the engineer construction company and the city either at the end of this month or early in August. The modular should be finished this week so the firemen can utilize it for housing. Water Sewer Maintenance Department should be completing the water fill station at the water plant this week. That will allow water haulers to load their trucks with water without a city employee there to assist. The hauler will contact the water office to set up an account and use a card to access the station.

AUDITOR'S REPORT:

The auditor went over his report and everyone had a copy of it. He went over this report with the members of council. He went over Resolution 06-37 to adopt the proposed 2007 budget. He had three copies of the report for everyone to look at. He also went over Resolution 06-33 for repair of mowers. He found enough money to take care of that repair. He spoke about Resolution 06-38 to transfer additional \$10,000.00 that was donated for improvement of Liberty Park. The auditor talked about Resolution 06-34 transfer of funds from contingency to general fund for repair of the scanner. This scanner is used extensively, over 100,000 copies so far. The Municipal Court Judge has agreed that if we can pick up the repair and the maintenance contract this year, he would take care of it from then on. It will be used by all departments. He talked about a letter from Peck Shaffer about debt limitation for the City of Hillsboro. Everyone has a copy of that letter. He wanted council to know what those limitations were.

The Mayor mentioned with reference to the scanner, that Municipal Court has about a million scans to go through that scanner. The agreement we made with them was that we would pick up the finance this year and the judge will pick it up until his scanning is complete. Then we will have to come up with a share in the maintenance budget. He thinks we are better off with a maintenance contract.

REPORT OF THE STANDING COMMITTEES - FINANCE COMMITTEE - Mr. Koogler, Chairman

Mr. Levo mentioned Mr. Koogler has been on vacation and he didn't have an opportunity to talk to him.

CIVIL SERVICE & EMPLOYEE RELATIONS - Mr. Levo, Chairman
Mr. Levo had no report.

Mr. Holt asked about the request from the police chief if that was coming up this month. They are going to go over that during the next joint meeting of Finance and Civil Service. They now have the June figures from Mr. Lewis. Mr. Levo said he E-mailed the members today about a meeting.

STREET & SAFETY COMMITTEE - Mr. Walker, Chairman

They met on June 26th. They discussed a position of fire investigator for the fire department. The committee recommends they delete Section 4 of the Ordinance 2006-5. Mr. Beery has an amendment on that tonight. Mr. Beery said someone has to make a motion to amend it and second it and fill that information in at the bottom of the second page.

UTILITIES COMMITTEE - Mr. Shoemaker, Chairman

They met on June 26, 2006. Present were Mr. Young and Mr. Shoemaker. Mr. Chambers was absent. They discussed security deposits. Mona Parker from Public Utilities Office was present and explained how the security deposits worked in the office. After presentation, several questions were asked by committee members and council. Mr. Young moved not to charge a

deposit of property owners and to issue refunds to those who have already paid. A security deposit of \$150.00 will remain for tenants. The committee will place these changes in ordinance, review the ordinance, and make other changes necessary before presenting to full council. He wanted to make it clear that none of this is taking place until they actually review the ordinance after the next work session and re-write the ordinances they need to re-write. The committee has nothing that has been reviewed by Mrs. Parker and Ruth at the office. They will be going over this at the next meeting and making changes as needed. The input of the council would be helpful.

COMMITTEE ENHANCEMENT - Mrs. Parr, Chairman
Mrs. Parr didn't have anything.

PROPERTY MAINTENANCE & RESTORATION - Mr. Chambers, Chairman
Mr. Chambers was out of town and they did not meet. They will be meeting in the next two weeks.

ZONING & ANNEXATION - Mr. Young, Chairman
They have nothing in committee at this time.

Resolution No. 06-30 A RESOLUTION TO ADOPT POLICY GOVERNING TRAVEL EXPENSE REIMBURSEMENT FOR EMPLOYEES AND ELECTED REPRESENTATIVES.
This was the third reading and it was approved.

Ordinance No. 2006-5 CREATING THE POSITION OF FIRE INVESTIGATOR WITHIN THE CITY OF HILLSBORO, PURSUANT TO OHIO REVISED CODE SECTION 737.27, AND SETTING FORTH POWERS AND DUTIES RELATED TO THE TITLE OF FIRE INVESTIGATOR. Motion to amend was made by Mr. Walker and seconded by Mr. Shoemaker. The ordinance was accepted as amended by all with the exception of Mrs. Parr. Motion to accept as amended made by Mr. Shoemaker and seconded by Mr. Levo. Motion to suspend three readings was made by Mr. Walker and seconded by Mr. Shoemaker and approved.

For the record, the motion reads as follows: Motion to Amend to exclude from Section 4 the language "... to bear a firearm for the limited and sole purpose of that individual's or individuals' investigation of a fire of explosion, and, ..." and to leave the balance of Section 4.

Resolution No. 06-33 A RESOLUTION TO INCREASE APPROPRIATIONS TO CERTAIN FUNDS first reading. Suspension of three readings made by Mr. Walker and seconded by Mr. Chambers. Motion to accept made by Mr. Walker and seconded by Mr. Young.

Resolution No. 06-34 A RESOLUTION TO TRANSFER FUNDS FROM CONTINGENCY TO THE GENERAL FUND first reading. Suspension of three readings made by Mr. Shoemaker and seconded by Mr. Levo. Motion to accept made by Mrs. Parr and accepted by Mr. Chambers.

Someone asked how much of the \$2,000.00 was for repair and how much was for the maintenance contract. Ralph Holt answered that \$1,395.00 was for the contract and \$350.00 for them to make the repairs. He explained it is useless right now.

Resolution No. 06-36 ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) first reading.
Resolution No. 06-35 ADOPTION OF THE HIGHLAND COUNTY MITIGATION PLAN first reading.

It was pointed out by Mr. Beery we have actually transposed these resolutions. In other words, what is No. 06-35 should have been numbered No. 06-36 and what is No. 06-36 should have been numbered No. 06-35. The adoption of the national incident management system should have been entered before the adoption of the Highland County mitigation plan.

The motion to suspend the three readings on both these resolutions was made by Mr. Walker and seconded by Mr. Shoemaker. Motion to adopt both resolutions was made by Mr. Walker and seconded by Mrs. Parr.

Resolution No. 06-37 A RESOLUTION TO ADOPT A PROPOSED 2007 BUDGET FOR THE CITY OF HILLSBORO AS SET FORTH IN THE ATTACHED EXHIBIT. First reading and motion to adopt made by Mr. Levo and seconded by Mrs. Parr.

Resolution No. 06-38 A RESOLUTION TO TRANSFER ADDITIONAL MONIES IN THE GENERAL FUND. Three readings suspended motion made by Mr. Walker and seconded by Mr. Shoemaker. Motion to adopt was made by Mrs. Parr and seconded by Mr. Young.

* Resolution No. 05-22 FINAL RESOLUTION This resolution is for the improvement of State Route 124. Mr. Holt says we have been trying to get this culvert done for three years. What the state wants is this legislation and a check in the amount of \$34,100.00. The estimate did change. They said it went up to \$58,000.00 but Chillicothe ran it through Columbus and Columbus said we would still have the \$34,100.00. Mr. Holt says we should hold a little money back. The state is doing this job. They are doing the engineering and the inspection. If there any overages, we'll have to pay for that. If there are any change orders, we are responsible for change orders. Right now they want this check and the legislation passed. The cost originally was about \$200,000 to \$250,000. The mayor says our share is about 20%. The state is picking up most of the cost. It needs to be done. We have the money. The state put it off before because they were in a budget crunch. They stopped and didn't do anything. The motion for adoption was made by Mr. Walker and seconded by Mr. Chambers.

NEW BUSINESS: Mr. Walker mentioned he spoke with someone from the state who writes grants for the state. This woman works for the man at Southern State and that's all they do. They write the grant and all they take out of it is the administrative fee. He thinks council may need some grant money for the fire building. Mr. Walker wants to know if council would be interested in speaking with this man. This is all he does. He knows were the grant money can be found. Mr. Donley asked if he could speak with Mr. Walker after the meeting.

Mr. Levo said City Council should go on record commending the GOBA Committee and the Festival of the Bells Committee for the fantastic jobs that they've done. They brought a lot of people into the community and got nothing but very positive comments. A lot of hard work and effort did go into and those people should be acknowledged. Also, July 15th marks the 50th anniversary of WSRW and our good friend Will Parr and I think we should acknowledge the benefits those individuals and businesses brought to Highland County and Hillsboro.

Mr. Holt talked about the Lions Club cleaning up the park. They did a great job.

Someone mentioned an item that needs to be placed into the Property Maintenance & Restoration Committee. That would be concerning a letter Mayor Zink received on June 5th pertaining to banners that are being placed at the intersection of Main and High Streets. He would like to put that in the committee.

Mr. Hold said he thought the Clerk is doing a great job and everyone applauded. Everyone who needs to sign resolutions was asked to stay after the meeting to get signatures.

Mr. Donley closed the meeting about 8:30 p.m.

Carolyn Cook, Clerk of Council

Richard Donley, Council President

* The document circulated and voted on in the July meeting is actually Res. 06-39.

PUBLIC HEARING ON 2006 PROPOSED BUDGET

July 10, 2006 – 6:30 p.m.

Present: Richard Donley, Council President

Richard Zink, Mayor

Ralph Holt, Safety-Service Director

Gary Lewis, Auditor

Kevin Chambers

John Levo

Bonnie Parr

David Shoemaker

Charles Walker

Tim Young

Absent: Lee Koogler

Council President Richard Donley called the budget hearing to order at 6:30 p.m. at 1490 North High Street in the Public Access building. The purpose of the hearing was to hear comment on the proposed budget for 2006 for the City of Hillsboro.

Mr. Lewis explained that he had changed the format of the proposed budget that resulted in a much lengthier document consisting of more detail as to where money is distributed within the various funds. This was done to keep Council better informed of allocations and to provide a better internal working document. Mr. Shoemaker remarked that he liked this format very much and he appreciated the work that went into it. Mr. Levo commented that since it was so lengthy it might be easier to transmit the document to each council member via e-mail. Mr. Lewis stated that was a good idea and that he would send it to each member in this manner.

Mr. Lewis commented that due to the unexpected expenditures for the fire station modular and a used fire truck, the budget does not contain much additional spending over the previous year. In addition to these expenditures, the continued rise in fuel prices, an anticipated increase in the cost of healthcare and preliminary costs associated with dealing with the current safety building problems were concerns that would keep much of the requested additional spending at a minimum.

With no further questions or comments, President Donley closed the hearing.

Carolyn Cook